

ETSU 125
Academics: Programs and Opportunities Task Force

Tuesday, November 27, 2012
3:30-5:30 PM
President's conference room, Dossett Hall

MINUTES

Present: Kelly Atkins, Bert Bach, Alison Barton, Steve Barnett, Dan Brown, Daryl Carter, Terry Countermine, Michele Crumley, Anita DeAngelis, Alan Forsman, Roy Ikenberry (via live stream), William Kirkwood, Zach McCamey, and Patricia Van Zandt

Absent: Karen King, Karen Kornweibel, Celia McIntosh

I. Approve minutes of November 20, 2012

Motion and second to approve the minutes of November 20, 2012, was carried with the correction that Kelly Atkins was not present.

II. Endorsement of Final Report

Dr. Kirkwood indicated that members should have received the final report electronically. The report is currently in two parts: 1) the template supplied by the consultants; and 2) the narrative report that will include the 50-60 ideas initially discussed.

Members began review of the template and report. Minor typographical errors were noted under the membership. Immediately following were each recommended Vision and filters that the task force voted to go forward. Under resources, Dr. Kirkwood noted that while the task force was not required to "cost out" recommendations, the report needed to reflect that funding would be necessary to act on some of the recommendations.

Dr. Bach asked that under the Arts vision, clarification be made that funding is needed for the entire fine arts initiative, not just the new building. Dr. Kirkwood will add an additional item to address this and examples of additional funding would be scholarships, equipment, faculty and staff lines, marketing, programming, and so forth.

The Process Summary portion of the template outlines includes the process the task force used to reach its final recommendations. Under Factors influencing final recommendations, it was suggested that the team state that best practices as well as benchmarking were used in deliberations. Because of the timeline, the Task Force did not have time prior to today's meeting to discuss "Questions that still need to be

answered” regarding each priority. Dr. Kirkwood said he had reviewed the information submitted by members and identified what appeared to be the outstanding questions. He asked members to review the questions and, if necessary, recommend revising, deleting or adding questions. Under Questions, item 2.3 will be renumbered to 2.2. It was agreed that the team would add a question regarding how the university should modify current processes and policies (e.g., concerning financial aid) to permit alternate scheduling.

The template also asked for 5-year and 10-year priorities. Initially, Dr. Kirkwood was told that since the academic side did not necessarily lend itself to these timelines, not completing this section would be fine. However, he learned after the last meeting that the task force should break them out into 5- and 10-year categories. Therefore, Dr. Kirkwood proposed such an analysis.

The next item reviewed was the narrative report. Dr. Kirkwood decided to make it as complete as possible by including research and other information. The case for each vision statement was made and then each recommendation listed.

Members were given time to review the narrative report. Motion was then made and seconded to endorse the final report. Motion carried. Dr. Kirkwood will present the task force’s recommendations to the Committee for 125 on December 5, 2012. He will also send forward the recommendation for establishing a renewable energy engineering program.

Both Drs. Kirkwood and Bach thanked the members for a job well done.

Meeting adjourned at 4:00 p.m.

Respectfully submitted,

Kim S. Blevins
Office Manager
Office of the Provost and
Vice President for Academic Affairs