

Facilities Management - Capital Planning

Policy Number: 500.2

Title: Communications Design Standard (CDS) Policy

Implementation Date: November 9th, 2016

Audited: August, 2021 **Revised:** August 31st, 2021

Introduction

The ETSU Facilities *Communications Design Standard (CDS)* is for use by ETSU employees, architects, engineers, interior designers, contractors and low-voltage integrators to help ensure the successful delivery of ETSU capital projects and renovations. The ETSU CDS policy is intended to be used in conjunction with the latest edition of the Construction Specification Institute's MasterFormat and related construction drawings, to be incorporated into ETSU construction and renovation project documents.

Scope

This policy applies to all Facilities Management employees, as well as any architects, consultants, engineers, interior designers, contractors and low-voltage integrators that are providing services regarding new construction and renovation projects for ETSU.

Purpose

The purpose of this policy is to ensure the use and application of the CDS by ETSU employees, architects, engineers, interior designers, contractors and low-voltage integrators as it applies to new construction and renovation projects. The purpose of the CDS is to describe and specify the minimum acceptable building infrastructure required to support the communications and networking requirements of ETSU Information Technology Services. This policy is designed to be simultaneously used with the ETSU-ITS Guidelines that can be found at:

http://www.etsu.edu/its/documents/etsu its guidelines.pdf.

Procedures

- 1. The Communications Design Standard, including Appendix A, shall be applied to all ETSU Capital and renovation projects.
- 2. Any exceptions to the application of the CDS to new construction and renovation projects must be approved by the Communications Infrastructure Engineer and the Associate Vice President of Facilities Management.
- 3. The Communications Infrastructure Engineer will ensure that the CDS is applied to all new construction and renovation projects as deemed applicable.

- 4. The CDS Policy will be posted on the Facilities Management webpage under campus standards.
- 5. All design professionals and contractors will be directed to the CDS policy at the beginning of the designer or construction process.

Responsibilities

The Communications Infrastructure Engineer is responsible for reviewing appropriate designer-supplied documentation regarding new construction and renovation projects to ensure compliance with the CDS.

Contact Persons

Associate Vice President, Facilities Management, Planning & Construction Director, Design Renovation & Construction Design & Construction Coordinator Communications Infrastructure Engineer

Approved	by: Laura Bailey, Associate Vice President, Facilities Management
Date appr	oved:
Audited:	August, 2017 September, 2019 August, 2021
Revised:	September 11 th , 2017

August 31st, 2021



COMMUNICATIONS DESIGN STANDARD (CDS)

APPENDIX 'A'

3.2

AUGUST 2022

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SECTION 1 - GENERAL INFORMATION

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Additional information on ETSU Facilities Management policies, procedures and projects can be found at: http://www.etsu.edu/facilities/ Both Designers and Contractors should familiarize themselves with these and other governing policies for all work at ETSU.

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SECTION 2 - DOCUMENT INTENT

The ETSU Facilities *Communications Design Standard (CDS) Policy* is a design tool for use by architects, engineers, interior designers, planners (all hereafter referred to as Designers) and their agents, to help ensure the successful delivery of ETSU capital projects and renovations as applicable.

The CDS pertains to the design of communications pathway and spaces. The CDS is not intended to be project-specific. While the CDS incorporates strategies to address adaptability, it is not possible to foresee all future requirements. The purpose of the CDS is to describe and specify the minimum acceptable building pathways and spaces required to support the communications requirements of ETSU Information Technology Services. The CDS is intended to be simultaneously used with ETSU-ITS's *Installation Guidelines and Methods Manual* that can be obtained from ITS.

NOTE: All other communications-related items, materials, racks/cabinets, cabling, components, video cameras, electronic door access related to ITS, wireless, emergency phones, multimedia classroom technology, audio/video systems, approved manufacturers, manufacturer or system warranties and part numbers, all active equipment and other items and methods of installation or fabrication are specified by ETSU-ITS and can be specifically found in the ETSU-ITS policy or directly from their group. It is the responsibility of the Designer to coordinate and clarify any reference to such materials and methods in this CDS policy with ETSU during the design process. For further information regarding anything in their policy you can contact them at (423)439-4648 or itshelp@etsu.edu

This CDS document has standardized on the TIA Commercial Building Telecommunications Standards series and has adopted the BICSI *Telecommunications Distribution Methods Manual* (TDMM) and the BICSI *Customer-Owned Outside Plant Design Manual* (CO-OSP) as the basis for telecommunications space and distribution design at ETSU. The CDS is the guide to the application of these standards, to the unique circumstances present in ETSU facilities and projects. The scope of this document includes the design and construction methods of all types of standard Communication Rooms (including A/V rooms), and cabling pathway/distribution systems.

For copies of the TIA Series documents visit https://global.ihs.com
For copies of the BICSI series of TDMM and CO-OSP manuals visit https://www.bicsi.org
For references to units of measure, abbreviations, terms and definitions please refer to BICSI's ICT Terminology Handbook available at https://www.bicsi.org or download here.

REVISION HISTORY

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Note: Although the goal is to review/revise this document annually, changes in code and standards can dictate that a revision is necessary with lesser or greater frequency. It is the responsibility of the user to ensure that the latest revision is being used.

Edition	Date of Issue
1.0 (original edition)	October 19, 2016
2.0	September 11, 2017
3.0	October 20, 2019
3.1	June 30, 2020
3.2 (minor erratum update)	March 11, 2022

SECTION 3 - DESIGN IMPLEMENTATION / DESIGNER RESPONSIBILITIES AND DELIVERABLES

Designers should use the CDS to incorporate the information provided herein, into Construction Documents for both renovations and Capital Projects.

In coordinated effort with designers, ETSU Facilities reviews and provides comment on design documents at every design phase (typically programming, space planning, all phases of Schematic Design, Design Development, and all phases of Construction Documents). At each and every stage of design the designer must submit all drawings and sections of the project manual (in both printed and PDF forms) for correction/comment by ETSU. All changes must be reviewed with ETSU for final owner-acceptance before releasing for SFMO review and bidding and/or construction.

Design Documents - Guidelines for Designers

The design elements expected in each phase, as a minimum, are listed below and should be considered required deliverables from designers. The designer must make it very clear what is new construction and what is not when working in existing locations. Please use the following sections as a deliverables checklist.

General

- 1. The Designer must be responsible for conducting, at minimum, a pre-design site survey investigating and documenting all existing site and building conditions pertaining to communications. This must include but not be limited to items such as existing topography, soil conditions, conduit and pathway systems, cable, cable termination types/sizes, existing systems equipment locations, etc., which potentially impact the new installation or require relocation/demolition. The designer must also investigate if provisions need to be made in the design for Selective Demolition of cabling, pathways or systems (see CSI MasterFormat sections 27 05 05 and 02 41 19).
- 2. All drawings must be correctly scaled and indicated as such. All floorplans must show a key plan when the building or site is too large to fit on a single sheet as well as corresponding match lines and north arrow(s).
- 3. The Designer must coordinate equipment needs (where applicable) with ETSU-ITS during design to help determine electrical loads, emergency power, UPS sizing and mechanical loads as needed if required. The Designer must coordinate the electrical and mechanical loads with their engineers as early in the design process as possible.
- 4. The DEMARC is a Service Provider's main point of demarcation (AKA: Extended DMARC, NID, MPOE) and therefore is owned by the LEC or Service Provider (CenturyLink/Charter/Comcast etc.) and establishes a physical point where the service provider's responsibilities for service and maintenance end. The Designer must coordinate all designs and specifications with the SP including terminating spaces, power requirements, lighting, grounding, conduits (quantity, size and depth) to meet all LEC or SP requirements. This responsibility of the designer must also be carried out through the end of construction, in coordination with the Contractor, and must include all coordination and turn-up services oversight and responsibility, as well as the design and coordination of existing SP equipment and pathway demolition, removal and/or relocation where applicable.
- 5. The designer must investigate and utilize all requirements for Distributed Antenna Systems (DAS) or related antenna/amplification systems for all facilities as required by the AHJ and applicable codes and standards. These systems may include all Emergency Services as well as private networks and services as applicable.
- 6. Throughout the design process, the designer should review and compare any changes in space usage, sizes, or technology requirements of all building areas to see if an increase in size or quantity of communication rooms is needed. Consult ETSU for additional needs as design stages progress and/or if these conditions apply.

Programming through Schematic Design (SD) Phase - Communication Rooms (all types)

- 1. At a minimum, the designer must plan and show adequate communication rooms of all types (including A/V and Telecommunication Rooms) throughout the scope of work. This may include multiple buildings and floors, and multiple communication rooms on a floor. The designer should show all connections and physical proximities to existing communication rooms (if any) for connections to existing infrastructure, grounding, power, etc. NOTE: Where practical, ETSU prefers to combine all data and A/V equipment in one comm room, making the required room size much larger than for separated data and A/V.
- 2. All Communication room types must be sized and placed as specified in this document, taking into consideration floor sizes, designated usage of areas, cabling distance limitations, and equipment to be served including specialty equipment and construction. Overall floor plans must be produced showing all proposed Communications spaces (Equipment Rooms, ITS Telecommunication rooms, A/V equipment rooms, etc.).
- 3. Communication rooms must be vertically aligned (stacked) with at least two common walls, preferably more, and be placed centrally enough to ensure that all horizontal permanent cabling links it will serve does not exceed 295 ft. (90m) from terminated port to terminated port. Note: Telecommunication rooms are for ETSU-ITS equipment only. Any other non-ETSU or specialty vendor equipment, wiring, associated cabling and active components must have dedicated spaces designed for their use and function.
- 4. A/V equipment rooms, if dedicated, must be sized appropriately per standard and placed as close as possible (preferably immediately adjacent) to the classrooms and auditoriums they will serve. Consult with ETSU-ITS's Special Projects department for multimedia and A/V room particulars. This includes but is not limited to space variances/clearances, electrical, grounding, HVAC, data, specialty cabling, technology furnishings, lecterns, equipment cabinets and all other related needs.

