COLLEGE *of*
BUSINESS & TECHNOLOGY
EAST TENNESSEE STATE UNIVERSITY

CBAT Career Services:
Melinda LaPrade
439-5656 / laprade@etsu.edu
www.etsu.edu/cbat/careerservices
Room 309 Sam Wilson Hall

Accounting Professionals Networking Night– WED, September 19, 2018 3-5 PM, Millennium Centre

This is the premier recruiting event for MACC and BBA-ACCT students. You should make every effort to attend. ☺

To get ready . . . . .

1. **Resumes:** **BRING PLENTY!!!! I will need a copy.** Do not wait until the last minute to get your resume in order. Feel free to schedule an appointment with me. **Walk-in days** for a ***quick*** resume review are **Tuesday, September 4th from 9-11 AM and Wednesday, September 5th from 2-4 PM.** For complete resume writing tutorials, visit www.etsu.edu/cbat/careerservices under "Handouts." **IT IS IMPERATIVE THAT YOU EMAIL ME A COPY OF THE "FINAL" VERSION OF YOUR RESUME. Accounting firms/employers request that the following information appear on your resumes:**

   - **YOUR AREA OF PROFESSIONAL INTEREST**: Audit Internship, Tax Internship, Full-time Tax , Full-time Audit
   - **DATE OF AVAILABILITY**: When can you start?
   - **CPA READINESS**: ____Where are you? ***Note: You no longer need 150 hours to sit for the exam BUT you do need 150 hours for licensure.*** **Sitting for exam**: Bachelor's degree with 24 hours in business coursework and 30 hours in accounting, including Principles of Accounting.)
   - **CPA TESTING COMPLETION**: If you have passed parts of the CPA exam, list this as well near the top of your resume.
   - **CELL NUMBER/EMAIL ADDRESS**
   - **GPA**
   - **PROFESSIONAL MEMBERSHIPS: TSCPA, AICPA, Beta Alpha Psi**

2. **PREPARATION:** You will need to **research firms** ahead of time, prepare an **"infomercial" about yourself** as well as **wear professional business attire or a suit** (navy, gray, beige, black with collared blouse/shirt and dress shoes/pumps in similar color) and bring **lots of copies of error-free resumes.** You may want to check out summer sales to see if you can find a great suit at a great price! You need to dress professionally. Your competition will look the part! **Read the handout on how to "work" a career fair; you will find excellent strategies for success on this document!!!**

3. **PROCESS:**
   - Arrive close to 3 PM. You may need the entire time to connect with all firms of interest.
   - Register your attendance at Beta Alpha Psi table and **leave me a copy of your resume; then enter ballroom.**
   - Be patient as you wait your turn to talk to and impress the firm reps.
   - Give them your resume; wow them with your knowledge. **Firm handshake and smile required!**
   - Be focused. Know what you are interested in and be able to verbalize your goals. Have a professional vision. See me if you need help with this.
   - Collect business cards for follow up thank you letters.
   - ***VERY IMPORTANT— After talking to firm reps, you should have a better idea regarding firms/organizations of interest. As you leave the ballroom, make sure to sign up on "Interview Interest Sign-In Sheets" which will be available at a table outside the ballroom at Networking Night.*** On these sheets, you will be expressing your interest in interviewing with a firm. Please provide all information requested. ***Expressing interest in an interview does not guarantee you a spot; it simply lets the employer know that you would welcome an interview.***

Firms/companies will be recruiting for full-time staff as well as interns. **CBAT Internship/Co-op System Registration (create an account and remember your user name and password) on https://business.etsu.edu/cbatcs is required before internship interviewing.**

Accounting Professionals' Networking Night 2018

Check for updates. *Employers listed in* ***GREEN*** *are recruiting on campus*

Becker CPA Review	www.becker.com
Blackburn, Childers, & Steagall	www.bcscpa.com
Brown Edwards	www.becpas.com
Crowe Horwath	www.crowehorwath.com
Eastman Chemical Company	www.Eastman.com
Ernst & Young LLP **(9.5.18 Deadline)**	www.ey.com
JD Frost & Company	www.frostcpas.com
LBMC	www.lbmc.com
Pershing Yoakley & Associates	www.pyapc.com
Pugh CPAs	www.pughcpas.com
PwC **(9.28.18 Deadline)**	www.pwcglobal.com
Rodefer Moss	www.rodefermoss.com
Tennessee Society of CPAs	www.tscpa.com