

Navigate360: V3 Reports Unique Field Glossary

A breakdown of the unique V3 reports data fields by report type and their purpose or outcome for choosing the field. These are unique fields in running the report or when exporting results. Standard fields that are common in all Navigate360 reports are not listed.

Appointment Questions Reports*

Users who are using Appointment Feedback Surveys or Pre-Appointment Questions have access to view these reports

Report Name	Report Unique Fields	Unique Field Definition
Appointment Feedback Metrics Report	Template Name	Name of the template in the system created with Navigate Coordinator
	Template Type	Type of template being sent to the student NOTE: This value will always be <i>Appointment Feedback</i>
	Total Requests Sent	Number of feedback requests sent for the template
	Total Responses	Number of student responses for the feedback request
	Response Percentage	The % of requests that got a response
	Care Unit	<i>Care Unit</i> associated with the template
	Location	<i>Location</i> associated with the template
	Student Service	Student <i>Services</i> associated with the <i>Care Unit/Location</i> template configurations
	Template Created At	Date and Time when the template was created NOTE: This Field is invaluable when exporting this report
	Created By	Name of the staff user who created the template NOTE: This Field is invaluable when exporting this report
	Creator ID	E# of the template creator NOTE: This Field is invaluable when exporting this report
Appointment Feedback Responses Report	Creator Email	Email address of the template creator NOTE: This Field is invaluable when exporting this report
	Template Name	Name of the template in the system created with Navigate Coordinator
	Template Type	Type of template being sent to the student NOTE: This value will always be <i>Appointment Feedback</i>
	Template Created At	Date and Time when the template was created NOTE: This Field is invaluable when exporting this report
	Created By	Name of the staff user who created the template

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		NOTE: This Field is invaluable when exporting this report
	Creator ID	E# of the template creator
		NOTE: This Field is invaluable when exporting this report
	Creator Email	Email address of the template creator
		NOTE: This Field is invaluable when exporting this report
	Care Unit	<i>Care Unit</i> associated with the template
	Location	<i>Location</i> associated with the template
	Student Service	Student <i>Services</i> associated with the <i>Care Unit/Location</i> template configurations
	Response Date	Date the student responded to the feedback request
	Appointment Date	Date of the student appointment
	Start Time	Appointment start time
	End Time	Appointment end time
	Appointment Organizer	Name of the staff member who student met with
	Question Type	Type of question for the entry, may be <i>Free Text</i> or <i>Multiple-Choice</i>
	Questions	Questions configured with Navigate Coordinator
Pre-Appointment Metrics Report	Answers	Answer from the student, this may be <i>Free Text</i> or <i>Multiple-Choice</i> answers depending on the <i>Question Type</i>
	Has Attachment?	If the answer has an attachment, it will be indicated here
	Template Name	Name of the template in the system created with Navigate Coordinator
	Template Type	Type of template being sent to the student NOTE: This value will always be <i>Pre-appointment</i>
	Template Created At	Date and Time when the template was created
	Created By	Name of the staff user who created the template NOTE: This Field is invaluable when exporting this report
	Creator ID	E# of the template creator NOTE: This Field is invaluable when exporting this report
	Creator Email	Email address of the template creator NOTE: This Field is invaluable when exporting this report
	Care Unit	<i>Care Unit</i> associated with the template

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	Location	<i>Location</i> associated with the template
	Student Service	Student <i>Services</i> associated with the <i>Care Unit/Location</i> template configurations
	Total Requests Sent	Number of feedback requests sent for the template
	Total Responses	Number of student responses for the feedback request
	Response Percentage	The % of requests that got a response
Pre-Appointment Responses Report	Template Name	Name of the template in the system created with Navigate Coordinator
	Template Type	Type of template being sent to the student NOTE: This value will always be <i>Pre-appointment</i>
	Template Created At	Date and Time when the template was created NOTE: This Field is invaluable when exporting this report
	Created By	Name of the staff user who created the template NOTE: This Field is invaluable when exporting this report
	Creator ID	E# of the template creator NOTE: This Field is invaluable when exporting this report
	Creator Email	Email address of the template creator NOTE: This Field is invaluable when exporting this report
	Care Unit	<i>Care Unit</i> associated with the template
	Location	<i>Location</i> associated with the template
	Student Service	Student <i>Services</i> associated with the <i>Care Unit/Location</i> template configurations
	Scheduled Course Number	List of <i>Courses</i> for templates configured in the <i>Tutoring Care Unit</i>
	Scheduled Meeting Type	An appointment's <i>Scheduled Meeting Type</i> associated with the template
	Appointment Date	Date of the student appointment