Design Development (DD) Phase

The 100% Design Development (DD) package must contain all items included in the 100% Schematic Design package and also include at minimum the following:

- Overall Floor Plans showing proposed telecommunications space locations and dimensions as
 well as major raceways such as cable tray and/or conduits interconnecting telecommunications
 spaces horizontally and vertically, outlet locations, camera locations and wireless access point
 locations.
- 2. Preliminary Riser Diagrams which must include:
 - Conduit Pathway Riser and Cabling Supports for all systems
 - Cabling Risers for all systems
 - Grounding/Bonding Risers
 - OSP pathway routes
- 3. A draft copy (or outline specification as required by AIA at 100% DD) of all specification sections related to the communications infrastructure.
- 4. NOTE: The designer must submit all floorplans and site plans to ETSU-ITS at the beginning of DD for a Wireless Access Point Survey to be performed, where ITS will choose locations for wireless access points. A survey of camera wiring locations, if selected by ETSU, will also be performed at this time. These surveys must be returned to the designer and included in CD phases, with a final review by ETSU-ITS prior to CD Phase.

Construction Document (CD) Phase

NOTE: It is critical that the designer ensures that ETSU perform a final review of plans and specifications before they are released for bid or construction. All steps in this process are to be taken to avoid any errors or omissions and to prevent unnecessary change orders. If any communications related design items have an "unknown" final location due to pre-construction conditions or are related to equipment to be installed post-construction, the Designer must use a leader note or clouded callout notation directing that "Location to be determined. Verify with ETSU prior to rough-in or installation".

The **beginning** of Construction Document (CD) Phase must include at minimum the following sections and must be accurate in both the 'T' series drawings and in the project manual in division 27 as applicable:

- Be included in the cover sheet with a 'T' sheet index and description
- Complete Symbol Legend
- Notes and Keynotes as applicable on 'T' and 'E' sheets
- Inside and Outside plant Pathways, Spaces and Cabling
- Enlarged and detailed communications room plans with dimensions
- Permanent and correct room numbers
- Cable tray and major communications cabling pathways drawn to scale
- Sleeves and conduits (including vertical and horizontal penetrations) drawn to scale
- Pull boxes (interior and exterior)
- Bonding/grounding details and riser
- Communications floorplans (including outlet symbols for all voice, data, Wi-Fi, audio, video, multimedia, and outlets for electrical metering, building automation, HVAC controls and monitoring, FACP, DAS systems, vending and soda machines, washer/dryers, etc., nurse call, electronic locks, elevator phones, cameras and any other outlets)
- Areas clearly indicated for demolition, removal, reuse or "no-work"
- Areas or elevations indicating owner-provided equipment or reserved space
- Complete cabling schedules including labeling and to-from locations
- Complete enlarged telecommunication room(s) plan layouts
 <u>NOTE</u>: It is critical that the designer show exact rack footprint scale and dimension, wall space
 allocations for all equipment (electronic lock/access units, camera power supplies, OSP cabling
 surge protection enclosures, and any other wall mounted equipment)
- Equipment/Component wall and rack elevations
- Space identified for Service Provider and Vendor equipment including pathways
- Fire stopping details and penetration locations
- Floor box and Poke-through details and instructions
- Multimedia Box details and instructions
- Communication outlet and faceplate detail with ETSU-ITS labeling scheme. Note that communications faceplates must match electrical faceplates (color and material type) in each room unless noted otherwise.
- All typical details related to the scope of work

Enlarged Telecommunication Space Plans (properly scaled) must include:

- Equipment Rack locations, numbering sequence, and working clearances with dimensions shown.
- · Ground Bus Bar location.
- Cable Tray size and locations.
- Wall Elevations which must include:

Equipment Rack locations when applicable.

Communications Block Field Layouts.

Other Communications Equipment which will need wall space including but not limited to building automation, electronic lock/access systems, CATV splitters and amplifiers, etc.

NOTE: If space allows on plan-views, equipment wall elevations may not be required.

Equipment Rack Elevations which must include reserved RMUs for:

- Correct amount of Optical Fiber Housings and bulkhead panels.
- Correct amount of Copper Patch Panels.
- Correct amount of Horizontal and Vertical Cable Management.
- Correct amount of Network Switch Equipment (placeholder only NIC).
- Shelving and electrical power strips.
- Other Communications Equipment (IC/NIC) which will need rack space.

Riser Diagrams which must include:

- Pathway Riser show conduits and sleeves required to connect telecommunications spaces. Provide information on conduit/sleeve size and quantities.
- Cabling Riser show copper, optical fiber, and coaxial backbone cabling required to connect telecommunications spaces. Provide detail on cable types, strand/pair counts, cable quantities and to-andfrom room names and numbers.
- Grounding/Bonding Riser Diagram show TMGB location, TGB locations with room numbers and TBB cabling connections. Provide information on Telecommunications Bonding Backbone conductor(s) size and quantities, Grounding Equalizer size and quantities, and Bonding Conductor for Telecommunications conductor size detailing tie to power system per NEC.

Details which must include:

- Typical communications outlet detail by ETSU-ITS.
- Labeling details for copper patch panels and optical panels.
- Rack counts and layouts.
- Fire-stopping details.
- Other typical details as required to further clarify drawings.

Complete cable schedules which must include:

- Horizontal cable and connection identifiers, TR room numbers, work area room number, rack number, patch panel number, port number, etc. per ETSU-ITS standard.
- Backbone cable and connection identifiers including, enclosures, pair and strand numbers with color coding, bulkhead identifiers, etc.

<u>Specifications – Section of the Project Manual to include, as applicable, with all subsections:</u>

Note: Other sections of the Project Manual may also apply (section 01, 26, etc.) The designer must include all applicable sections outside of division 27 as they apply, based on CSI MasterFormat best practices. See also:

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02 41 19 for selective demolition of existing systems
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07 84 00 for firestopping

07 92 00 for joint sealants

08 31 00 for access doors and panels

31 23 33 Trenching, Backfilling and Compaction (as applicable to 27 00 00 work)

All changes/corrections in CD's must be reviewed with ETSU for final owner-acceptance before releasing for SFMO review and bidding and/or construction.

Outside Plant (OSP) Telecommunications and Site Plan Drawings

For projects which include existing, to-be-demolished, and new outside plant cabling or infrastructure, provide drawing(s) showing a scaled telecommunications distribution site plan. These drawings must include the following:

- Maintenance hole, vault or hand hole locations labeled with their identifiers
- Complete duct bank and/or conduit routing, details, and elevations
- Conduit sizes, quantities, and arrangements
- Inner duct placement, properties, quantities, installation and routing
- Cabling service loop locations and details
- Duct bank cross sections for each type as quantities or sizes change
- Hand hole and pull box details
- Outside plant copper and fiber communications cabling, including pair counts, fiber type and strand counts
- Locations of buildings, roads, curb and gutter, utility poles/lighting, existing underground utilities and other obstructions
- Details noting the contractor's responsibility for locating utilities prior to any work (TN 811)
- Notes to direct the contractor to contact ETSU for observation and approval prior to any and all backfill or soil restoration.

These sheets should also identify coordination arrangements where conflicts with site work for other disciplines could possibly arise, in particular indicating the separation distances between telecommunications and power or water. The sequencing of site work also should be shown, if applicable.

The site plan must show the cabling pathways from the service providers and must indicate the requirements for owner-provided maintenance holes or hand holes and pathway to the point of demarcation.

Quality Control / Quality Assurance and Construction Administration

RCDD-of-Record Recommendations:

ETSU prefers that the Designer employ or utilize a BICSI Registered Communications Distribution Designer (RCDD) with current registration for all phases of design and administration including:

- Designer support for code and standard
- Drawing and Specification customization
- Quality Control / Quality Assurance
- Site observations and associated documentation to ensure work complies with design
- Regular involvement and contributions/direction in construction progress meetings
- Cabling test result review and associated document compliance
- Construction administration and support through warranty compliance as applicable

SECTION 4 - CODES, STANDARDS AND AUTHORITIES HAVING JURISDICTION

Parties to designs based on this Document must apply the editions of the codes and standards indicated unless directed otherwise by the authority having jurisdiction (a Non-ETSU municipal government code enforcement official, THEC and/or The State Building Commission including the Office of the State Architect, SFMO or any appointees of such). NOTE: This is not the complete list of all applicable codes, standards, and policies that apply to design and construction at ETSU. Contact ETSU Facilities for a complete list. Some applicable standards may be subject to scope and/or budget.

