

Graduate/Undergraduate	Name	E#	E-mail

Candidates seeking a middle grades add-on from ETSU can choose to enroll as a non-degree seeking Graduate student or a non-degree seeking Undergraduate student. If you want the courses to apply to a graduate degree you should enroll as a Graduate student through the [School of Graduate Studies](#). If you do not want these classes to apply to any graduate program or serve to help you earn graduate credit to advance your pay, you can enroll as a non-degree seeking Undergraduate student through [Undergraduate Admissions](#). Enrolling as an Undergraduate student can save you money but again won't advance your degree. If you are currently enrolled as an undergraduate student, please contact Dr. LaShay Wood ([jenningsjl@etsu.edu](mailto:jenningsjl@etsu.edu)) for advisement. If you are currently enrolled as a graduate student, please contact both your graduate program advisor and Dr. LaShay Wood for advisement.

The Middle Grades endorsement is an add-on endorsement. This means that you are not eligible to be licensed to teach a middle grades content unless you currently hold a teaching license. If you are currently seeking a teaching license, this endorsement cannot be added until you meet the requirements for an initial license. This does not prevent you from taking the courses that lead to this endorsement prior to having an initial license.

Candidates must complete specific program courses listed below. These endorsements can be added by coursework only, that is, by completing this add-on endorsement program of study, and does not require passing any content area assessments.

When you hold a teaching license and pass the coursework for this program of study, candidates should contact the ETSU Certification Coordinator in the Office of Educator Preparation ([teacherlicensure@mail.etsu.edu](mailto:teacherlicensure@mail.etsu.edu)) for submission of the college's recommendation for endorsement. You will also need to complete a [Declaration of Intent](#) to Add-on an endorsement.

Courses are not offered every semester. Please check with your financial aid counselor to determine if these courses are covered by financial aid for the term(s) you seek to enroll. The following courses are required:

COURSES	TERM	GRADE
CUAI 5450 Middle School Curriculum & Assessment (3 cr.) <b>OR</b> CUAJ 4957 Special Topics Mid School Curriculum & Assessment (3 cr.)		
READ 4557/5557 Adolescent Literacy: Assessment and Instruction (3 cr.) (for those seeking English endorsement) <b>OR</b> READ 4657/5657 Disciplinary Literacy: Assessing and Instructing Adolescents (3 cr.) (for those seeking Math, Science, or Social Studies endorsement)		
Candidates must also choose at least one from the courses listed below		
READ 5453 Advanced Middle Grades English/Lang Arts (2 cr.) <b>OR</b> READ 4957 Sp Top in Reading Ed – Advanced Middle Grades ELA (2 cr.)		
SCED 5454 Middle Grades Science (2 cr.) <b>OR</b> SCED 4454 Middle School Science Methods (2 cr.)		
CUAI 5454 Middle Grades Mathematics (2 cr.) <b>OR</b> CUAJ 4957 Top In Cur & Ins Middle Grades Math (2 cr.)		
CUAI 5455 Middle Grades Social Studies (2 cr.) <b>OR</b> CUAJ 4957 Top In Cur & Ins Middle Grades Soc Std (2 cr.)		

## ADMISSION PROCESS

Those interested in seeking their Middle Grades Add-On endorsement must follow the steps listed below:

1. If you wish to apply as a **Graduate student** use this [link](#) to start the graduate application process. The non-degree seeking application is at the very bottom of the list. You select that you are taking classes for “personal enrichment.” If you wish to apply as an **Undergraduate student** use this [link](#) to start the undergraduate application process. You will also choose that you are taking classes for “personal enrichment.” If you are currently enrolled, please contact Dr. LaShay Wood ([jenningsjl@etsu.edu](mailto:jenningsjl@etsu.edu)).
2. Order official transcripts from every school attended and send those to ETSU.  

School of Graduate Studies Box 70720 Johnson City, TN 37614	Office of Undergraduate Admissions ETSU Box 70731 Johnson City, TN 37614
---	--
3. Once admitted, please contact Dr. LaShay Wood, [jenningsjl@etsu.edu](mailto:jenningsjl@etsu.edu) for advisement.
4. After you have been admitted and advised by Dr. Wood, contact the Certification Coordinator, Clemmer College of Education and Human Development, Box 70685, Johnson City TN 37614, or Email: [teacherlicensure@mail.etsu.edu](mailto:teacherlicensure@mail.etsu.edu) to inform the Certification Office of your intent to pursue middle grades licensure. The Certification Office is located in Room 305 Warf-Pickel Bldg. The Certification Coordinator will collect your Declaration of Intent to Pursue Additional Teaching Endorsements and will certify your program of study once it is complete.
5. Complete the [Declaration of Intent to Pursue Additional Teaching Endorsements](#). Any substitution requests in add-on programs require a completed [Course Substitution Form](#), which must be routed through the Certification Coordinator.
6. Teacher education students who are pursuing initial teaching license and wish to add credits toward an add-on endorsement may do so. Please be advised: An add-on program does not necessarily meet the requirements of a minor, and substitutions or approvals made for teaching add-ons do not take the place of catalog requirements or departmental advisement for degree purposes.
7. Courses counted toward an add-on must have a minimum grade of "C" (2.0) or equivalent unless otherwise stated in this program sheet.
8. Add-ons will not be verified unless all requirements for initial Tennessee teaching license are met.
9. These endorsements can be added by coursework only, that is, by completing this add-on endorsement program of study, and does not require passing any content area assessments.
10. When you have completed your coursework, please contact the Certification Coordinator at [teacherlicensure@mail.etsu.edu](mailto:teacherlicensure@mail.etsu.edu) to have the college recommendation for endorsement submitted to your account on TNCompass.