Navigate360: V3 Reports Glossary by 'Report Category'

A breakdown of the various V3 reports and their intended purpose, including a list of suggested data filters

Appointment Questions Reports*

Users who are using Appointment Feedback Surveys or Pre-Appointment Questions have access to view these reports

Report Name	Report Description
Appointment Feedback Metrics Report	This report shows how many feedback requests are sent per template, how many responses the template has received, the response %, and general template information. **Suggested filters:** *Location, Student Service*
Appointment Feedback Responses Report	This report shows the responses students give to the feedback surveys. There is a column for each question, question type, and answer. **Suggested filters:** *Appointment Date, Location, Student Service*
Pre-Appointment Metrics Report	This report shows how many pre-appointment questions are sent per template, how many responses the template has received, the response %, and general template information. **Suggested filters:** *Location, Student Service*
Pre-Appointment Responses Report	This report shows the responses students give to the pre-appointment surveys. There is a column for each question, question type, and answer. **Suggested filters:** *Appointment Date, Location, Student Service*

Appointment/Visits Reports

Report Name	Report Description
Appointment Campaigns Report	This report shows all Appointment Campaign appointment requests and students who have scheduled an appointment. **Suggested filters:** *Appointments Created, Campaign Name, Campaign Start Date, Has Scheduled Appointment, Location, Service, Include My Students Only, Not Responded Only*
Appointment Summaries Report	This report shows any Appointment Summary created by a user within the platform, including scheduled & drop-in appointments. It also includes cancelled and no-shows if selected. **Suggested filters:** *Location, Reported Duration, Reported Start Date, Reported End Date, Reported Meeting Type, Reported Services, Summary, Student ID, Include My Students Only*
Appointments Report	This report shows any appointment created by a user. A single row in the report represents a single appointment within the selected Date Range. If

	the appointment instance is a group appointment, they will appear as a single row. **Suggested filters:** *Appointment Created At Date, Cancelled?, Location, Scheduled Meeting Type, Scheduled Services, Scheduled Start Date, Include My Students Only, Include Cancelled Appointments, Include No Shows*
Check-Ins Report	This report shows any check-in for a visit, including those swiping in for Study Hall hours. A single row represents a single check-in within the date range chosen, and the duration of the check-in. If the Duration column is 0, this indicates the student did not check-out. **Suggested Filters:** *Check In Date*, *Location*

Event Campaigns*

Users who are using Events have access to view these reports

Report Name	Report Description
Event RSVPs Report	This report shows Event RSVP responses. Data is Care Unit specific; users will only be able to view RSVPs within their Care Unit. **Suggested Filters:** *Care Unit*, *Event Display Name*, *Event Start Date/Time*
Events Report	This report shows any Event related information. A single row represents a single event. Data is Care Unit specific; users will only be able to view Event data within their Care Unit permissions. **Suggested Filters:** *Care Unit, Event Display Name, Event Start Date/Time, Total Attended*

Continue to next page…

Navigate360: V3 Reports Glossary by 'Report Category'

A breakdown of the various V3 reports and their intended purpose, including a list of suggested data filters

Intervention Reports

Report Name	Report Description
Cases Report	This report shows users open or closed cases for campus referrals, including who opened the case, the case assignee, case comments, and the case closed reason. **Suggested filters:** *Alert Course, Owner (user list), Notification or Referral Reasons, Status, Student ID, Include My Students Only*
Notification or Referrals Report	This report shows notifications or referrals submitted by a user ad hoc or from a progress reports campaign, within a selected date range. **Suggested filters:** *From Progress Report, Course, Issuer, Notification or Referral Created at Date, Notification or Referral Reasons, Student ID, Include My Students Only*
Progress Reports Report	This report shows progress report responses created by faculty within the platform. Most responses will be recorded within weeks 3-5 of a term when faculty submit Academic Alerts. **Suggested filters:** *Course, Instructors, Marked At-Risk, Notification or Referral Reasons, Student ID, Include My Students Only*

Student Data Reports

Report Name	Report Description
Attendance Report	This report shows any attendance entry created by a user in a given date range. This report is also used to track *Travel Letters* sent by Athletics for athletes who will miss class due to an-away game. (*NOTE: Only FYE Instructors are documenting attendance in Navigate360*) **Suggested filters:** *Course, Instructors, Section Name, Section Type, Tardy, Travel Letter, Relationship Type (then choose Assigned to)*
Notes Report	This report shows any Note created by a user in a given date range. **Suggested filters:** *Created At Date, Has Attachment, Is Private, Is Viewable By Student, Note Reason, Student ID, Include My Students Only*
Student Enrollments Report	This report shows any course enrollments a student has in a selected term. A single row represents an individual course instance per student, including current or previously enrolled courses. Using the Data Filter Courses (Course Number) allows users to search one specific course. This report is the go-to report for viewing Midterm and Final grades.

	Suggested filters: *Enrollment Term, Dropped?, Midterm Grade, Final Grade, Courses (Course Number), Student ID, Include My Students Only*
Students Report	This report shows general information for students, including an academic overview, such as Cumulative GPA or Credits Earned, and student contact information. **Suggested filters:** *Credits Earned, Cumulative GPA, Term Credit Hours, Term GPA, Relationship Type (then choose Assigned To), Include My Students Only*
Study Hall Report	This report shows any study hall check-ins and hours per student swipe. **Suggested filters:** *Charity Time (In Min), Completed Time (In Min), Remaining Time Per Week (In Min), Required Time Per Week (In Min), Total Required Time for Date Range (In Min), Relationship Type (then choose Assigned To)*