

**Modified Stage 2 – Substantial Restrictions (modified base plan for Fall 2020 term)**  
**Cautious and judicious approach with continued community spread of the virus**

- More than 80 percent of instruction provided remotely using D2L and Zoom, with few possible exceptions to allow on-campus instruction in select courses requiring specialized equipment, clinical rotations, or other face-to-face learning.
- Experiential learning in the community is possible with approval by the college dean on a case by case basis in partnership with community sites (*e.g.*, clinical rotations, internships, externships, service learning) provided the host organization abides by appropriate safety standards.
- Residence halls minimally occupied, with strategic reductions in density and all students living in single bedroom residences.
- Employees working both remotely where possible, with some on campus, including options for staffing rotations within offices.
- Research and service activities permitted with physical distancing and other safety measures.
- Indoor meetings or gatherings greater than 15 people and not associated with academic coursework are prohibited without special exception from the appropriate vice president.
- All individuals must use face coverings when on campus. Learn more [here](#).
- Crowd control and waiting line measures in place to promote physical distancing (plexiglass at select service windows, spaced marks on floors).
- Enhanced cleaning of public spaces.
- Large in-person university events canceled or postponed.
- In-person festivals, camps, and conferences canceled or postponed.
- Non-essential travel suspended.
- All Study Abroad and other international programs for ETSU students suspended.
- Athletic competition possible with limited spectators, limited practices or meetings based on guidance from the NCAA and the Southern Conference.

## Modified Stage 2 – Substantial Restrictions

### Parameters

(modified base operating plan for the Fall 2020 term)

#### Modified Stage 2 Parameters

##### Employees and Offices

- Employees working both remotely and on campus with options in place for staffing rotations in offices to maintain physical distancing expectations. For example, certain employees could work on campus on select days while the remaining office staff work remotely. Offices should implement a plan to provide for this type of decreased staffing density.
- Flexibility is provided for employees who may need to work remotely (*e.g.*, individuals who identify themselves or immediate family members to be at high risk as defined by the CDC). Supervisors should work with employees to explore options as outlined in the [Personnel Protocol for Fall 2020](#).
- Clinical faculty and staff are working in ETSU Health locations that remain open to provide patient care. Decisions about opening or closing ETSU Health clinical locations should be made in conjunction with the Vice President for Clinical Affairs.
- Offices open during regular business hours with options for extended hours to provide flexibility for service and staffing rotations. Remote services also offered.
- Centralized staff pool identified and available to have employees work in a different area. Due to disruption of services normally provided on campus, a centralized staff pool provides employees the opportunity to shift to a different area on campus with unmet needs.
- Academic classrooms on campus might temporarily be used to provide flexible space to promote physical distancing of employees.
- APS, Federal Work Study (FWS), Regular Work Study (RWS), Graduate Assistants, and Graduate Tuition Scholarship recipients should expect to work on campus to meet the needs of their unit; appropriate university safety guidelines should be in place in each workspace. With department approval, students may be able to work remotely and must follow HR institutional protocols for teleworking, and all federal, state, and local employment conditions. Graduate assistants, tuition scholarship, and Federal Work Study student positions must be supervised, and supervisors must certify the hours worked and submit verified timesheets twice per month (or as required by university timekeeping). Students who have a medical condition that would necessitate work accommodations need to contact Disability Services.

##### Travel

- Outgoing university-related domestic travel is suspended including travel for participation in conferences, symposia, and other events. Travel by vehicle within the region (typically covered by blanket travel authorizations) for reaching ETSU sites is permitted. Other regional travel, which may include local visits to donors by advancement staff or university officials required to attend state meetings in

Nashville or other locations, is permitted with prior authorization by the appropriate vice president. Limited exceptions for other domestic travel may be authorized by the appropriate vice president.

- All outgoing university-related international travel is suspended.
- All Study Abroad and other international programs for ETSU students are suspended.
- Recommendation for personal travel and international students traveling to ETSU is to follow the most current guidelines from the Centers for Disease Control and Prevention and other appropriate federal agencies.

### **Academic Instruction**

- More than 80 percent of instruction provided remotely using D2L and Zoom with few possible exceptions to allow on campus instruction in select courses requiring specialized equipment, clinical rotations, or other face-to-face learning.
- Experiential learning in the community possible on program by program basis in partnership with community sites with approval by the college dean.
- The Sherrod Library will be open. Learn more [here](#).
- The Testing Center in the Sherrod Library will be open. Operational details will be shared at a later date.
- University School must operate within the guidelines of its pandemic operations plan.

