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**GUARANTEED ADMISSION AGREEMENT**  
Between  
**ASHEVILLE BUNCOMBE TECHNICAL COMMUNITY COLLEGE**  
and  
**EAST TENNESSEE STATE UNIVERSITY**

East Tennessee State University (ETSU) and Asheville Buncombe Technical Community College (A-B Tech) recognize the need to facilitate the transfer of undergraduate students from A-B TECH to ETSU as they pursue their educational goals.

In an effort to ease the transfer process and to promote the closer coordination of academic courses, programs and degrees offered by our institutions, A-B TECH and ETSU do hereby enter into the following Guaranteed Admission Agreement (GAA).

**DEFINITIONS**

"Associate degree designed for transfer at a regionally accredited college refers to A-B Tech degrees such as AA or AS, and other degrees designated as college transfer etc."

"GAA student" refers to a student who graduates with an associate degree designed for transfer at A-B TECH with a cumulative grade point average (GPA) of 2.0 or higher on a four-point scale.

"GAA Contact" refers to staff members designated at A-B TECH and by ETSU who work with prospective GAA students.

**ACADEMIC ADMISSION AGREEMENT**

GAA students will be guaranteed admission to ETSU and may expect the following:

1. Courses accepted by ETSU will be applied to the attainment of the Baccalaureate degree.
2. ETSU guarantees the acceptance of all transferable credits earned from the associate degree designed for transfer from A-B TECH. However, ETSU cannot guarantee that the student will be able to complete all requirements for graduation within the 120-credit minimum required for graduation at ETSU due to college, discipline and/or department specific requirements. Upon request, the academic advisor in the student's major department will inform the student if there are any course requirements that would require credit hours beyond the 120 minimum needed for graduation.
3. Acceptance in some programs in colleges and departments at ETSU is competitive; admissions to ETSU does not imply admission to these programs without further evaluation by the college or department offering the program. Students participating in this admissions agreement should follow all distinct application procedures, deadlines, grade point requirements detailed by the specific ETSU college or department and/or listed in the ETSU

Undergraduate Catalog. GAA Students and native ETSU students will be treated identically with regard to admission to competitive programs.

4. Students who have completed an associate degree designed for transfer at a regionally accredited college or university have satisfied ETSU's general education requirements. GAA students will need to meet all University, college, and departmental requirements in order to obtain the baccalaureate degree from ETSU. Students in the GAA program who meet eligibility requirements are guaranteed admission to ETSU but not acceptance into any individual academic discipline that may have additional admission and academic requirements including minimum grade requirements.
5. GAA students may select a catalog for degree requirements on the same basis as native ETSU students. Students may select the catalog in effect at the time of matriculation at A-B TECH or ETSU under the GAA and may continue with the selected catalog for up to six academic years.

#### **ELIGIBILITY:**

To be guaranteed admission to ETSU students must complete the requirements to become GAA students (graduate with an associate degree designed for transfer at A-B TECH with at least a 2.0 cumulative grade point average on a four-point scale with intent to transfer to ETSU) and submit an official transcript showing completion of the associate degree. All other collegiate work must be submitted to the ETSU Office of Admissions for inclusion in the overall academic record and consideration in the admission decision.

**NOTE:** A-B TECH students not meeting GAA requirements are eligible to transfer to ETSU under regular admission standards for transfer students <http://admissions.etsu.edu/apply/transfer> but will not be considered a GAA student.

Students who were previously enrolled at ETSU, were academically suspended or ineligible to continue at ETSU and transferred to A-B TECH to complete the associate degree designed for transfer must meet regular ETSU admissions standards.

#### **RESPONSIBILITIES:**

Any materials distributed by either institution which specifically references the GAA agreement and/or makes any general representation of the other institution must be approved by each respective party prior to use.

A-B TECH will:

1. Assist prospective GAA students in declaring intent to transfer to ETSU under the GAA.

2. Advise students regarding courses needed to complete an associate degree designed for transfer.
3. Collaborate with ETSU to promote the agreement among prospective and current A-B TECH students.

ETSU will:

1. Provide information and materials for the admissions process.
2. Provide admissions counseling and academic advisement for GAA students.

GAA students will:

1. Assume primary responsibility for understanding and following the requirements for an associate degree designed for transfer and all other distinct application procedures, deadlines, grade point requirements detailed by the specific ETSU college or department and/or listed in the ETSU Undergraduate Catalog for the intended major at ETSU.
2. Notify the GAA Contact at A-B TECH of the intent to transfer to ETSU under the GAA.
3. Meet ETSU deadlines for admissions.

**TERMS of AGREEMENT:**

This Guaranteed Admission Agreement between East Tennessee State University and A-B Technical Community College shall be in effect for five (5) years unless terminated by either party. This GAA will begin June 2018. This agreement may be dissolved at the request of either or both parties based on a future determination of unfeasibility and/or not being consistent with either institutions' policy, procedure, guidelines or mission. The agreement can be modified with both institutions agreement of the change request. Either party may terminate the agreement with 30 days written notice. Such termination would take effect at the end of the term.

**CONFIDENTIALITY of STUDENT RECORDS:**

All educational records created, disclosed or maintained pursuant to the terms of the Agreement are confidential and shall be created, disclosed and maintained pursuant to the provision of the Family Educational Right to Privacy Act, also known as FERPA (20 U.S.C.A. s1232g) and its regulations.

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