Building Industry Consulting Service International (BICSI)

- Telecommunications Distribution Methods Manual Latest Edition
- Outside Plant Design Reference Manual Latest Edition

International Building Code (IBC 2012, except ch 11,34)

International Mechanical Code (IMC 2012)

ASHRAE 62.1-2013 and 90.1-2010

International Fire Code (IFC 2012), 510

Construction Specifications Institute

- MasterFormat
- SectionFormat
- PageFormat

Tennessee State Building Commission (SBC)

All OSA Policies and Procedures

Tennessee Higher Education Commission (THEC)

Facilities Planning and Capital Projects

Tennessee Department of Commerce and Insurance

• State Fire Marshal's Office – Codes, History and Enforcement

Federal Communications Commission (FCC)

Part 68, Connection of Terminal Equipment including Docket 88-57

National Fire Protection Association (NFPA)

- NFPA-70 (2017), National Electrical Code
- NFPA 101 (2012), Life Safety Code
- NFPA 1221, Standard for the Installation, Maintenance, and Use of Emergency Services Communications Systems

Institute of Electrical and Electronic Engineers

• National Electrical Safety Code (NESC)

ADA Standards for Accessible Design (2010, Titles II and III)

Telecommunications Industry Association (TIA) and related Standards

- TIA-5017, Telecommunications Physical Network Security Standard
- TIA-568.0-E, Generic Telecommunications Cabling for Customer Premise
- TIA-568.1-E, Commercial Building Telecommunications Infrastructure Standard
 - E-1, Addendum 1 Balanced Single Twisted-pair Cabling; Cabling Requirements for Wireless Access Points Standard
- TIA-568.2-D, Balanced Twisted-Pair Telecommunication Cabling and Components Standard
 - o D-1, Balun Requirements for Category 8 Testing
 - o D-2, Addendum 2 Power Delivery over Balanced Twisted-Pair Cabling
- TIA-568.3-E, Optical Fiber Cabling Components Standard
- TIA-568.4-E, Broadband Coaxial Cabling and Components Standard
- TIA-568.5, Balanced Single Twisted-pair Telecommunications Cabling and Components Std
- TIA-568.6, Single Pair Multi-Drop (SPMD) cabling and component specifications
- TIA-569-E, Telecommunications Pathways and Spaces
 - o D-1, Addendum 1 General Updates
- TIA-606-D, Administration Standard for Telecommunications Infrastructure
- TIA-607-D, Generic Telecommunications Bonding and Grounding for Customer Premises
- TIA 758-B, Customer Owned Outside Plant Telecommunications Cabling Standard
- TIA 862-C, Structured Cabling Infrastructure Standard for Intelligent Building Systems
- TIA 1179-A, Healthcare Infrastructure Standard
- TSB-162-B, Telecommunications Cabling Standards for Wireless Access Points
- TIA TSB-5018, Structured Cabling Infrastructure Guidelines to Support Distributed Antenna Systems
- SCTE 77 Underground Enclosure Integrity
- AASHTO H-20 and HS-20 Designed Loads for Precast Assemblies

American National Standards Institute (ANSI) collaborative standards

- ANSI/BICSI 006-2020, Distributed Antenna System (DAS) Design and Implementation Best Practices
- ANSI/BICSI 008-2018, Wireless Local Area Network (WLAN) Systems Design and Implementation Best Practices
- ANSI/TIA 4966 Telecommunications Infrastructure Standard for Educational Facilities

SECTION 5 - TELECOMMUNICATION ROOMS

- **1.0 Overview:** It can be assumed by the Designer that a Distributor Room (DR per TIA-569-E) and a Telecommunications Room (TR per BICSI TDMM) are the same thing and serve the same purpose. The Telecommunications Room or 'TR' has been adopted in this document to allow for its parallel use with the ETSU-ITS guidelines document using the same room name.
- **1.1 Size:** TR's vary greatly in size depending on their function and size of the floor space they serve for the life of the building. Sizing guidelines are based on services to users at one user per work area, one work area being 100 ft². At least one TR per floor is required. Additional space may be required depending on ETSU's needs. The Designer must consult with ETSU during the programming phase so that all space requirements are met.
 - The TR must be sized to meet known requirements such as the function of the room, the number of equipment racks and cabinets needed, and the number of equipment outlets that it will serve.
 - Sizing must include projected future as well as present requirements, including A/V cabinets.
 - A TR containing Distributor B with no A/V cabinets (the absolute smallest size TR allowable at ETSU) should be sized at a minimum of 100 ft2 as 10'x10'.
 - In larger buildings, the size of the distributor room containing Distributer C should be increased in increments of 1 m2 (10 ft2) for every increase of 10,000 m2 (100,000 ft2) in gross building area.

If the area to be served is	Then the interior dimensions of the TR must be at least
5000 ft ² or less	10'-0" x 10"-0" (additional sqft needed if room contains AV equip)
>5000 ft2 to 8000 ft ²	10'-0" x 12"-0" (additional sqft needed if room contains AV equip)
>8000 ft2 to 10,000 ft ²	10'-0" x 15"-0" (additional sqft needed if room contains AV equip)

NOTE: Room sizing may need to be larger if areas served are not standard office environments (1 user per 100 ft^2). Special sizing is required if serving classrooms, meeting rooms, auditoriums, health and medical care areas, and other purpose-built construction. Consult ETSU during design. Additional telecommunications rooms (one for each area up to 1000 m^2 ($10,000 \text{ ft}^2$) should be provided when: a) the floor area to be served exceeds 1000 m^2 ($10,000 \text{ ft}^2$); or b) the horizontal distribution distance to the work area exceeds 90 m (295 ft). See section D of the Programming Design phase in this document.

If the building Is smaller than	It may be served by
5000 ft ²	Shallow rooms
1000 ft ²	Wall cabinets
	Self-contained cabinets
	Enclosed cabinets

NOTE: Installation of active equipment in shallow or walk-in rooms is not recommended because many types of equipment require environmental controls and a depth of at least 1 meter. See Chapter 3 of BICSI's TDMM.

1.2 Location: If utilized, an Equipment Room and its location (service entrance that includes demarcation from one or more service providers) must be as close as practicable to the point where the electrical facilities enter the building. This room must be completed early in the construction phase, so the copper, fiber and broadband feeder cables to the room can be installed. The room must be dedicated to Telecommunications Service Providers and house backbone connectivity connections to service the building.

Telecommunication Room (TR) locations should be located to best serve the occupants of the building and/or floor and not in close proximity to sources of EMI/RFI, transformers, X-ray, etc. TR's must be sized and placed as specified in this document, taking into consideration floor sizes, the possible need for more than one TR per floor, areas and equipment to be served including specialty equipment and construction as well as future room enlargement. TR's must be vertically aligned (stacked) with at least two common walls, preferably more, and be placed centrally enough to ensure that all horizontal permanent cabling links it will serve does not exceed 295 ft. (90m) from terminated port to terminated port. Cabling in TR's must be bundled per BICSI N2-17. TR's must not be designed to share space with any other service such as custodial, proprietary equipment, general or specialty storage, etc. TR's also cannot be designed or placed in such a location that they are used as "pass-through" areas in order to gain access to adjacent electrical, mechanical, or other rooms, or vice-versa. All TR's should be accessed only through dedicated and secured doors in hallway or common areas. Equipment not directly for use by TR's (sprinkler piping, HVAC, electrical must not be located in or pass through or above a TR. Telecommunications rooms must not be located below water or potential flood level and must be free of water or drain piping not directly required to support the room.

- **1.3 Doors/Windows**: Doors must open into an interior common area (no classrooms or utility rooms, etc.). Doors must be at least 36" wide and 84" in height and be fully opening (180-degrees if permissible by code). Doors must have a lock and be keyed to ETSU's ITS current lock standard. Doors must be hinged to open out into assessable area (hallway) and not into the communications room. Doors must be designed with sweeps (no doorsills or raised thresholds). Windows of any type are not permissible.
- **1.4 Electrical**: If emergency power is available, all branch circuits and their receptacles as well as at least one lighting circuit must be tied into emergency power. If receptacles are utilized on emergency power, those receptacles must be red in color with stamped permanent labeling indicating they are on emergency power and have the ID of the branch circuit/breaker clearly indicated.

An electrical panelboard must be designed inside the TR that serves all circuits within the TR. Along all walls there must be one 120Vac/20A electrical quad outlet NEMA 20R every 6'-0" minimum. These should be below the communications backboard. On the lower-rear toe-plate of all 2-post racks and the top interior corner of all A/V cabinets, must be at least one 120VAC/20A quad outlet (vertical). This outlet must be on a dedicated circuit. See Detail 8 in the appendices section of this document for elevation and dimensions. Consult with ETSU-ITS on installed elevation of rack receptacle.

- **1.5 Grounding/Bonding**: Provide an approved building ground cable (TBB), with bus bar, to the room. Locate the bus bar as directed by ETSU. Refer to Grounding section of this standard and chapter 8 of the BICSI TDMM for more information.
- **1.6 Interior Finishes and Flooring**: Floors must be of vinyl composition tile or sealed concrete. All exposed concrete, brick and gypsum board walls must be painted or sealed. Note that antistatic floor tiles are preferred to standard VCT if budget allows. They should be utilized with a manufacturer-designed grounding and bonding system. ESD floors must meet the requirements of ANSI/ESD S and must be light in color. In addition, all floor-mounted racks must have a permanent rack base insulator kit at their base. Floor loading must be sufficient to bear all the installed loads in the building and a structural engineer consulted to do the design.
- **1.7 Ceiling:** In new construction, no ceilings are permitted in TR's. Walls of TR's must extend to roof deck or bottom of floor above, effectively sealing the TR. Where extending the walls to deck is not possible, ceiling heights must be 9' AFF minimum 10' AFF maximum and must be solid gypsum, are required with or without fireproofing, and may or may not extend to the roof deck depending on the needed design. No exposed spray-on fireproofing is permitted. Horizontal conduits/sleeves entering the TR must do so at a point below the ceiling and above the ladder rack/cable tray within the TR. If approved in advance, vinyl-faced gypsum lay-in ceiling tiles can be designed as an alternate (due to exposed fireproofing above) suitable for clean-room environments. Tiles must non-fibrous and no larger than 2'x2'. See CertainTeed Vinylrock or approved equal.

- 1.8 HVAC: The mechanical system should maintain and continuous and dedicated environmental control. If emergency power is available, the Designer should consider connecting it to the mechanical system that serves the TR. The system should maintain a positive pressure with a minimum of one air change per hour for typical equipment. More stringent requirements may apply. The Designer is responsible for the system to dissipate the heat generated by all known active devices and satisfy code requirements. The temperature and humidity level should be maintained as recommended by the manufacturer of the equipment present at end of construction and ASHRAE. Note: See ANSI/TIA-569-E for ASHRAE class requirements from B through C as applicable, section 6.2. ETSU has standardized the wall-mounted, ductless split system style of HVAC as the default system standard for all TRs. The wall location chosen must not inhibit the installation or use of cabling pathways into the room. Temperature must be maintained between 64 deg F and 81 deg F with a maximum relative humidity of 60%. (Minimum dew point of 42 deg F, maximum dew point of 59 deg F). Regardless of the HVAC system type installed, systems serving a TR must be provided with a manufacturer-provided auto restart function for the compressor and other systems to endure that the unit comes back on fully functional automatically after power has been restored after failure. The total power load should be converted to heat load units and coordinated with the mechanical engineer: Power (W) \times 3.412 = BTU [calorie]/hr. The designer shall determine the heat load (BTU [calorie]/hour) of all equipment installed within the space. If heat loads are not available for individual pieces of equipment, the designer will need to determine the true power load of all equipment installed within the
- **1.9 Lighting**: LED Lighting must be a minimum of 500 lux in the horizontal plane and 200 lux in the vertical plane, measured 3 ft. above the finished floor in the middle of all aisles (or front and rear of cabinets and racks). Switches should be located at entry door. Coordinate lighting layout to maximum light reaches front and rear of equipment racks, not directly above. If emergency power is available, at least one fixture must be included in EP circuit. Lighting must be on a dedicated circuit.
- **2.0 Cable pathways entering the ER/TR:** The number and type of telecommunications circuits that will be brought into the building must determine the number and size of inter-building conduits entering this room. The minimum number and size of conduits to a building from outside is three (3) 4" conduits, with two of the conduits having two (2) detectable MaxCell Edge innerducts each with their own color I.D. All innerducts must be installed by means of manufacturer-approved swivels as directed. All additional service entrance conduits must terminate in the service entrance room or as directed by ETSU or the SP. All conduits entering from the floor must extend to a minimum of 4" AFF UNO. Consult ETSU for the size, quantity and locations of all other pathways and sleeves in the ER/TR. See "Detail 5" of this manual for horizontal penetration requirements.
- **2.1 Plumbing**: The room must not have any water pipes within its interior space, routing horizontally on the floor directly above the room, or within the floor slab below the room. If the TR has been selected to have sprinkled fire suppression, then a floor drain should be designed to expedite water leaving the room as well as protective cages (head guards) to be installed over all sprinkler heads.
- **2.2 Backboard Panels**: At least two adjoining walls of each TR must have 3/4" thick A/C Grade plywood installed on them. All plywood must be painted with two coats of fire-retardant paint or additive to specifications (see ETSU-ITS) and must be 4'x8' sheets mounted vertically with the bottom of the plywood mounted 6" from finished floor with the best side toward the room. Plywood shall be completely painted prior to the installation of any equipment. Plywood must be permanently fastened to the wall by means of wall anchors, using galvanized, zinc plated, or stainless-steel hardware with a flat head. Finished installation shall have flush appearance with countersunk screwheads to prevent splitting. Drywall screws are not acceptable.
- **2.3 Access and Security:** ETSU-ITS calls for the physical protection of all components inside each telecommunications room. Contact ITS directly for their current policy on locking hardware/access.
- **2.4 Equipment and Cabling Racks:** Rack layouts and installation must be designed in accordance with 'Detail 5' and 'Detail 8' of this document. See the ETSU-ITS guidelines for more specific

requirements depending on equipment rack and ladder-rack style cable tray types. Racks and cabinets must meet EIA/ECA-310-E standard.

2.5 Fire Protection: Fire protection must be provided, at minimum, as code requires. Consult ETSU during design to see if additional protection is desired.

Audio/Video Equipment Rooms

2.6 General: A/V rooms should be designed and placed in accordance with ETSU-ITS's Special Projects manager. In general, these rooms are sized and have similar power, HVAC, lighting, grounding and other needs as Telecommunication Rooms. A/V rooms should be placed as close as possible to the classroom or group of classrooms they serve, to limit cable lengths issues associated with high-performance A/V. Consult ETSU Facilities and ITS when designing these rooms and locations to ensure all requirements are met.

SECTION 6 - OUTSIDE PLANT CONDUIT, PATHWAYS AND SPACES

- **3.0 Backfill, Encasement and Separation**: Prior to backfill and concealment, all OSP installations must be observed and approved by ETSU. The designers must add this note to all site and OSP drawings and include it in any pre-construction directives. See 'Detail 3' and 'Detail 4' of this document. Consider concrete encasement of conduit when minimum depth cannot be attained, conduits pass under roads, sidewalks, driveways, or when bend point may be subject to shifting or movement. Also special or sensitive circuits (Public Safety, Life Safety) may have particular encasement needs. Consult with ETSU prior to design. When communications conduit and cabling require separation from other utilizes, maintain a minimum of; 1) 12" of well tamped earth from power, 2) 3" from electrical power when encased in concrete and 3) 2'-0" from steam lines.
- **3.1 Identification**: Provide identifying metalized (detectable and conductive) minimum 6" wide warning tape above all OSP conduit. Warning tape must be placed 12" maximum below finished soil grade and run continuous and center above conduit sections. All conduits must be labeled inside maintenance holes, hand holes and Telecommunications Rooms.
- **3.2 Paving, Surfacing and non-Paved Restoration:** Follow guidelines set by contract documents and consult ETSU Facilities. All OSP pull boxes must be flush with grade on all sides to allow for mowing, etc.
- **3.3 Conduit:** Communications conduit and fittings must be made of polyvinylchloride, PVC schedule 40 pipe for most applications. Schedule 80 must be utilized for passing under parking lots or drive areas, streets, and other load bearing applications. Solvent weld fittings are to be used and joints must be watertight. All conduits must be provided with a sequentially marked pulling tape in English or metric markings with a minimum of 1200 lbs. pulling tension. Conduit must be thoroughly cleaned after placement. During construction and after the conduit is completed, the ends of the conduits must be sealed as specified in this document. No conduit section must exceed 100' in distance without a handhole or pullbox. The pull box must be in a fully accessible area away from vehicle and designed pedestrian traffic. Each conduit section including those containing innerduct must have a minimum 3/8" nylon pull rope (mule tape) rated at a minimum 200lb. tensile strength.
- **3.4 Conduit Formation:** Where practical, conduit formations using single-bore conduit should be arranged so that orderly cable racking can be accomplished within the maintenance hole or handhold and that minimum changes are made in the formation as it enters the maintenance hole. Main conduit formations must enter the end walls of a maintenance hole as shown on Detail 4 of the appendices section of this document. In OSP applications there must be a minimum of three (3) 4" conduits from pullbox to pullbox. Conduits must enter and exit pullboxes in a straight (aligned) formation, entering and exiting at opposite sides of the box. Conduits entering buildings must be sloped down and away from buildings to create a substantial drain slope. Conduits, regardless of whether they are empty or contain cabling, must be free of debris and water at all times and must be sealed with approved pliable seal at all openings.

- **3.5 Bends:** The contractor must use the longest radius bends possible. All bends must be long, sweeping bends with a radius not less than 10 times the internal diameter of conduits. NOTE: 90-degree bends are not approved in any circumstance. Factory manufactured bends are to be utilized (non-heated). No more than two bends are permitted in a length of conduit without a pullbox. Pull boxes must not be utilized in lieu of a conduit bend.
- **3.6 Terminating Conduit:** (Reaming). All ends of conduit must be reamed and all protruding ends should be fitted with bushings at ends.
- **3.7 Depth:** The top of all OSP communications conduit must be buried at least 2'-0" below the surface of the ground. See 'Detail 3' in the appendices of this document.
- **3.8 Innerduct:** All OSP conduit shall contain innerduct. All innerduct placed inside OSP conduit must be MaxCell Edge color-coded detectable 3-cell innerduct. When initial cabling is installed in an empty innerduct, the middle (center) cell must be occupied first. All OSP conduit (including those encasing innerduct) must have a pull rope installed as well. (See part 3.4 of this section). Each innerduct is to have different color ID markings and must be installed per the manufacturer's instructions including the use of manufacturer approved swivels. No kinked or twisted innerduct will be accepted. Pull tapes must remain free floating throughout the installation. Consult ETSU-ITS on the requirement for inside plant innerduct (MaxCell Premise) for interior riser pathways.
- **3.9 Handholes/Pullboxes:** HH/PB's are to be open bottom with a minimum dimension of 30"x48" with cover permanently labeled "COMMUNICATIONS" by the manufacturer. All covers must have a pull slot with center pin for opening and setting. No conduit section between HH/PB's must exceed 100'. When the designer is considering tying a new conduit into an existing HH/PB, the designer must consult with ETSU first to see if the existing HH/PB should be replaced with a larger one. When conduits enter a HH/PB they should be designed to do so no lower than 2'-0" below finished grade. Conduits must enter and exit HH/PB's in a straight (aligned) formation. All covers must be flush with grade to allow for grounds equipment, mowing, mobility, etc.

New HH/PB locations must be in a fully accessible area away from vehicle and designed pedestrian traffic (streets, sidewalks, etc.). Existing HH/PB locations that are to remain unaltered but because of new construction it has been determined will be exposed to occasional lightweight vehicular and pedestrian traffic, must be converted to rated HH/PB's that exceed a maximum rating for expected traffic for that location per ANSI/SCTE 77 standards and tiers. For HH/PB locations designed to be in deliberate traffic including heavy vehicles (earth moving, construction, emergency and first responder vehicles) they must meet, at a minimum, AASHTO H20 standards for all materials. All cabling and conduit openings must be clearly and permanently labeled at each HH/PB. When cabling is to be installed at each HH/PB, a minimum 25' service loop in each cable must be installed and appropriately secured to the side of the HH/PB.

NOTE: Prior to backfill and concealment, all OSP installations must be observed and approved by ETSU. The designers must add this note to all site and OSP drawings and include it in any pre-construction directives. See 'Detail 3' and Detail 4' of this document.