### **Research**

- Laboratory and field research activities permitted within appropriate safety parameters.
- Graduate students are permitted to participate in research activities that are required for their academic course of study.
- Undergraduate students supported by NIH R15 grants or NSF grants are permitted to participate in research activities. Additionally, Honors-in-Discipline students and University Honors Scholars students are permitted to participate in research activities that are required for their academic course of study.
- Student or faculty research projects requiring access to community sites including local schools, health facilities or other comparable sites may face additional restrictions, including a limit on the number of ETSU personnel allowed to enter the campus or clinic. The department or college may need to prioritize projects that require such access.
- All lab personnel should wear appropriate personal protective equipment (PPE), including masks (need not be medical masks, any appropriate face covering (double-ply) would suffice), reusable eye protection and gloves while working in the labs. Individuals working at off-campus field sites should wear PPE appropriate for working conditions and practice physical distancing.
- Physical distancing should be practiced as much as possible; hand washing and other hygienic practices implemented as appropriate.

- It is recommended that research lab meetings be conducted via Zoom to limit interactions.
- COVID-19 research studies are permitted to proceed with requirements for PPE use by investigator and subjects.
- Other research procedures involving person-to-person interaction are permitted with the requirement of appropriate PPE use by the investigators and subjects.
- Specific guidelines and detailed information about research activities, operations, awards, and IRB are provided on the [ORSPA website](#).

### **Athletics**

- As detailed in the Department of Athletics' operations plan, team activities including meetings, strength and conditioning sessions, and practices may occur on a modified schedule in accordance with guidelines issued by the NCAA and Southern Conference.
- Competition, if permitted by NCAA and Southern Conference, may occur with an approved safety plan to ensure reduced density for spectators.

### **Residence Halls and Dining Services**

- Residence halls occupied at a reduced density with all students living in single bedroom residences.
- All food service areas (retail and the dining hall) capacity significantly reduced with limits to the number of people permitted at each table. Plexiglass barriers at serving stations, elimination of all self-service food, drink and condiment options, as well as touchless payment using phone or ID will be employed. Face coverings required unless patrons are seated at a table and eating. Isolation and quarantine plans in place for residence hall students who test positive or are in quarantine because of exposure.

### **Student Life and Campus Services**

- Student support services continue providing assistance both face-to-face and via remote connection including tutoring, Disability Services, academic advising, Financial Aid, and the Counseling Center.
- Virtual orientation is provided for new students.
- Quest and Preview programs will take place virtually.
- Select services available to students in Burgin Dossett Hall including Admissions, Bursar's Office service windows, Financial Aid, Registrar's Office, Records, and Graduation Office.
- Culp Center offices open and physical distancing must be observed.
- Post Office window services open.
- ETSU Bookstore open and physical distancing must be observed.
- The Basler Center for Physical Activity/CPA will be open to a limited number of users. The CPA pool and climbing wall will open later in the fall to a limited number of users. Campus Recreation will provide virtual programming in Outdoor

Adventure/Team Building, Intramural Sports, and Group Fitness classes. Sport Club travel/competition, Casual Care, Outdoor Adventure trips, and in-person Challenge Course programming will be suspended for the duration of the fall semester. More information will be shared [here](#).

- WiFi accessible for individuals in personal vehicles at the following parking locations: Carillon/Bell Tower parking areas between Gilbreath Hall and Burgin Dossett, parking lot at 902 Maple Street, and southwest corner of the Parking Garage.
- Bucky's Food Pantry available to assist students.
- Child Study Center closed.
- Little Bucs open with limited occupancy.

### **Visitors to Campus**

- University in-person events both on and off campus canceled or postponed.
- Virtual events encouraged
- In-person festivals, camps, and conferences canceled or postponed.
- Campus tours possible with small numbers of individuals; options available for online, virtual visits for prospective students.

### **Safety, Health, and Security**

- All individuals must use appropriate face coverings on campus when around others.
- Indoor meetings or gatherings greater than 15 people and not associated with academic coursework are prohibited without special exception from the appropriate vice president.
- When appropriate, use Zoom to facilitate meetings and remote services with employees and students.
- Crowd control and waiting line measures in place to promote physical distancing (plexiglass at select service windows, spaced marks on floors to show 6 feet of physical distancing).
- University Health Center open, telehealth appointments available.
- Clinical faculty and staff working with patients should follow specific protocols and procedures provided by ETSU Health clinical leadership.
- Heightened cleaning of public spaces.