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Appointment/Visits Reports

Report Name	Report Unique Fields	Unique Field Definition
Appointment Campaigns Report	Care Unit	The <i>Care Unit</i> the campaign is associated with
	Campaign Start Date	Date the campaign started
	Campaign Start Time	Time the campaign started
	Campaign End Date	Date the campaign ended
	Campaign End Time	Time the campaign ended
	Campaign Creation Date	The date the campaign was created NOTE: This is not the <i>Start Date</i> of the campaign
	Campaign Creation Time	The time the campaign was created
	Campaign Name	The name of the campaign
	Campaign Creator Name	Name of the person who created the campaign
	Campaign Creator ID	E# of the person who created the campaign NOTE: This Field is invaluable when exporting this report
	Campaign Creator Email	Email of person who created the campaign NOTE: This Field is invaluable when exporting this report
	Location	<i>Location</i> associated with the campaign
	Student Services	Student <i>Service</i> associated with the campaign
	Campaign Course Name	If there is a <i>Course</i> associated with the campaign, the course name will be listed here NOTE: This only applies to Appt. Campaigns in the <i>Tutoring Care Unit</i>
	Campaign Course Number	If there is a <i>Course</i> associated with the campaign, the course number will be listed here NOTE: This only applies to Appt. Campaigns in the <i>Tutoring Care Unit</i>
	Has Scheduled Appointment	Indicates if the student has scheduled an appointment from the campaign link

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	Appointments Limit	Number of appointments student is allowed to schedule from the campaign
	Appointments Created	Number of appointments the student has scheduled compared to their limit EX: 1/3
Appointment Summaries Report	Care Unit	The <i>Care Unit</i> the appointment is associated with
	Scheduled Services	Alphabetized list of <i>Services</i> appointments was scheduled for
	Reported Services	Alphabetized list of <i>Services</i> that was reported on in Appointment Summary
	Scheduled Course Name	Name of the <i>Course</i> the appointment was scheduled for NOTE: This only applies to Appointments in the <i>Tutoring Care Unit</i>
	Scheduled Course Number	Course number of the <i>Course</i> the appointment was scheduled for NOTE: This only applies to Appointments in the <i>Tutoring Care Unit</i>
	Reported Course Name	Name of the <i>Course</i> that was reported on in Appointment Summary NOTE: This only applies to Appointments in the <i>Tutoring Care Unit</i>
	Reported Course Number	Course number of the <i>Course</i> that was reported on in the Appointment Summary NOTE: This only applies to Appointments in the <i>Tutoring Care Unit</i>
	Location	<i>Location</i> that the appointment was scheduled for
	Scheduled Meeting Type	<i>Meeting Type</i> the appointment was scheduled for
	Reported Meeting Type	Alphabetized list of meeting type reported on in Appointment Summary
	Appointment Type	Type of appointment (<i>Scheduled or Drop-In</i>)
	Appointment Cancelled (Yes/No)	Did the student cancel the appointment?
	Late Cancel No-Show (Yes/No)	Did the student cancel after the deadline and did not show up?
	Scheduled Start Date	Date when the appointment was scheduled

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	Scheduled Start Time	Time when the appointment was scheduled
	Scheduled End Date	End date of the appointment
	Scheduled End Time	End time of the appointment
	Scheduled Duration (in min)	Duration that the appointment was scheduled for
	Reported Start Date	Date appointment began indicated in the organizer's Appointment Summary
	Reported Start Time	Time appointment began indicated in the organizer's Appointment Summary
	Reported End Date	Date appointment ended
	Reported End Time	Time appointment ended
	Reported Duration (in min)	Duration of interaction (<i>Start</i> and <i>End Time</i> in the Appointment Summary) NOTE: If reporting on a <i>Drop-In</i> (Ad hoc appointment), if the <i>End Time</i> is not selected, the report will default to 1 minute duration
	Appointment Created At Date	Date the appointment was created
	Appointment Created At Time	Time the appointment was created
	Appointment Created By	Who created the appointment
	Appointment Comment	Comments left when the appointment was scheduled
	Associated with Campaign (Yes/No)	Was the appointment scheduled associated with a campaign?
	Appointment Campaign Name	If an appointment was created from an Appointment Campaign, this is the name of the campaign
	Staff Organizer Name	Organizer of the appointment
	Staff Organizer ID	E# of the organizer of the appointment NOTE: This Field is invaluable when exporting this report
	Staff Organizer Email	Email of the organizer of the appointment NOTE: This Field is invaluable when exporting this report
	Check-in Date	The date the student checked-in for the appointment

