

**East Tennessee State University  
Reconciliation of Cash Payments to Research Participants**

**Date Funds/Reconciliation Returned to Bursar's Office:** \_\_\_\_\_

**Department:** \_\_\_\_\_

**Name of Study:** \_\_\_\_\_

**Account Number:** \_\_\_\_\_ **Initial Amount Received:** \_\_\_\_\_

**AMOUNT OF CASH RETURNED:** \_\_\_\_\_

**TOTAL CASH PAID TO PARTICIPANTS:** \_\_\_\_\_

**TOTAL:** \_\_\_\_\_  
(Should equal the Initial Funds Received)

**Overages/Shortage:** \_\_\_\_\_

I have reviewed the "Cash Payment Acknowledgement of Receipt" forms for the above Research Study. I have verified that each participant who received cash had a "Cash Payment Acknowledgement of Receipt" form on file with the PI and understand that these forms are subject to audit.

Name of Principal Investigator's Supervisor	Signature of PI's Supervisor	Date
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Name of Principal Investigator	Signature of PI	Date
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Name of Custodian (if different than PI)	Signature of Custodian	Date
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