East Tennessee State University

Budget Redesign Committee Meeting

March 6, 2017 – 12:30 p.m.

President’s Conference Room

Attendees: Margaret Pate, David Collins, Larry Calhoun, James Batchelder, Mark Proffitt, Wendy Nehring & Gordon Anderson

Absentees: Dennis Depew, Randolph Wykoff, Kimberly Hale, Katherine Weiss, Joe Sherlin, Randy Byington, Mira Gerard, Mike Smith & Wallace Dixon

**Meeting notes**

* Attached you will find a list of the presentations that are currently scheduled.  As you all know, we have completed presentations to IUC, Chairs, Senior Staff, and College of Education.  Eight events are scheduled, including two University Forums.
* We discussed the process to complete our work.   An afternoon retreat has been scheduled on April 24th, which is after all but one of the presentations (Student Affairs Council on 4/25).  The purpose of this time is to review all the feedback we have received and develop a final recommendation to the President.   This doesn’t have to be a full afternoon meeting, but we need sufficient time to discuss any revision to our preliminary draft recommendation.  (We tried to find a time when most of the committee could attend)
* The target date we have set for our recommendation to the President is May 1.  This will give us time to edit our final recommendation after the 4/24 meeting.
* Time has been reserved with the President for him to meet with the committee and provide his thoughts on our recommendations (May 18th)
* We discussed the issue of transparency and providing the University at large the opportunity for input in the process.  Those in attendance agreed that we should speak to this issue at Monday’s IUC meeting.  The general consensus was that with the open forums, meetings scheduled, and the offer that has been extended to any group who wants a presentation; a 30 day public comment based on information provided on the web-site would be counterproductive.  The reason being that it is somewhat difficult for anyone to understand the concept and details of the model thru this mechanism.  Given that the IUC has made that determination in past policies, the committee will ask to be on the agenda for Monday to discuss.
* We spent some time discussing feedback from our meetings to date.  All agreed that the model has been well received.   Issues such as hold harmless (implementation timeframe); past growth not being recognized; accuracy of the draft model #s; culture change; leadership support and readiness; etc. continue to be at the core of concerns.
* We discussed the need to identify a process to “close the loop” on feedback to the University that their concerns have been heard as we present our final recommendation to the President.

*Note Taker: Carrie Guy, Office Manager for Business and Finance at ETSU*