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		NOTE: This field will only have data if the student checked in for their appointment via the kiosk or appointment center front desk
	Check-in Time	The time the student checked-in for the appointment NOTE: This field will only have data if the student checked in for their appointment via the kiosk or appointment center front desk
	Check-out Date	The date the student checked-out for the appointment NOTE: This field will only have data if the student checked in for their appointment via the kiosk or appointment center front desk
	Check-out Time	The time the student checked-out for the appointment NOTE: This field will only have data if the student checked in for their appointment via the kiosk or appointment center front desk
	Check-in/out Duration (in min)	The duration of the visit calculated from the check-in and check-out time NOTE: This field will only have data if the student checked in and out for their appointment via the kiosk or appointment center front desk
	Submitted At Date	The date the appointment summary was filed
	Submitted At Time	The time the appointment summary was filed
	Submitted By	The organizer's name filing the appointment summary
	Summary	The written text from the organizer in the appointment summary
	Q1 – Q10	If an appointment summary has short answer questions or radio buttons above the Summary text box, these questions will be separated in these columns
	Response 1 – 10	If an appointment summary has short answer questions or radio buttons above the Summary text box, the answer to the questions will be separated in these columns
Appointments Report	Care Unit	The <i>Care Unit</i> the appointment is associated with
	Scheduled Services	Alphabetized list of <i>Services</i> appointments was scheduled for
	Scheduled Course Name	Name of the <i>Course</i> the appointment was scheduled for

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		NOTE: This only applies to Appointments in the <i>Tutoring Care Unit</i>
	Scheduled Course Number	Course number of the <i>Course</i> the appointment was scheduled for NOTE: This only applies to Appointments in the <i>Tutoring Care Unit</i>
	Location	<i>Location</i> that the appointment was scheduled for
	Scheduled Meeting Type	<i>Meeting Type</i> the appointment was scheduled for
	Appointment Type	Type of appointment (<i>Scheduled or Drop-In</i>)
	Scheduled Start Date	Date when the appointment was scheduled
	Scheduled Start Time	Time when the appointment was scheduled
	Scheduled End Date	End date of the appointment
	Scheduled End Time	End time of the appointment
	Scheduled Duration (in min)	Duration that the appointment was scheduled for
	Appointment Created At Date	Date the appointment was created
	Appointment Created At Time	Time the appointment was created
	Appointment Created By	Who created the appointment
	Appointment Comment	Comments left when the appointment was scheduled
	Attendance Created At Date	What date the attendee was reported on in the appointment summary
	Attendance Created At Time	What time the attendee was reported on in the appointment summary
	Attendance Created By	The organizer filing the appointment summary
	Associated with Campaign (Yes/No)	Was the appointment scheduled associated with a campaign?
	Appointment Campaign Name	If an appointment was created from an Appointment Campaign, this is the name of the campaign
	Staff Organizer Name	Organizer of the appointment
	Staff Organizer ID	E# of the organizer of the appointment

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		NOTE: This Field is invaluable when exporting this report
	Staff Organizer Email	Email of the organizer of the appointment
		NOTE: This Field is invaluable when exporting this report
	Check In Date	The date the student checked-in for the appointment
		NOTE: This field will only have data if the student checked in for their appointment via the kiosk or appointment center front desk
	Check In Time	The time the student checked-in for the appointment
		NOTE: This field will only have data if the student checked in for their appointment via the kiosk or appointment center front desk
	Check Out Date	The date the student checked-out for the appointment
		NOTE: This field will only have data if the student checked in for their appointment via the kiosk or appointment center front desk
	Check Out Time	The time the student checked-out for the appointment
		NOTE: This field will only have data if the student checked in for their appointment via the kiosk or appointment center front desk
	Group Appointment? (Yes/No)	Was <i>Group</i> selected under <i>Meeting Type</i> when filing the appointment summary? If yes, the student will show as a group appointment
	Time Slots in Appointment	How many total slots are available within the appointment?
		NOTE: Total slots default to 1 unless selected otherwise when creating <i>Availability</i>
	Time Slots Remaining in Appointment	How many total slots are remaining within the appointment?
		NOTE: Total slots default to 1 unless selected otherwise when creating <i>Availability</i>
	Cancelled? (Yes/No)	Was the appointment cancelled?
	Cancellation Reason	If the appointment is cancelled, this field will show the reason
		NOTE: This field should always list <i>Appointment Cancelled</i>

