|  |  |  |
| --- | --- | --- |
| Project Name |  | |
| Institution |  | |
| Location |  | |
| SBC No.: |  | Original Contract Date: |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **SWPPP:** |  | does not apply. |  | Final Stabilization is done. |  | Final Stabilization is pending. |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Commissioning:** |  | does not apply. |  | is complete. |  | is partly in punch. |

|  |  |  |
| --- | --- | --- |
| and **Substantial Completion was achieved on:** |  |  |

|  |  |
| --- | --- |
|  | for all of the Work of the contract. |

|  |  |  |
| --- | --- | --- |
|  | for only the portion of the Work identified below: | Fill in a description below only if this latter box is checked. |
|  |  | |

|  |  |
| --- | --- |
|  | There is no Punch List. The Work or portion thereof has also passed Final Inspection this date. |

|  |  |
| --- | --- |
|  | A list of items to be completed or corrected, known as the “Punch List” is attached. |

If there is a Punch List, fill in its dollar value and required final completion date below.

|  |  |
| --- | --- |
| For payment purposes, the estimated dollar value of the Punch List is: |  |
| Contractor will complete the Punch List and achieve Final Completion by: |  |

Warranties on items in the Punch List normally will commence on the date certified as passing final inspection, or the date final payment is certified, and all other warranties commence on the date of Substantial Completion.

|  |  |
| --- | --- |
|  | **No exceptions** are made to the normal commencement of warranties. |

|  |  |
| --- | --- |
|  | **Exceptions** to the normal commencement of warranties are identified in an attached list. |

If the latter of the two boxes above is marked, attach a full list of exceptions, separate from the Punch List.

Possession of the Work, and assumption of responsibility for security, insurance, utilities, and maintenance, is taken by the Owner at midnight at the end of the certified date of Substantial Completion above.

|  |  |
| --- | --- |
|  | **No exceptions** are made to the normal transfer of possession and responsibility. |

|  |  |
| --- | --- |
|  | **Exceptions** to the normal transfer are identified in an attached list. |

If the latter of the two boxes above is marked, attach a full list of exceptions, separate from the Punch List.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **CERTIFIED** |  |  | **Responsibilities are Accepted** | | |  |
|  | **Designer** Signature & Firm |  |  | **Contractor** Signature & Firm |  | **Owner** Signature: |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |