

## **College of Public Health Student Council Meeting Minutes**

### **Call to Order**

A meeting of College of Public Health Student Council was called to order by Council President Ellen Sublett, on Wednesday, October 11, 2017 at 11:35a.m.

### **Attendees**

Members in attendance: Ellen Sublett, Courtney Fraker, Ashley Watson, Brooke Heriges, Beenish Kamran, and Morgan Monroe.

Faculty Advisor: Jennifer Hunt

Excused Members: Ryan Abens (class), and Trey Potts (sick).

Unexcused Members:

### **Approval of Minutes**

A motion to approve the minutes of September 20, 2017 meeting was made by President Ellen Sublett and was approved by Ashley Watson and seconded by Vice President Morgan Monroe.

### **Motions**

**Motion:** President Ellen Sublett presented a motion to revise the bylaws under, "Officers," Section (1), "The Officers/Leaders of The College of Public Health Student Council shall consist of President, Vice-President, Secretary and a Public Relations Officer." The motion was seconded by Morgan Monroe and passed with six members voting in favor and zero members voting against.

**Motion:** President Ellen Sublett presented a motion to revise the bylaws under, "Officers," Section (5), "The Council will internally nominate and elect a public relations officer from its membership during the fall semester of the year preceding member transition." The motion was seconded by Morgan Monroe and passed with six members voting in favor and zero members voting against.

**Motion:** President Ellen Sublett presented a motion to nominate and elect a council member to be the Public Relations Officer. Council members have until Friday, October 20, 2017 to send in their nominations. Motion tabled to be discussed at the next meeting.

**Motion:** President Ellen Sublett presented a motion to revise the bylaws under, "Duties of Officers," Section (4), "The public relations officer shall be responsible for updating and decorating the bulletin board in Lamb Hall and all social media platforms used by the Council." The motion was seconded by Morgan Monroe and passed with six members voting in favor and zero members voting against.

### **Discussions**

- Student input: We will setup a survey through SurveyMonkey, asking students one question with a comment box and a place to enter in their contact information if they want further information on their topic of concern or requests. Once a

public relations officer has been voted on, they will take on the responsibility of updating the bulletin board, surveys, and social media platform.

- There has been a concern with a MPH course that has been brought to the council’s attention. The council is working to advocate for resolution.
- The council has a great opportunity to partner with the Public Health Student Association (PHSA) to help with making the student council visible to students by possibly hosting an “Open House” for any questions, comments, or concerns students may have. All information is strictly kept confidential, and all members of the council have signed a confidentiality agreement, kept on file with the Council President.

**Announcements**

- The bulletin board has been updated with pictures of our current officers and council representatives.
- The council officers will be attending a meeting with Dean Wykoff Wednesday, November 1, 2017 at 11:00a.m. in Lamb Hall, Room 147.

**Adjournment**

The meeting was adjourned at 11:57a.m.

**Follow-up items for next meeting**

Action Item	Responsible Party	Resources Needed/Requested	Due Date
Vote on nominations for the public relations officer	Any council members interested in the Public Relations Officer position	Public Relations Officer <ul style="list-style-type: none"> <li>• Self nominating (email Ellen if interested)</li> </ul>	Nominations to be submitted by October 20, 2017

Respectfully submitted,

Courtney Fraker  
Secretary  
October 23, 2017