

College of Public Health Student Council

Meeting Minutes

Call to Order

The general meeting was called to order on Monday, August 27, 2018 at 9:02 AM.

Attendees

Members in attendance:

Elaine Loudermilk (President), Mercy Aula (Vice President), Liane Ventura (Secretary), Bethany Mackey, and Blakely Griffin

Faculty Advisor: Mrs. Jennifer Hunt

Members absent [excused]: Kayla Stewart (Public Relations Chair)

Members absent [unexcused]: Mohammed Darwish and Blade Kimbro

Approval of Minutes

Motion to approve the minutes from meeting August 27, 2018 was made by President Elaine Loudermilk and approved by Secretary Liane Ventura and seconded by Vice President Mercy Aula.

Motions

None

Agenda Items

1. **Homecoming**
 - a. Discuss the Council's level of involvement
 - i. *The Council will be in touch with PHSA and Janet Stork to discuss sharing involvement*
 - ii. *This would be the first year COPH is involved in the homecoming parade*
 - iii. *The Council will also attempt to recruit the undergraduate cohorts to participate in making the float for the parade and to sign up to attend the parade*
 - iv. *Several Council members are unavailable on the day of the parade*
 - b. Discuss Theme
 - i. *The theme this year is "space"*
2. **Restate purpose and discuss goals of The Council**
 - a. Events

- i. *Dog Therapy: will be scheduled as one event with a lemonade give away and student feedback surveys*
 - ii. *Yoga on the Lawn: decided not to pursue this event*
 - b. Determine dates; times; contacts; council representatives
 - i. *Dog therapy, lemonade, coffee, and feedback surveys will take place in mid- to late October*
- 3. Advocacy and support for students**
 - a. Student feedback survey
 - i. *Elaine will start to prepare this with the template from last year and in consultation with Mrs. Hunt*
 - b. Increase return from last year
 - i. *The council will prepare QR codes for students to connect to the survey*
 - ii. *The council will also get in touch with undergraduate professors to ask for them to provide additional points for those who take the survey/participate in homecoming*
 - c. Engagement with students and What steps are we taking to improve communication with students?
 - i. *We will talk to undergraduate cohorts directly about homecoming and the feedback surveys*
- 4. Thank you for Janet Stork**
 - a. *Elaine to take the lead on this*
 - b. *Get a thank you card for all members to sign (keep this a secret!)—we cannot use council funds, so Elaine will buy thank you card*
- 5. Confirm future meeting dates/time**
 - a. *The first meeting in October is tentative pending decision about homecoming*

Announcements

None

Adjournment

The meeting was adjourned at 9:30 AM

Action Item	Responsible Party	Resources Needed/Requested	Due Date
Discuss and prepare action for homecoming	Elaine Loudermilk	Consultation with various people including Janet Stork	October 1, 2018
Begin to prepare feedback survey for this semester	Elaine Loudermilk	Consultation with Mrs. Hunt	TBD

Begin to plan lemonade stand/ doodle survey to get council members to man the stand once a date is set	Bethany Mackey	N/A	TBD
Begin to plan and coordinate dog therapy session	Liane Ventura	N/A	TBD