



QUILLEN COLLEGE *of* MEDICINE

EAST TENNESSEE STATE UNIVERSITY

Policy Name: **Infectious Diseases and Environmental Hazards Education and Exposure**

Policy Replaces a Previous Policy (this includes change in policy name): Yes/ No

If so, list name of previous policy (include policy number if different):

Policy Number (issued by the Office of Academic Affairs upon final approval): **ADMIN-0519-4**

Policy Owner (Individual, Department, or Committee/Chair): **William A. Block, Jr., MD, MBA / Vice President for Clinical Affairs and Dean of Medicine**

Committees, Departments, or Individuals Responsible for Implementation: **ETSU Quillen medical students; visiting medical students, medical providers, faculty, residents, staff and ETSU affiliated medical clinics.**

Original Approval Date and Who Approved by: **5/2/2019 - William A. Block, Jr., MD, MBA / Vice President for Clinical Affairs and Dean of Medicine**

Effective Date(s): **5/2/2019**

Revision Date(s) (include a brief description) and Who Approved by (made by Policy Owner and/or Policy Advisory Committee):

Administrative Edits (briefly describe) by Staff and/or the Policy Advisory Committee (PAC) and Date (these revisions do not require voting/approval by the policy owner):

Exemption(s) to Policy (date, by what committee or individual, and brief description):

LCME Required Policy: Yes/ No

If yes, please list the Element(s) Affiliated with this Policy (include Element number/name/statement):

12.8 Student Exposure Policies/Procedures

A medical school has policies in place that effectively address medical student exposure to infectious and environmental hazards, including the following:

- **The education of medical students about methods of prevention**
- **The procedures for care and treatment after exposure, including a definition of financial responsibility**
- **The effects of infectious and environmental disease or disability on medical student learning activities**

All registered medical students (including visiting students) are informed of these policies before undertaking any educational activities that would place them at risk.

All policies will be reviewed by the Policy Advisory Committee every three years unless an earlier review is identified.

Date of Review:

Revisions Made: Yes/ No

If yes, list revisions made: Revisions Require Approval by Policy Owner: Yes/ No

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Policy Statement:

The purpose of this policy is to assure that all medical students, including visiting students, are educated about methods of preventing exposure to infectious and environmental hazards; the procedures for care and treatment after exposure, financial responsibility, and the effects of infectious and environmental disease or disability on medical student learning activities. The policy also informs medical providers, faculty and ETSU affiliated medical clinics of the responsibility and required procedures for students to complete following exposure to body fluids and blood-borne or air-borne pathogens.

Purpose of Policy:

Medical students are potentially exposed to environmental hazards and/or patients with infectious diseases. All medical students will be educated and trained to prevent or reduce exposure to infectious and environmental hazards. For this reason, procedures exist to inform students of potential risk and teach them techniques and procedures designed to decrease or avoid exposure.

Scope of Policy (applies to):

ETSU Quillen medical students, visiting medical students, medical providers, faculty, residents, staff and ETSU affiliated medical clinics.

Policy Activities:

To minimize risk of exposure to environmental hazards and infectious hazards, all Quillen College of Medicine students are required to complete an annual online training module (<http://www.hcprotraining.com/lms/>) which instructs students on the identification of workplace hazards, methods of prevention of exposure to infectious and environmental hazards, use of personal protective equipment, and response to a hazardous exposure. This mandatory training begins during M1 orientation and continues through the M4 year. To document successful completion of the training, students are to upload their certificate of completion to My Record Tracker.

Students must complete training annually and be certified to continue patient care activities. Student participation in clinical activities may be affected if training is not completed in a timely manner. As a result of this training, students are expected to understand and comply with the following procedures:

- a. Universal precautions
- b. Needle/sharp safety
- c. Availability and use of protective equipment
- d. Isolation guidelines
- e. Post-exposure procedures for environmental and/or infectious exposure

