

From: [Office of the President](#)
To: ["faculty@etsu.edu" \(faculty@etsu.edu\)](mailto:faculty@etsu.edu); staff@etsu.edu
Subject: Monitor and Review of Institutional Expenditures
Date: Wednesday, June 25, 2014 8:11:04 AM

On February 19, I wrote you regarding implementation of actions to more closely monitor and review institutional expenditures. These actions were taken in light of the financial situation we were facing and continue to face across the institution. While it will be several weeks before we have a full accounting of our year-end balances, it appears that our efforts to reduce expenditures have evidenced measured success, and I want to take this opportunity to thank you for your help and cooperation during these past months. We have taken important steps to mitigate our ongoing fiscal challenges and to address important enrollment goals which are increasingly critical for a balanced budget.

During the past five months, several actions have been taken to help bring our budget in line with our reduced enrollment.

- We have identified base budget reductions in excess of \$6 million dollars.
- Dr. Larry Calhoun has chaired an Ad Hoc Committee charged with reviewing the existing budget process. The committee continues its work and will present a preliminary report to my office later this summer.
- Academic and Administrative Program review committees have been established to review all aspects of university operations and make recommendations regarding potential cost savings by elimination of programs and identifying efficiency enhancements.

In light of these actions, we are removing the monitoring steps that were implemented in February. Effective July 1, all approval limits and processes will return to their previous levels. This includes eBucs, procards, and check requests processed outside of eBucs. In addition, the freeze that had been implemented on computers, personal desk top printers, iPads, personal electronic devices, and renovations is lifted.

I want to thank you again for your cooperation and help in meeting our continuing budget challenges. While the monitoring steps have been lifted, I encourage each of you to continue to evaluate closely all expenditures to ensure they are appropriate and necessary to the efficient operation of your area.

BN

Brian Noland
President