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	Cancellation Comment	If the appointment is cancelled, this field will show the comment within the appointment cancellation
	Cancelled By	If the appointment is cancelled, this field will show who cancelled the appointment
	Late Cancel No Show? (Yes/No)	Did the student cancel after the deadline and did not show up?
	Appointment Summary No Show	If the student is marked as a <i>No-Show</i> when the appointment summary report is filed, this field will show <i>Yes</i>
	Summary Report Filed? (Yes/No)	If the appointment has a summary filed, this field will show <i>Yes</i>
	Date Summary Report Submitted Date	If a summary has been created for an appointment, this field will show the date in which it was created
	Date Summary Report Submitted Time	If a summary has been created for an appointment, this field will show the time in which it was created
	Feedback Request Sent (Yes/No)	If there is an <i>Appointment Feedback Survey</i> created for the Location/Service of the appointment, this field will show <i>Yes</i>
	Feedback Request Response?	If there is an <i>Appointment Feedback Survey</i> created for the Location/Service of the appointment, and the student responded to the survey, this field will show <i>Yes</i>
Check-Ins Report	Care Unit	The <i>Care Unit</i> the appointment is associated with
	Student Services	List of Services a student has checked-in for
	Course Name	Course visit student checked-in for
	Course Number	Course number visit student checked-in for
	Location	Location name a student checked-in and out at
	Check In Date	The date the student checked-in for their visit NOTE: This field will only have data if the student checked in for their appointment via the kiosk or appointment center front desk
	Check In Time	The time the student checked-in for their visit NOTE: This field will only have data if the student checked in for their appointment via the kiosk or appointment center front desk
	Check Out Date	The date the student checked-out for their visit NOTE: This field will only have data if the student checked in for their appointment via the kiosk or appointment center front desk

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	Check Out Time	The time the student checked-out for their visit NOTE: This field will only have data if the student checked in for their appointment via the kiosk or appointment center front desk
	Check In Duration (in min)	The duration of the visit calculated from the check-in and check-out time NOTE: This field will only have data if the student checked in and out for their appointment via the kiosk or appointment center front desk
	Staff Name	The staff user the student checked-in for NOTE: If the student checked-in for a track time or record visit, this field will be blank
	Staff ID	The staff user's E# the student checked-in for NOTE: If the student checked-in for a track time or record visit, this field will be blank NOTE: This Field is invaluable when exporting this report
	Staff Email	The staff user's email the student checked-in for NOTE: If the student checked-in for a track time or record visit, this field will be blank NOTE: This Field is invaluable when exporting this report

Event Campaigns*

Users who are using Events have access to view these reports

Report Name	Report Unique Fields	Unique Field Definition
Event RSVPs Report	Care Unit	The <i>Care Unit</i> the Event is associated with
	Event Display Name	Display name that students see for the Event
	Event Internal Name	Name the user creating the Event entered in for <i>Internal Name</i>
	Event Description	Information about the Event entered in the <i>Event Description</i> field

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	Event Created At	Date and time when the Event was created
	Created By	Name of the staff user who created the Event
	Creator External ID	E# of the staff user who created the Event NOTE: This Field is invaluable when exporting this report
	Creator Email	Email of the staff user who created the Event NOTE: This Field is invaluable when exporting this report
	Event Start Date/Time	Date and time when the Event starts
	Event End Date/Time	Date and time when the Event ends
	Event Cancelled (Y/N)	Indicates whether the Event has been cancelled
	Invitation Required? (Y/N)	Specifies whether an invitation is needed to attend the Event
	Event Location Name	Name entered as the <i>Location</i> name when creating the Event
	Event Location Address	Physical address of the Event NOTE: This is an optional field. If no address was listed when creating the Event, this field will be blank
	Event Contact Email	Email of the Event contact
	Registration Start Date	Date entered as the start of the <i>Registration Window</i> for the Event
	Registration End Date	Date entered as the end of the <i>Registration Window</i> for the Event
	RSVP Date	Most recent date of student interaction with the invitation
	RSVP Status	Displays the status of student's response NOTE: Could be Yes, Pending, or No
	Checked In	Indicates if the student checked in to the Event NOTE: Check-ins are indicated when a student scans an Event QR code
	Attendance	Indicates if student attended the Event NOTE: Attendance is created when the student has scanned the Event QR code to check-in or when a staff member has marked the student as attended in the Event campaign