Procedure for Initial Student Exposure

1. Removed soiled clothing as soon as possible and prior to exiting the patient's room followed by immediate cleaning of the affected area with soap and water.
2. Report the exposure to the attending physician and/or resident.
3. Notify the Nursing Supervisor in the area where the exposure occurred and request assistance in completing an Occurrence/Incident Report using the relevant form specific to the facility or hospital system.
 - a. If the event occurs in a hospital setting, report to the emergency department for evaluation and treatment/follow-up. Documentation should include the route of exposure, circumstances under which the exposure incident occurred, identification, and if patient related, documentation of the source individual.
 - b. If the event occurs in an ambulatory clinic setting, report to the ETSU Student Health Clinic, hospital emergency department, or private physician of one's choosing for evaluation of the exposure. Documentation should include the route of exposure, circumstances under which the exposure incident occurred, identification, and if patient related, documentation of the source individual.

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- c. If the source of the exposure is body fluid that is known to be HIV, Hepatitis B, or Hepatitis C positive, the student must follow the facility's protocol where the incident occurred and/or report to the emergency department to begin immediate prophylaxis.
 - d. The student should have baseline tests for body fluid exposure performed.
 - e. Similar tests should be requested for the source patient through the hospital or clinic.
 - f. Once all lab results are reviewed, the student should secure recommendations for any additional follow-up/treatment from the evaluating health care provider.
 - g. **Students are not considered employees and as such all charges/expenses associated with the testing and treatment are the responsibility of the student, not the facility where the exposure occurred, East Tennessee State University or Quillen College of Medicine. Charges/expenses associated with the testing and treatment may be covered by the student's personal health insurance plan.** Financial assistance may be available through the Office of Student Affairs to assist students who incur expenses related to the exposure which are not covered by their health insurance.
 - h. If the exposure occurs during an away elective, students are to follow the procedures of the host institution and notify Quillen College of Medicine's Office of Student Affairs within 24 hours.
 - i. Visiting medical students are subject to the same training requirements and have the same support services available in case of an exposure as any enrolled student, and are required to verify that they have medical insurance while studying at Quillen College of Medicine.
4. Report the exposure to the Office of Student Affairs within 24 hours, 423-439-2019.
 5. Provide the Office of Student Affairs as written opinion from the health care provider regarding need for further evaluation and/or treatment within 15 days of exposure. This should include only the general recommendation regarding need for further evaluation and treatment not specific medical information.

Students who are infected with HIV, HBV, HCV, and/or any other potentially transmissible disease or environmental hazard will not automatically be excluded from participating in patient-care activities, or restricted in their access to patient-care services or facilities because of their health status. Medically-based judgments in individual cases establish when exclusion or restriction is appropriate for the welfare of patients, the welfare of other members of the patient-care community, or the welfare of the individual.

OTE: Students who are pregnant should be especially familiar with and strictly adhere to precautions to minimize the risk of transmitting blood borne pathogens to themselves and their fetus.

See Policy ADMIN-0519-5 [Participation in Patient Care Activities Following Exposure to Infectious Diseases and/or Environmental Exposure Related Diseases and Disability](#)

Administrative Reviews/Approvals	Date Approved
<i>University Compliance (if applicable)</i>	
<i>Policy Advisory Committee (includes three-year reviews)</i>	
<i>Associate Dean for Accreditation Compliance (if applicable)</i>	
<i>Vice Dean for Academic Affairs</i>	

Policy Review and/or Revision Completed By (if applicable)	Date Policy Reviewed and/or Approved (if applies to that department, committee, or group)
<i>Office of the Dean</i>	5/2/2019

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<i>Office of Academic Affairs</i>	5/2/2019
<i>Office of Student Affairs</i>	5/2/2019
<i>Department of Medical Education</i>	
<i>Medical Student Education Committee</i>	
<i>Student Promotions Committee</i>	
<i>Faculty Advisory Council</i>	
<i>Administrative Council</i>	
<i>M1/M2 Course Directors</i>	
<i>M3/M4 Clerkship/Course Directors</i>	
<i>Student Groups/Organizations (describe):</i>	
<i>Other (describe):</i>	

Final Policy Emailed to:	Date of Email Notifications
<i>Medical Education Director for Posting on Educational Policies Website</i>	5/1/2024
<i>Policy Owner</i>	5/1/2024
<i>Admissions Office for Catalog</i>	5/1/2024