Additional information on Outside Plant conduit, cabling, conduit bodies and boxes

Where OSP conduit and cabling transitions into existing building walls/facades/architectural members, the use of Conduit Bodies must be designed and utilized. These bodies have removable or hinged weatherproof covers to allow access to the cable for pulling purposes only. It is used to give access to cabling or allow change in direction of the conduit pathway system. Note that it is critical to meet the minimum bend radius requirements for cabling. These type conduit bodies (a/k/a "Smart" conduit bodies such as from Madison Electric Products) have built-in internal radius members that ensure that the cabling placed inside meets the industry-standard bend radius. Only these type conduit bodies are to be used in the design and construction of these type pathways. NOTE: See Detail 13 in the Appendices section of this document for more detail.

For system conduits, pull boxes, routing, termination, risers, horizontal runs, sizing, etc., follow industry standard requirements. Raceway definitions must comply with NEC definitions. There must be a maximum conduit fill ratio of 40 percent to be accommodated for when sizing conduit.

Conduit runs must be equipped with a pullbox (inside), or maintenance hole (outside), after two 90-degree bends or an accumulation of 120 degrees of total pathway deviations from a straight line between each point of access. For conduit diameters 53 mm [2 in.] or less, minimum bend radius must be six times the internal diameter of conduit. For conduit diameters exceeding 53 mm [2 in.], conduit bend radius must be 10 times internal diameter of conduit. For conduit enclosing optical fiber cabling minimum conduit bend radius must be 10 times internal diameter of conduit.

All designs should provide and allow for a <u>separate cable distribution system</u> including dedicated continuous conduits for critical, life, emergency, safety and protection systems (i.e. emergency phones, emergency voice communications from elevator cars, parking lots, stairwells, FACP's, etc.

NOTE: No conduit bodies, enclosures, cabinets, pull boxes or other transitional spaces used or designed for access to pull cabling thru shall be used to house any active equipment, primary grounding, surge protection or other components not directly related to the support and routing of the cabling itself. Any other terminations, surge protection, active components, power receptacles, means of grounding etc. must utilize separate and appropriately sized enclosures or conduit bodies for this purpose. These will be permitted to have connections thru approved conduits between enclosures and housings for means of connection. Contact ETSU for more information and refer to Detail 10 in the Appendices section of this document. No exposed Class 2 cabling (LV/comm/etc.) of any kind is permitted at ETSU. No aerial or direct buried communications cabling of any kind is permitted at ETSU. All OSP cabling infrastructure must be installed in conduit pathways by approved means.

SECTION 7 - INSIDE PLANT CABLE TRAY, CONDUIT, SUPPORTS AND OTHER ITEMS

Open-top cable supports (J-hooks specifically) are approved for use where needed as horizontal free-wire pathways to provide support for cabling from outlets to the cable tray in accessible areas. J-hooks for horizontal cabling must be installed on maximum 5' centers, in regular intervals, allowing for no more than 12" of cable sag. A minimum clearance of 8" must be maintained wherever possible above j-hooks and cable tray. Cables must be bundled in TR's per BICSI N2-17 and never exceeding 24 4-pair BTP cables per bundle. J-hooks and supports must comply with the uses and material types as directed in the ETSU-ITS guidelines. This includes cable quantities where applicable. All cabling supports and pathways must be secured from movement per NEC 300.11. Note: See ETSU-ITS installation standards for maximum allowable fill for all J-hook and cable types. Designs that will provide infrastructure for A/V cabling in addition to typical data cabling must have a two-level cable tray system installed or single-layer tray with continuous divider plate installed. Consult ETSU for more details.

Consolidation Points

Consolidation points should have appropriate security, such as key locking, tool removable covers, or other means of security. Furniture or spaces used to house consolidation points must have sufficient space to allow for anticipated horizontal cable slack storage, strain relief and terminations. Suspended ceiling spaces and floors may be used, provided the space is accessible without moving building fixtures, equipment, heavy furniture or disturbing building occupants. Consolidation points in plenum-rated spaces must conform to applicable codes.

Cable Tray

Wire-basket styled cable tray is for use outside all TR's to serve all building work areas only. All cable tray installed inside TR's must be ladder rack style and sized according to ETSU. All cable tray types must be either two-layer divided for separate data and A/V cabling, or single-layer divided by a continuous metal adjustable barrier to separate cabling types. Consult ETSU for more info.

Horizontal Conduits

- All horizontal conduits for ETSU communications outlets (voice/data/video/Wi-Fi/cameras/displays/floor boxes and poke-through assemblies/standard A-V outlets, etc.) must be 1" diameter EMT. See detail 2 of this document of related specifics and conduit rough-in requirements including box sizes and methods of construction. No more than six, four-pair cables may be in a single one-inch conduit.
- All conduits serving a work area outlet shall serve no more than one outlet/j-box per conduit run. The
 design and installation of daisy-chaining more than one conduit box on a single conduit path is prohibited
 unless approved otherwise by ETSU Facilities prior to installation, and is done in accordance with TIA-569E, section 9.9.2.5.
- Conduit entries at pull boxes must be arranged so that cables passing through the box enter and exit at opposite sides of the box. ETSU requires conduit elbows (sweeps) that maintain cable bend radii for changes of direction.
- Surface metal raceways are not acceptable and must not be approved for wire or cable on the outside walls. In interstitial spaces and above solid ceilings (inaccessible areas), route conduit serving work area outlets and other type outlets to the nearest cable tray, cabinet, or rack as applicable.
- Conduit from work area outlet to above accessible ceiling interior diameter must be a minimum of one inch
 and be terminated to a 3-inch deep, 4-inch square box. See Detail 2 in the appendices section of this
 document.
- No section of conduit must be longer than 30m (100 feet) between pull points.
- No section of conduit must contain more than two 90-degree bends, or equivalent, between pull points (e.g., outlet boxes, pull boxes, distributor rooms). If there is a reverse (U shaped) bend in the section, a pull box must be installed. For conduits with an internal diameter of 2 inches or less, the inside radius of a bend in conduit must be at least 6 times the internal diameter. For conduits with and internal diameter of more than 2 inches, the inside radius of a bend in conduit must be at least 10 times the internal diameter. Bends must not contain any kinks or other discontinuities that may have a detrimental effect of the cable sheath during cable pulling.
- Conduit fittings must not be used in place of pull boxes.

Pull Boxes for Horizontal Cabling

- Pull boxes should be readily accessible and not placed in a fixed false ceiling space unless immediately above a suitably marked access panel.
- A pull box must be placed in a conduit run where: a. The length is over 100 feet, b. there are more than two 90-degree bends or equivalent, or c. There is a reverse (U-shaped) bend in the run.
- Pull boxes must be placed in a straight section of conduit and not used in lieu of a bend. The corresponding conduit ends should be aligned with each other.
- Where a pull box is required with conduits smaller than 1 ¼", an outlet box may be used as a pull box. Where a pull box is used with conduits, it must be sized, at minimum, per table 7 of ANSI/TIA-569-E section 9.9. Consult ETSU prior to sizing.

Table 7 – Pull box sizing

Metric designator (trade size)	Width mm (in)	Length mm (in)	Depth mm (in)	Width increase for additional conduit mm (in)
27 (1)	102 (4)	406 (16)	76 (3)	51 (2)
35 (1-1/4)	152 (6)	508 (20)	76 (3)	76 (3)
41 (1-1/2)	203 (8)	686 (27)	102 (4)	102 (4)
53 (2)	203 (8)	914 (36)	102 (4)	127 (5)
63 (2-1/2)	254 (10)	1067 (42)	127 (5)	152 (6)
78 (3)	305 (12)	1219 (48)	127 (5)	152 (6)
91 (3-1/2)	305 (12)	1372 (54)	152 (6)	152 (6)
103 (4)	381 (15)	1524 (60)	203 (8)	203 (8)

SECTION 8 - FIRE STOPPING

All rated sleeves and penetrations needed for delivery of communications cabling must meet, at minimum, the following requirements:

- Where rated walls, floors, roofs, ceilings and/or any other members are cut/penetrated to install
 cabling, pathways, or related components, the contractor must provide and install all materials
 necessary to re-establish or exceed the original fire-rating of that structure (specified
 requirements), to the satisfaction of the authority having jurisdiction (SFMO or code official).
- Premanufactured firestop assemblies are permitted as long as they have been pre-approved (reviewed and stamped as approved) by the SFMO prior to installation.
- The designer must determine the extent of rated partitions and non-rated assemblies (i.e. walls, partitions, floors or ceilings) to maintain pressurization of environmental air (e.g. O.R., isolation rooms, negatively pressurized spaces, positively pressurized spaces) or acoustical areas providing sound attenuation or acoustical ceiling located in the path of cabling and specify appropriate re-enterable raceway system seals or acoustical pathway devices at those locations. Hardening caulks, sealants and cementitious materials must not be specified for telecommunications and special systems cabling.
- It is recommended that:
 - 1. All rated penetrations must have a computer-generated decal applied within 12 inches from the center of each penetration showing contractors name, address, phone, hour type and rating, and signed/dated by installer, and be clearly visible from floor level.
 - 2. The decal must be minimum 5"x7" in size, and it must be photographed in place by the contractor immediately upon installation. See 'Detail 9' in the appendices section of this document.

NOTE: Although it is permissible for cabling insulating jackets and outer sheathes to be in direct contact with approved firestop compounds, the application of non-approved materials and coatings are not allowed at any time. This includes the direct (intentional or unintentional) application of paint to exposed cabling, etc.

SECTION 9 – FURNITURE, FIXTURES AND EQUIPMENT (FF&E)

See ETSU's Design Guidelines regarding communications infrastructure and furniture/equipment. No furnishings or equipment of any kind (including modular furniture systems) should be designed that block, cover, or impede full view and access to new or existing electrical and communication receptacles in walls or floors. All receptacles shall be unobstructed and labeling shall be in clear view for accessibility, future adds/changes, and E-911 compliance. NOTE: See Section 11 of this document for more labeling requirements.