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	RSVP Additional Guests	Number of additional guests accompanying an invitee who have confirmed attendance NOTE: If the staff user creating the Event did not allow for additional guests, this field will be blank
Events Report	Event Display Name	Display name that students see for the Event
	Event Internal Name	Name the user creating the Event entered in for <i>Internal Name</i>
	Event Description	Information about the Event entered in the <i>Event Description</i> field
	Care Unit	The <i>Care Unit</i> the Event is associated with
	Inquiry Form Internal Name	The name assigned to the Inquiry Form during its creation
	Inquiry Form Display Name	The name shown to users for the Inquiry Form
	Event Start Date/Time	Date and time when the Event starts
	Event End Date/Time	Date and time when the Event ends
	Event Cancelled (Y/N)	Indicates whether the Event has been cancelled
	Invitation Required? (Y/N)	Specifies whether an invitation is needed to attend the Event
	Event Location Name	Name entered as the <i>Location</i> name when creating the Event
	Event Location Address	Physical address of the Event NOTE: This is an optional field. If no address was listed when creating the Event, this field will be blank
	Event Contact Email	Email of the Event contact
	Registration Start Date	Date entered as the start of the <i>Registration Window</i> for the Event
	Registration End Date	Date entered as the end of the <i>Registration Window</i> for the Event
	Max Guests Per Attendee	The maximum number of guests allowed per attendee for the Event NOTE: If the staff user who creates the Event does not allow for guests, this field will be blank
	Total Capacity	The maximum number of attendees allowed for the Event

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	Remaining Capacity	Calculated by subtracting invitees who RSVP'd Yes from the max attendees allowed number
	Total RSVP Yes	Total number of attendees who have responded Yes to attending the Event
	Total RSVP No	Total number of attendees who have responded No to attending the Event
	Total RSVP Pending	Total number of attendees who have not yet responded to attending the Event
	Total Guests	Total number of guests, including invitees and their additional guests, expected to attend the Event NOTE: If the staff user creating the Event does not allow for guests, this field will be blank
	Total Invitees	Total number of students that were sent the invitation link
	Total Attended	Total number of people who attended the Event NOTE: Attendance is created when the student has scanned the Event QR code to check-in or when a staff member has marked the student as attended in the Event campaign
	Updated At	Date and time when the Event was last updated
	Created At	Date and time when the Event was created
	Created By	Name of the staff user who created the Event
	Creator External ID	E# of the staff user who created the Event NOTE: This Field is invaluable when exporting this report
	Creator Email	Email of the staff user who created the Event NOTE: This Field is invaluable when exporting this report

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Intervention Reports

Report Name	Report Unique Fields	Unique Field Description
Cases Report	Care Unit	Name of the <i>Care Unit</i> a case belongs to
	Alert Reasons	An alphabetized list of <i>Alert Reasons</i> the case was created with
	Course Name	If any courses were added to the alert that created the case, course names are listed here
	Course Number	If any courses were added to the alert that created the case, course numbers are listed here
	Opened By	The user who issued the alert that created the case
	Opened By (User List)	Allows report creator to select the user who issued the alert that created the case from a dropdown list
	Opened At Date	This will show the date when the case was created
	Opened At Time	The shows the timestamp of when the case was created
	Owner (User List)	The case owner, which can also be picked from a dropdown list
	Case Assignees	This is an alphabetized list of case assignees, also selected from a dropdown list
	Status	Indicates if the case is <i>Open</i> or <i>Closed</i>
	Closed At Date	If the case is closed, this is the date the case was closed
	Closed At Time	If the case is closed, this is the time the case was closed
	Closed By (User List)	If the case is closed, this is the person who closed the case, selected from a dropdown list
	Closed Reason	If the case is closed, this is the reason the case was closed
	Comments	A list of comments made on a case in chronological order
	Created from Campaign?	If the case was created from a Progress Report campaign, this field will show <i>Yes</i>
	Campaign Name	If the case was created from a Progress Report campaign, this field will show the campaign name it was created from
Notification or Referrals Report	Care Unit	Name of the <i>Care Unit</i> a notification or referral belongs to
	Campaign Name	If the notification or referral was created from a campaign, this field will show the campaign name it was created from
	From Campaign (T/F)	This field allows users to limit whether a notification or referral was created from a campaign
	From Progress Report	This field allows users to limit whether a notification or referral was created from a Progress Report campaign
	Course	If any courses were added to the alert that created the case, course name and number is listed here
	Has Case	Shows if the notification or referral created a case
	Issuer	Indicates if a student or staff issued the notification or referral NOTE: Staff should always be selected

