

College of Public Health Student Council Meeting Minutes

Call to Order

A meeting of College of Public Health Student Council was called to order by Council President Ellen Sublett, on Wednesday, November 29, 2017 at 11:00a.m.

Attendees

Members in attendance: Ellen Sublett, Courtney Fraker, Brooke Heriges, Beenish Kamran, and Trey Potts

Excused Members: Ryan Abens, Ashley Watson, and Morgan Monroe

Unexcused Members:

Approval of Minutes

A motion to approve the external minutes and internal minutes of October 11, 2017 meeting was made by President Ellen Sublett and was approved by Brooke Heriges and seconded by Beenish Kamran.

Motions

There were no motions to be voted on during this meeting.

Discussions

- Public Relations Officer: Ryan Abens was voted for Public Relations Officer and has been trained on how to update the social media page. He now has access to the bulletin board, and the SurveyMonkey.
- Meeting with Dean Wykoff: During the meeting with the Dean, one topic discussed was the updated bylaws for the council, and the main topic was the student concerns report.
- The council has a great opportunity to partner with the Public Health Student Association (PHSA) to help with making the student council visible to students by possibly hosting an “Open House” for any questions, comments, or concerns students may have. All information is strictly kept confidential, and all members of the council have signed a confidentiality agreement, kept on file with the Council President.

Announcements

- The bulletin board has been updated with pictures of our current officers and council representatives.
- The council officers will be attending a meeting with Dean Wykoff Wednesday, November 1, 2017 at 11:00a.m. in Lamb Hall, Room 147.

Adjournment

The meeting was adjourned at 11:57a.m.

Follow-up items for next meeting

Action Item	Responsible Party	Resources Needed/Requested	Due Date
Meet and greet at the Valley Brook campus orientation	Any council members interested	At least two council members to speak at the orientation	Orientation is on Tuesday, January 16, 2018
Welcome Week (open forum)- welcome students back from winter break	Any council members interested	Any council members interested in volunteering, and an iPad for students to fill out survey questions, or voice concerns or have comments about the college.	Sign-up deadline January 12, 2018

Respectfully submitted,

Courtney Fraker
 Secretary
 February 4, 2018