ACADEMIC ADVISEMENT COUNCIL
MINUTES

September 26, 2017
2:30 pm
Culp Center, MR#6


COLLEGES/DEPARTMENTS REPRESENTED: Admissions Office, Adult Commuter & Transfer Services, Athletics, Bursar's Office, College of Arts and Sciences, College of Business and Tech., College of Clinical and Rehabilitative Services, College of Education, College of Nursing, College of Public Health, Financial Aid Office, Housing, Kingsport Campus, Registrar’s Office, School of Continuing Studies, TRIO, University Advisement Center

Announcements and Introductions

- Brian Henley, Director of Undergraduate Admissions has taken a new job in California.
- Welcome to new Athletics Staff:
  Jason Sneed and Nikki Stewart
  Jessica Thomas and Elizabeth Forbes - Academic Specialists

Registration Days

November 15 & 16, 2017 in the D.P. Culp Center (Booths 1, 2, 3, and 4) from 11:00am-2:00pm

Several offices across campus will host Registration Days in the D.P. Culp Center. The purpose of this event is to encourage students to register for spring 2018 before they leave for Thanksgiving break. Offices will be available to assist students with resolving holds, registration issues and registering for advisement appointments.

The following offices with the help of academic advisement areas will assist students in identifying and resolving registration holds.

Coordinated by Offices of: Bursar, Financial Aid, Housing, Registrar, Undergraduate Student Advisement and University Advisement Center
**Degree Works updated**
Degree Works change in order to follow SACS rules the wording of the 30 credit hour rule – will now read 30 credits of instructional hours.

**Veteran Affairs**
Veterans now have more options on how military credit is being applied. Veteran students may ask their advisors which military credits will be most useful in their program of study. Veteran students are to have a discussion with their advisors and financial aid to determine options. For questions contact: Tony Banchs in Veterans Affairs.

**CRAFT BAZAAR** - Veteran Affairs is sponsoring a Craft Bazaar on November 17 & 18, 2017 in the Culp Center Ballroom. Watch for more information coming soon!

**Library Resources**
Leslie Adebonojo presented information on accessing library resources [https://libraries.etsu.edu/home](https://libraries.etsu.edu/home) this website can help students link to or make appointments to help with research. Coming soon -- a peer mentoring program to help students with academic concerns.

**Counseling Center**
Drop-in Consultation – LET’S TALK – “A place for listening and support”.

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<thead>
<tr>
<th>Location</th>
<th>Days</th>
<th>Time</th>
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<tbody>
<tr>
<td>Multicultural Center</td>
<td>Tuesdays</td>
<td>2:00 – 4:00 pm</td>
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<tr>
<td>Reece Museum</td>
<td>Wednesdays</td>
<td>2:00 – 4:00 pm</td>
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<tr>
<td>BucSports (for athletes)</td>
<td>Wednesdays</td>
<td>1:30 – 3:30 pm</td>
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**Office of Equity and Diversity**
New Graduate Assistant in the Multicultural Center for the LBGTQ communities and events.

**D2L site for Advisors**
A new D2L site has been created for advisor information. This will be a place to post news or new courses, AAC minutes, communications, discussion board, etc. More information coming soon!

**Alternative Spring Break**
Adriana Guram announced an alternative spring break is being planned again for next Spring. This is in collaboration with the departments of History and Human Services on the Civil Rights movement. This trip will be to Montgomery and Salma, Alabama. The cost is $400 per student. More formal information will be available soon.
Special Update from IT Services

Account Activate and E# Look Up Process Updated
http://www.etsu.edu/activate

9/11/2017 - An update to Account Activate introduces new functionality.

* **ENumber lookup** – Users must enter their first and last name, last 4 of SSN (if on file) and their birthdate. That is the same as the SSB package that got disabled last year. However, the user must pass two factor authentication prior to seeing their ENumber.

* **The option to use a valid username & password instead of ENumber**, SSN, and birthdate to update their password. Two factor also applies. User must be able to authenticate vs AD to pass so that means that the password must be active and non-expired.

* The ability for all accounts in the MEAC Users, Wireless Guest Users, Affiliates, LibrariesPatrons, Departmental Accounts OUs to change their own password using the new authentication method above. Upon the first-time logging in the owner of the account must enter at least one Two Factor email (no @etsu.edu) or phone number and have that method verified. For any subsequent visit the user must pass two factor to change their password. They will also be able to add / remove email or phone numbers after passing 2FA a second time as well.