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	Notification or Referral Comment	Comment provided when a notification or referral is submitted
	Notification or Referral Created At Date	This will show the date when the notification or referral was issued
	Notification or Referral Created By First Name	The user's first name who issued the notification or referral
	Notification or Referral Created By Last Name	The user's last name who issued the notification or referral
	Notification or Referral Reasons	An alphabetized list of <i>Alert Reasons</i> the notification or referral was issued
	Notification or Referral Type	Indicates if a notification or referral issued is Neutral, Positive or Negative NOTE: This Field is invaluable when exporting this report
Progress Reports Report	Creator Name	Name of the faculty member who submitted the progress report
	Creator ID	E# of the faculty member who submitted the progress report NOTE: This Field is invaluable when exporting this report
	Creator Email	Email of the faculty member who submitted the progress report
	Alert Reasons	An alphabetized list of <i>Alert Reasons</i> issued when the progress report was submitted
	Date Submitted	Date the progress report was submitted
	Time Submitted	Time the progress report was submitted
	Marked at Risk (Y/N)	Was the student marked at-risk in the progress report? (Yes or No)
	Course Name	Name of the course the progress report is submitted for
	Course Number	Number of the course the progress report is submitted for
	Section Name	Name of the section the progress report is submitted for
	Section Type	Section type for the section the progress report is submitted for
	Instructors	Alphabetized list of instructors ordered by last name
	Progress Report Number of Absences	The total number of absences student has for that course NOTE: Field will be blank unless faculty member has recorded the number of absences
	Progress Report Grade	Student's grade as added in the progress report NOTE: Field will be blank unless faculty member has recorded the grade when submitting the progress report

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	Progress Report Comment	Comments provided when a progress report is submitted
	Course Dropped At	If a student has dropped the course, this will show the date the course was dropped
	Midterm Grade	Student's midterm grade, if applicable
	Final Grade	Student's final grade, if applicable
	From Campaign? (Y/N)	Was an alert submitted from a Progress Report campaign? NOTE: Progress Report campaigns are issued from the Office of the Executive Director of Academic Advisement (OEDAA)
	Campaign Name	Name of the Progress Report campaign the alert was created from NOTE: Progress Report campaigns are issued from the Office of the Executive Director of Academic Advisement (OEDAA)

Student Data Reports

Report Name	Report Unique Fields	Unique Field Description
Attendance Report	Creator Name	Name of the staff user who submitted the attendance NOTE: Only staff members creating attendance in Navigate are FYE Instructors or Athletic Advisors when a <i>Travel Letter</i> is created
	Creator ID	E# of the staff user who submitted the attendance NOTE: This Field is invaluable when exporting this report
	Creator Email	Email of the staff user who submitted the attendance
	Submitted On Date	Date the attendance instance was created
	Submitted On Time	Time the attendance instance was created
	Course Name	Course name for the course the attendance was created for
	Course Number	Course number for the course the attendance was created for
	Section Name	Section name for the course the attendance was created for
	Section Type	Section type for the course the attendance was created for
	Instructors	Alphabetized list of instructors ordered by last name
	Date of Attendance	Date of the actual day of attendance in the class
	Time of Attendance	Time of the actual day of attendance in the class
	State	Field displays whether the student was marked <i>absent</i> , <i>present</i> , or <i>tardy</i>
	Travel Letter	Field displays if attendance was created from a <i>Travel Letter</i> and the name of the letter NOTE: Athletics is the only <i>Care Unit</i> with access to Travel Letters

Navigate360: V3 Reports Unique Field Glossary

A breakdown of the unique V3 reports data fields by report type and their purpose or outcome for choosing the field. These are unique fields in running the report or when exporting results. Standard fields that are common in all Navigate360 reports are not listed.