Any furnishings designed to be installed against walls shall have either: 1) Fully open area below work surfaces (privacy panels) exposing the adjoining wall a minimum of 2'-0" AFF – preferably no privacy panels or backing against walls, or 2) a full sliding panel system below work surface height to allow for full view and accessibility to all power and communications outlets on wall.

Note: This requirement is necessary regardless of whether permanent wall has existing outlets or not, for future growth and accessibility.

SECTION 10 - BONDING AND GROUNDING

Telecommunications Main Grounding Busbar (TMGB)

- Locate TMGB in the facility utility entrance, as close as practical to the primary or secondary protectors and near the electrical panel to which it will be bonded.
- TMGB must be sized according to the anticipated number of bonded connections. Add 25% room for growth beyond needed design (pre-drilled lug holes, etc.).
- Building steel within 1.8 m [6 feet] of the communications grounding system should be bonded into the system. The Bonding Conductor for telecommunications (BC), connecting the TMGB to the IBT, must be sized at least one (1) size larger than TBB. Where practical, BC length should be less than 9 m [30 feet].
- Per TIA 607-D Standard, individual projects requiring larger conductor sizes or greater clamp density must take precedent over these guidelines. Each individual racks and cabinet must bond to the TGB with a conductor size of #6 AWG or larger. Serial connections (or "daisy-chaining") between racks, cabinets, enclosures, etc. will not be accepted. Bonding couplers connecting sections of cable tray are permitted.

Bonding within Racks and Cabinets

- Racks and cabinets must have grounding busbars installed along one rail to provide effective bonding of rack / cabinet mounted equipment.
- Larger equipment (chassis switches) with integral grounding terminals must be bonded to the vertical busbar with equipment grounding conductor attached to those terminals and bonded to the rack-mounted busbars.
- Smaller equipment (servers, switches) not having integral grounding must be bonded from the rack grounding busbar to a grounding lug connected to an accessible equipment chassis metal screw (insure the chassis paint is removed where the lug connects to ensure a good connection).

Note: See Detail 6 in the appendices section of this document. In existing facilities where an adequate electric bonding system is already in place, the a TGB and TBB system is permitted to be properly bonded to it if it is inspected/observed for compliance by the Engineer or AHJ. All methods of the system must conform with Chapter 8 of the BICSI TDMM and ANSI/BICSI-N3-2020 for installation, testing and inspection (telecommunications bonding only).

SECTION 11 - CABLE TESTING, COMMISSIONING AND DOCUMENTATION

All test equipment must be in compliance with the manufacturer's factory-authorized calibration and have the latest firmware/software testing parameters and standards downloaded and installed. This must include documentation from the manufacturer or authorized center indicating calibration within the manufacturer's recommended date and/or date interval. Testing must commence only after all materials are 1) permanently and correctly installed, 2) permanently adjusted and 3) accurately labeled. Testing must commence only in a clean environment, free of moisture, dirt, dust and debris.

NOTE: Labeling of all components must be accurate and officially final to be accepted. Labeling of devices, face plates, bulkheads and other items will only be accepted by ETSU that reflect final and accurate room numbering in compliance with the University's numbering system for the facility and the Tennessee Board of Regents Physical Facilities Inventory and Survey (PFIS). It is the users responsibility to obtain acceptance prior to any final labeling application.

Optical Fiber Cable Testing

One-cord reference method is preferred for both Multimode and Single-mode links. Consult ETSU prior to testing MPO/Array links. All optical fiber methods and procedures must follow TIA-568.3-D and include at minimum:

- Test instruments that comply with Annex E.3
- Test measurements as specified in Annex E.4 and E.5

OPTICAL FIBER TESTING METHODS

	Testing Method per TIA-568.3-D (annex 'E')
Single-mode OSP	Tier 1 and Tier 2 testing required: - Tier 1: Attenuation measurement for permanent link measured with optical loss test set (OLTS) using methods specified by TIA-526-7-A, method A.1 and TIA-568.3-D, annex `E'. - Tier 2: Additional attenuation measurement with optical time domain reflectometer (OTDR) using methods specified by TIA-526-7-A, method B and TIA-568.3-D, annex `E'.
Single-mode ISP and Indoor-Outdoor	Tier 1 testing required (Tier 2 optional unless specified by ETSU): - Tier 1: Attenuation measurement for permanent link measured with optical loss test set (OLTS) using methods specified by TIA-526-7-A, method A.1 and TIA-568.3-D, annex `E'.
Multimode ISP and Indoor-Outdoor	Tier 1 testing required (Tier 2 optional unless specified by ETSU): - Tier 1: Attenuation measurement for permanent link measured with optical loss test set (OLTS) using methods specified by TIA-526-14-C, method B and TIA-568.3-D, annex `E'.

OPTICAL FIBER AND CONNECTOR ATTENUATION TABLE

Optical Fiber or Connection Type	Wavelength (nm)	Maximum Attenuation (dB/km)
OM1 – Multimode (grandfathered)*	850	3.5
62.5um per TIA 492AAAA	1300	1.5
OM2 – Multimode (grandfathered)*	850	3.5
50um per TIA 492AAAB	1300	1.5
OM3 – Multimode	850	3.0
850nm Laser-Optimized 50um per TIA 492AAAC	1300	1.5
OM4 – Multimode	850	3.0
850nm Laser-Optimized 50um per TIA 492AAAD	1300	1.5
OM5 – Multimode	850	3.0
Wideband Laser-Optimized	953	2.3
50um per TIA 492AAAE	1300	1.5
OS1 – Single-mode (grandfathered)* Inside Plant per TIA 492CAAA	1310 1550	1.0 1.0
OS1 - Single-mode (grandfathered)*	1310	0.5
Indoor-Outdoor per TIA 492CAAA	1550	0.5
OS1 – Single-mode (grandfathered)*	1310	0.5
Outside Plant per TIA 492CAAA	1550	0.5
OS1a - Single-mode	1310	1.0
Inside Plant per TIA 492CAAB	1383	1.0
	1550	1.0
OS2 – Single-mode	1310	0.4
Outside Plant per TIA 492CAAB	1383	0.4
	1550	0.4
CONNECTOR LOSS (per mated pair)	n/a	0.75
· · ·	·	
SPLICE (each)**	n/a	0.3

^{*}Per TIA-568.3-D, Annex B – Fibers and cable types within this annex (noted above) are grandfathered and are not to be used for new installations. These cable types shall only be installed at the request of ETSU-ITS as replacement media for legacy systems.

Use of Test Cords

Per TIA-568.3-D 7.3.4, there is a recommendation (but not requirement) for the use of reference-grade terminations on test cords to reduce uncertainty and improve the reproducibility of measurements. Reference-grade terminations result in lower loss than standard-grade terminations. The table below provides the test cord loss allowance for two different termination combinations:

Mated termination combination	Multimode (dB/connection)	Single-mode (dB/connection)
Reference-grade to Standard-grade	0.3	0.5
Standard-grade to Standard-grade	0.75	0.75

^{**}Optical fiber splices must be measured in accordance with TIA-455-78-C for field testing.

Supportable Distances and Channel Attenuation (Link Loss Budgets)

Per BICSI TDMM Chapter 11, link attenuation (link loss budget) is calculated as:

Link attenuation = cable attenuation + connector attenuation + splice attenuation Cable attenuation (dB) = Attenuation coefficient (dB/km) x length (km or percent of km as applicable)

NOTE: The contractor must ensure the proper usage of optical fiber patch cords during testing, having the correct core-to-cladding offset on connected fiber. (i.e. $50\mu\text{m}$ -to- $50\mu\text{m}$, not $50\mu\text{m}$ -to- $62.5\mu\text{m}$ for multimode where specified, etc.) Test results must show calculated loss budget for each fiber length and type. The use of mode-conditioned launch cables and fiber mandrels must be employed where applicable. All color coding must comply with TIA-598-D Optical Fiber Color Coding. See more test results requirements at end of next section.

Copper Cable Testing (Balanced Twisted-Pair)

Category 5e/6/6A Cabling

Each communications 8P8C outlet/jack must be tested for performance, conductor integrity, and termination sequence. Testing must be performed over the 'Permanent Link' between modular jacks in the work areas, and modular ports on the patch panels.

Provide connectorized testing of each outlet under ANSI/TIA 568.2-D Section 6 specifications for each cabling category, using approved and calibrated test equipment. Every wire and connector pin for each cable from an outlet to the patch panel or distribution frame must be tested for the following at the specified frequencies as applicable. Some tests are optional as noted unless specified by ETSU.

- Wire Map
- Length
- Insertion Loss (Attenuation)
- NEXT Loss, pair-to-pair
- FEXT Loss, Pair-to-pair
- PSNEXT Loss
- ELFEXT Loss, pair-to-pair
- PSELFEXT Loss
- Return Loss
- Propagation Delay
- Delay Skew
- PSAACRF
- DC Loop Resistance
- DC Resistance Unbalance within a pair (CAT6A)
- DC Resistance Unbalance between pairs (CAT6A)
- TCL/ELTCTL (if required by manufacturer for warranty, informational only or CAT6A)
- ACRF, AFEXT, ANEXT, PSAFEXT, PSAACRF, PSANEXT, PSAACRF (CAT6A)

Per ANSI/TIA-1152, any *fail* or *fail** must result in an overall fail. In order to achieve an overall pass condition, all individual results must be *pass* or *pass**. Follow the manufacturer's warranty submittals and submit a copy of all results (including UTP/STP/ScTP, CATV, and Optical Fiber) to ETSU before final certification. Test results must be provided in the following Sections, Format and Order*:

- Section 1: Cover sheet clearly indicating project name / number and date of testing. Include name and signature of qualified technician(s) that performed the testing.
- Section 2: Summary sheet with a single table indicating all ID's in alphanumeric order, total cable quantity and a pass or fail result for each.
- Section 3: Individual sheets for each individual twisted pair cable or optical fiber strand pair in order showing all applicable test results per TIA standards, including plotted graphical data.
- *Test results submitted in any other format will be rejected.

