Navigate360: Associate an Appointment with an Appointment Campaign

When managing a campaign, the Eligible Appointments tab lets users associate appointments that should be counted toward a campaign but were scheduled without using the campaign link.

1. Open the current appointment campaign
- Click the *Campaigns & Events* 📢 icon from the navigation menu on the left side of the screen.
- Click the *Appointment Campaigns* tab at the top of the page.
- Click the title of the campaign.

2. Associate an eligible appointment with the campaign
- Click the *Eligible Appointments* tab at the bottom of the page.
- Click the checkbox next to the student's name to be associated with the campaign
  - **NOTE:** If there are multiple appointments to associate, click the checkbox beside Name in the columns header to associate all appointments at once
- Click the *Bullseye* icon ◉ and click *Associate Appointments*.