	Excused? (Y/N)	Field displays whether the student was marked as <i>excused</i> for their absence
	Tardy? (Y/N)	Field displays whether the student was marked <i>tardy</i>
	Comment	Field displays the comments made (if any) when recording attendance
Notes Report	Note Reason	The <i>Note Reason</i> selected when the staff user created the note
	Note Content	The text content written in the note box
	Created At Date	Date the note was created
	Created At Time	Time the note was created
	Creator	Name of the staff user who created the note
	Creator ID	E# of the staff user who created the note NOTE: This Field is invaluable when exporting this report
	Creator Email	Email of the staff user who created the note
	Is Viewable to Student? (Y/N)	If the checkbox for making the note visible to the student is checked, this field will show <i>Yes</i>
	Is Private? (Y/N)	If the note is private and the user has permission to see other users' private notes, this column will appear and the field will show <i>Yes</i>
	Has Attachment? (Y/N)	If the note has an attachment, this field will show <i>Yes</i>
Student Enrollments Report	Enrollment Term	Term in which a student is enrolled
	Enrollment Course Name	Name of the course a student is enrolled in
	Enrollment Course Number	Course number of the course a student is enrolled in
	Enrollment Section Name	Section title of the course a student is enrolled in
	Enrollment Instructor	Alphabetized list of instructors ordered by last name
	Dropped? (Y/N)	If the course has been dropped, this will display <i>Yes</i>
	Dropped Date	If the course has been dropped, this will display the date it was dropped
	Last Date of Attendance	This field will display the last date of attendance documented NOTE: This field will be blank for most courses unless it's an FYE Course or if a student is an athlete and has had a Travel Letter submitted
	Midterm Grade	The field displays the midterm grade, if submitted
	Final Grade	The field displays the final grade
	Total Progress Reports	The field displays the total number of progress reports created in a particular course
	At-Risk Progress Reports	The field displays the total number of progress reports in which a student has been marked <i>At-Risk</i> for a particular course

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	Absences	The field displays the total number of absences created in a particular course NOTE: This field will be blank for most courses unless it's an FYE Course or if a student is an athlete and has had a Travel Letter submitted
	Unexcused Absences	The field displays the total number of unexcused absences created in a particular course NOTE: An unexcused absence is determined if a student is marked <i>Absent</i> but not <i>Excused</i> . This field will be blank for most courses unless it's an FYE Course or if a student is an athlete and has had a Travel Letter submitted
	Credit Hours	The field displays the total number of credit hours a student is enrolled in within the term selected
	Start Date	The date the class section began
	Start Time	The time the class section began
	End Date	The date the class section ends
	End Time	The time the class section ends
	Class Days	The days of the week the class is held
Students Report	Cell Phone	Cell phone number for the student
	Home Phone	Home phone number for the student
	Gender	Student gender
	Race or Ethnicity	Race or ethnicity, if indicated
	Date of Birth	Student DOB
	Address	Student street address
	City	City of student's street address
	State	State of student's street address
	ZIP	ZIP code of student's street address
	Term Credit Hours	Term credit hours for student for the selected term NOTE: Make sure your <i>Default Term</i> matches the <i>Term</i> selected in this field
	Term GPA	Term GPA for student for the term of last registration NOTE: Make sure your <i>Default Term</i> matches the <i>Term</i> selected in this field
	Total Credit Hours Earned	Total credit hours earned by a student
	Student Opted Out of SMS	If a student has opted out of messages, this field will indicate <i>Yes</i>
	Date/Time Opted Out	If a student has opted out of messages, this field will indicate the date and time student opted out

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	Student Allowed to be Sent Messages	If a student is allowed to be sent messages, this field will indicate <i>Yes</i>
Study Hall Report	Term for Required Study Hall Time	The term the required study hall hours is associated with
	Required Time per Week (in min)	If a student has required study hall hours per week, this value will show in this field, measured in minutes NOTE: Navigate reads a week from Saturday to Sunday
	Total Required Time (in min)	If a student has required study hall hours, this field will aggregate the total required time for the chosen date range
	Completed Time (in min)	This field shows the total amount of study hall time that the student has completed for a chosen date range, measured in minutes
	Charity Time (in min)	Sum of all charity time allocated for the student during the selected term
	Charity Time Created Date	If charity time has been added to a student, this field will display the date the charity time was added
	Remaining Time Per Week (in min)	This field shows the total amount of study hall time remaining for the student
	Completed Study Hall Requirement	<i>Yes</i> or <i>No</i> indicator field showing if the student has completed their study hall time for the term