- Balanced twisted-pair cable test results must be submitted in their original format from tester (*.filetype) as well as PDF format for Sections 1 through 3 above. Twisted-pair testing limits must conform to TIA-568.2-D for the permanent link.
- Coaxial cable test results must comply with TIA-568.4-D. Provide test results on a document (PDF spreadsheet) indicating all stated measurements in sections 6 through 8 of TIA-568.4-D.
- Optical fiber test results must be submitted in the format as specified in TIA-568.3-D, Annex E.6 and shall include all seven items for Tier 1 test results and all nine items for Tier 2 test results.

SECTION 12 - SUBMITTAL REQUIREMENTS / SHOP DRAWINGS

All submittals must be provided to ETSU in their entirety (including re-submittals) in both printed and PDF formats. Note: See "Designers Submittals Checklist" in this document.

The following submittals are due in the Pre-or-Early Construction Phase

Communication Submittals are required to be provided to ETSU for all materials to be provided/installed/fabricated. All submittals must be approved by both the designer (sealed as "approved") and ETSU prior to acquisition, installation or construction:

- Provide cover sheet showing project number, name, and description. Include table of contents with all product names, manufacturer, and specific product number identified.
- Materials and their manufacturer(s) part numbers must be clearly called out for each item using a black or red arrow or circle. No highlighted submittals will be accepted.
- Labeling samples of faceplates/enclosures/patch panels/OSP items showing compliance with ETSU-ITS requirements.
- Contractor must provide shop drawings (scaled plan and elevation drawings) of the proposed layout and construction of all components in all telecommunications rooms indicating locations of busbars, racks, enclosures, sleeves, ladder rack, service loops, wall mounted equipment, etc.
 These proposed layouts must be approved by the Designer and ETSU prior to construction.

The following items are due at Substantial Completion:

Record Drawings (as-built drawings)

- Provide scaled drawings indicating actual location of the TR's, data outlet locations, Wi-Fi outlets, camera outlets, floor boxes and poke-through assemblies, and any above-ceiling terminations and service loops. Also to be included are all communications outlets and other points of termination including all outlet labeling and identification. Provide scaled CAD drawings for all drawing sheets (both native .dwg and .rvt) as well as PDF drawings of floorplans, risers, OSP, site and all other drawings to reflect as-constructed conditions, including conduit to-and-from data.
- A copy of the application for manufacturer warranty as submitted to the manufacturer contact ETSU-ITS for specific requirements in their policy.

Note: Submittals for product or manufacturer substitutions must be submitted to ETSU ITS for approval prior to construction or installation. The submittals must include full specifications and warranties and verified with a recognized independent testing laboratory such as UL or ETL. All substitutions must be approved by the Designer and ETSU in writing. A full mock-up is required for face plate and patch panel labeling prior to work.

☐Twisted-pair OSP Surge Protection Modules

Required Submittals Checklist

(Sample list based on ETSU-ITS typical items)

Reminder: all manufacturer submittals/cutsheets must have arrows clearly indicating each individual chosen part number for approval. Submittals not in compliance with this will be rejected and required to be resubmitted.

COMMUNICATIONS CABLING	EQUIPMENT RACKS AND ACCESSORIES
☐Balanced twisted-pair horizontal cable (5E/6/6A)	☐ Equipment Racks
☐Balanced twisted-pair backbone cable (3+)	☐ Equipment Cabinets
☐Fiber Optic OSP Cable	☐Rack Base Insulator Kit
☐Fiber Optic Riser Cable (indoor/outdoor)	☐Horizontal and Vertical Wire Management
☐Coax Horizontal Cable (RG6)	☐Rear Cable Strain Relief Bar
□Coax Riser Cable (RG11)	☐Cable Tray, (for TR/AV rooms)
□OSP Coax, Flooded	\square Cable Tray, (for corridors and common areas)
□OSP Twisted pair	☐Cable Tray Ground Strap Kit
☐Innerduct (detectable/color coded)	☐J-Hooks/Independent supports
	☐Telecommunications Bonding Busbar (TGB/TMGB)
	☐Rack-mount ground bar
OUTLETS, CONNECTORS AND BULKHEADS	MISCELLANEOUS ITEMS Manufacturer 'Certified Installer' Certificate
Office Faceplate (match approved electrical color)	Outlet/Patch Panel Labeling Scheme and mockup
☐Classroom Faceplate (match approved electrical color) ☐Student Room Faceplate (match approved electrical color)	☐BICSI RCDD Certificate
_	☐Test Equipment Mfr & Calibration statement
☐ Student Room CATV Faceplate (match approved electrical color) ☐ Modular Furniture Faceplate (match approved electrical color)	☐ Firestop Materials and Sleeve Kits
Blank Faceplate inserts	☐Fire Retardant Paint and/or additive
☐Wi-Fi/WAP surface outlet box	□ Detectable OSP Warning Tape
□Modular jacks (5E/6/6A)	□Emergency Phone
Coax RG6 F-Fittings	□OSP Handhole/Vault/Pull Box
□Coax RG11 Fitting	☐Splice Enclosures
Coax .500 Fitting	□Duct Seal
□Coax .750 Fitting	☐Smart Conduit Body LB Assembly
☐Fiber Optic fan-out kits	☐Floor In-slab Box Assembly w/components
☐ Fiber Optic Connectors	☐Floor Poke-through Assembly w/components
☐Fiber Optic Bulkheads	☐Copy of Warranty application (post-construction)
□Outlet Cut-In Brackets	
PATCHPANELS, HOUSINGS AND TERMINAL BLOCKS	
□Loaded or Unloaded Patch Panels (5E/6/6A)	
□110 Blocks w/clips	
☐Fiber Optic Wall Mount Housing	
☐Fiber Optic Rack Mount enclosure	
☐Twisted-pair OSP Building Entrance Terminals	

(Design and Construction Details on the following pages)

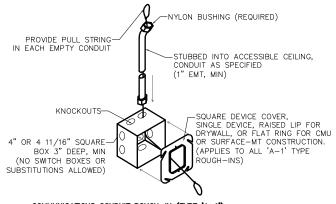
Detail 1 – Symbol Legend	26
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Detail 5 - Telecommunications room typical layout	30
Detail 6 – Bonding/Grounding typical details	31
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Detail 8 – Rack layouts and elevations (typical)	33
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Detail 11 – Emergency Phone Pole base detail	36
Detail 12 - Cable tray, J-Hook and Support details	37
Detail 13 – Conduit Body detail ("Smart"-type for OSP)	38

NOTE: DESIGNERS MAY CHOOSE TO USE THEIR OWN SYMBOL LIBRARY AS LONG AS THE INTENT AND REPRESENTATION IS CLEAR. ALL SYMBOLS AND LEGENDS MUST BE APPROVED BY ETSU PRIOR TO PUBLISHING FOR USE.

SYMBOL LEGEND		
DEVICE SYMBOL	DESCRIPTIVE TEXT	
4	COMMUNICATIONS WALL OUTLET AT 18" AFF, UNO. FOR ADDITIONAL INFORMATION, REFER TO DRAWINGS, SPECIFICATIONS AND/OR DETAILS. W = WALL PHONE AT 48" UNO E = EXISTING D - TO BE DEMOLISHED SEE DETAIL 2 FOR PATHWAY TYPES	
◁	COMMUNICATIONS WORK AREA ROUGH—IN, BOX AT 18" AFF, UNO SEE DETAIL 2	
•	COMMUNICATIONS FLOOR OUTLET (RECESSED)	
	COMMUNICATIONS FLOOR OUTLET ROUGH-IN (RECESSED)	
•	COMMUNICATIONS OUTLET - CEILING MOUNTED.	
	COMMUNICATIONS OUTLET BOX ROUGH-IN - CEILING MOUNTED.	
◂	FURNITURE SYSTEM COMMUNICATIONS OUTLET - MOUNTED PER MANUFACTURER'S REQUIREMENTS, UNO.	
₩ •	WRELESS ACCESS POINT OUTLET (W) = WIRELESS ACCESS POINT AND PATCHCORD (PROVIDED BY OTHERS) = COMMUNICATIONS OUTLET FOR W.A.P. INSTALL AT LOCATION SPECIFIED	
(TELEVISION OUTLET / DIGITAL SIGNAGE OUTLET	
	MULTIMEDIA OUTLET	
0	MULTIMEDIA FLOORBOX - POKE THRU FROM CEILING BELOW	
6	MULTIMEDIA FLOORBOX — CAST IN SLAB	
(R)	CARD READER	
	SURFACE MOUNT RACEWAY - REFER TO DRAWINGS FOR REQUIREMENTS	
	VERTICAL SERVICE POLE 'PVD' = POWER/VOICE/DATA 'VD' = VOICE/DATA	
- T	VIDEO CAMERA, MOUNTING HEIGHT AS SPECIFIED	
	1" EMT COMMUNICATIONS CONDUIT FROM WALL OUTLET BOX STUBBED TO ACCESSABLE CEILING SPACE (UNO). EXTEND CONDUIT TO CABLE TRAY OR J-HOOK PATHWAY AS SPECIFIED. PROVIDE 4" SQUARE BOX WITH SINGLE-GANG DEVICE RING, UNO. PROVIDE BUSHING ON OPEN END OF CONDUIT. (SEE DETAIL 2)	
-	1" EMT COMMUNICATIONS CONDUIT FROM WALL OUTLET BOX HOMERUN CONTINUOUS TO LOCATION SPECIFIED. PROVIDE 4" SQUARE BOX WITH SINGLE-GANG DEVICE RING, UNO. PROVIDE BUSHING ON OPEN END OF CONDUIT. (SEE DETAIL 2)	

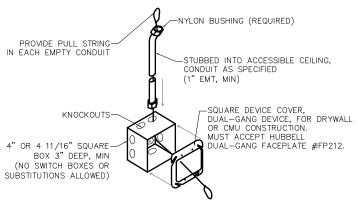
DEVICE SYMBOL	DESCRIPTIVE TEXT
TBB	TELECOMMUNICATIONS BACKBOARD
TR	TELECOMMUNICATIONS ROOM
ER	ELECTRICAL ROOM
C	COMMUNICATIONS MAINTENANCE HOLE / PULLBOX
GB	TMGB / TGB GROUNDBAR
P	VERTICAL SLEEVE PENETRATION
	HORIZONTAL SLEEVE PENETRATION
	CABLE TRAY
	EQUIPMENT RACK (FRONT VIEW) WITH VERTICAL CABLE MANAGEMENT
	EQUIPMENT RACK (TOP VIEW) WITH VERTICAL CABLE MANAGEMENT
<u> </u>	HORIZONTAL CABLE MANAGEMENT
	PATCH PANEL (SIZE AS INDICATED)
[[6969999999]]	POWER STRIP (RACK MOUNT)
	110 TERMINATION BLOCK (300pr)
	110 TERMINATION BLOCK (100pr)
	RADIUS DROP SUPPORT

NOTE: NOT ALL ABBREVIATIONS, SYMBOLS, DETAILS, OUTLET TYPES, DESIGNS AND DIAGRAMS ARE NECESSARILY USED WITHIN THIS PROJECT OR SET OF DOCUMENTS. SEE DRAWINGS AND SPECIFICATIONS FOR DETAILS ON OUTLETS AND CABLE MEDIA TYPES.



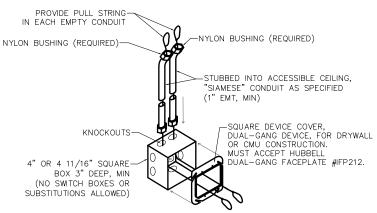
COMMUNICATIONS CONDUIT ROUGH-IN (TYPE 'A-1') IN-WALL (SEE NOTE AT RIGHT)

OT TO SCALE

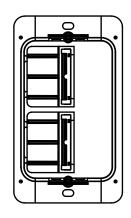


COMMUNICATIONS CONDUIT ROUGH-IN (TYPE 'A-2') IN-WALL (SEE NOTE AT RIGHT)

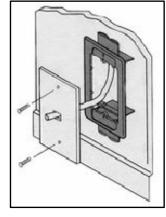
NOT TO SCALE



COMMUNICATIONS CONDUIT ROUGH-IN (TYPE 'A-2S') IN-WALL (SEE NOTE AT RIGHT)



nVENT / CADDY LOW-VOLTAGE MOUNTING PLATE ('MP' SERIES - ONE THROUGH FOUR GANG)



nvent / Caddy Low-Voltage mounting plate ('Mp' series - one through four gang)

NOT TO SCAL

NOTE: TYPE 'C' CUT-IN MOUNTING BRACKETS AND MOUNTING PLATES ARE APPROVED FOR CLASS 2 WIRING ONLY AND ON EXISTING CONSTRUCTION (RENOVATIONS) ONLY.

ALL ROUGH-IN'S AND CUT-IN'S ON THIS PAGE SHALL HAVE PULL STRINGS INSTALLED, ONE STRING PER GANG. (GREENLEE 430 OR APPROVED EQUAL).

1" CONDUITS SERVING A WORK AREA OUTLET INCLUDING TYPES 'A-1' AND 'A-2' SERIES SHALL SERVE NO MORE THAN ONE OUTLET/J-BOX PER 1" CONDUIT. THE DESIGN AND INSTALLATION OF DAISY-CHAINING MULTIPLE COMMUNICATIONS BOXES ON A SINGLE CONDUIT PATH IS PROHIBITED UNLESS APPROVED OTHERWISE BY ETSU FACILITIES PRIOR TO INSTALLATION, AND IS DONE IN ACCORDANCE WITH TIA-569-E SECTION 9.9.2.5.



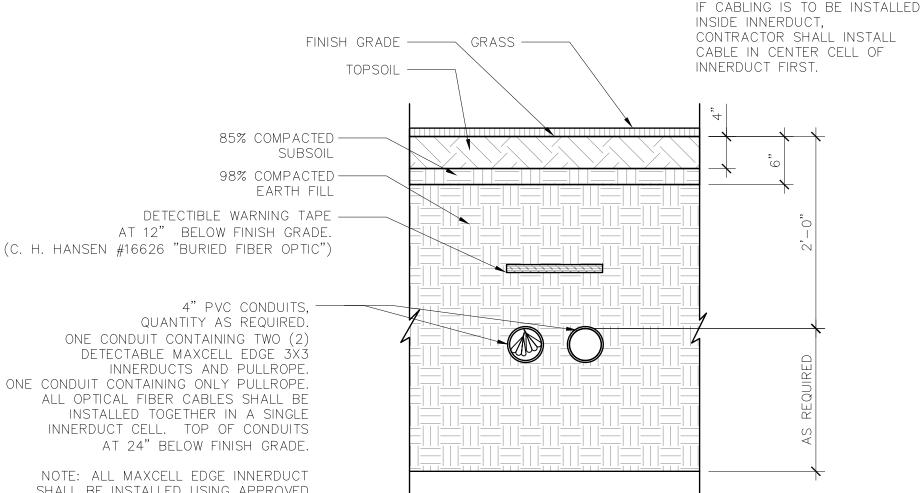
TYPE 'C-1' SINGLE-GANG LV CUT-IN MOUNTING BRACKET IN-WALL (ARLINGTON 'LV' SERIES)

HOT TO SOALE



TYPE 'C-2' DUAL-GANG LV CUT-IN MOUNTING BRACKET IN-WALL (ARLINGTON 'LV' SERIES)

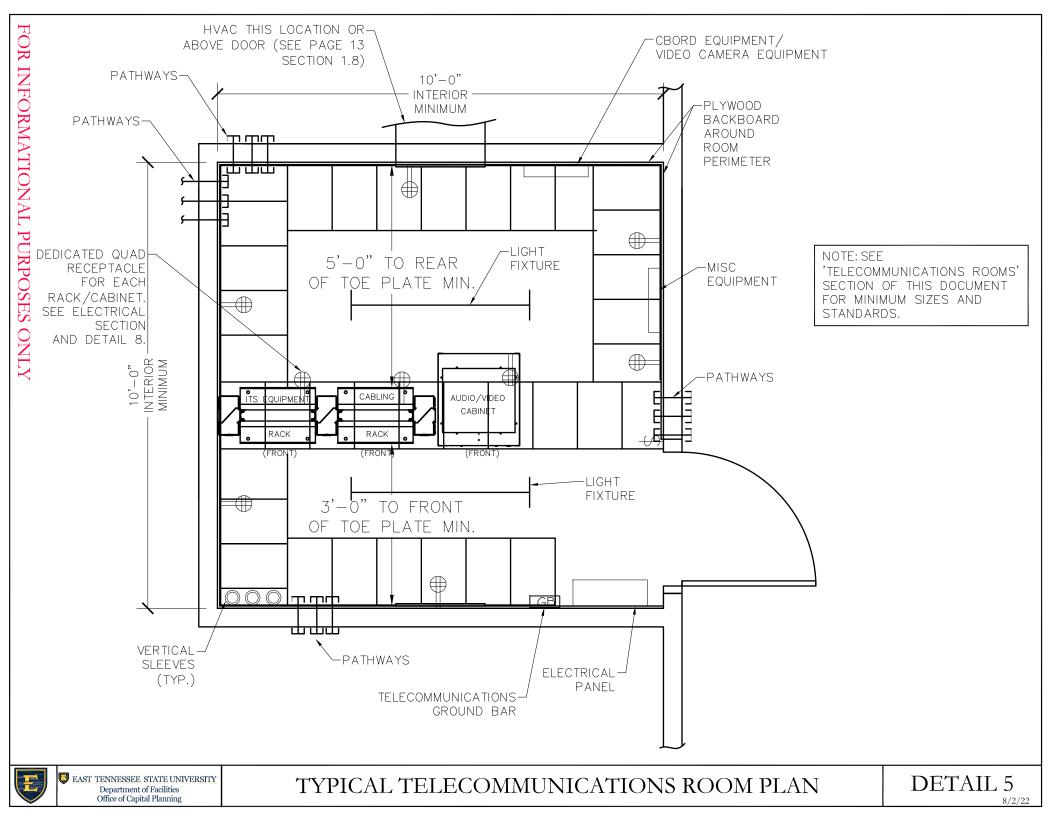


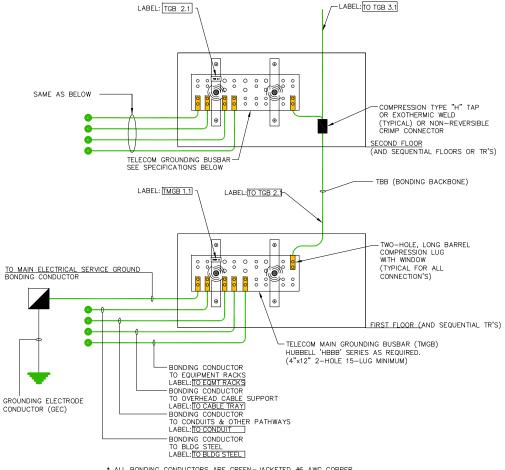


NOTF:

NOTE: ALL MAXCELL EDGE INNERDUCT SHALL BE INSTALLED USING APPROVED SWIVEL (#MXCIK11). ALL PVC CONDUITS SHALL BE SCHEDULE 40 OR SCHEDULE 80 AS DIRECTED BY ETSU STANDARD FOR EACH APPLICATION TYPE (GRASSY AREAS, SIDEWALKS, ETC.).

OSP CROSS SECTION COMMUNICATIONS
CONDUIT

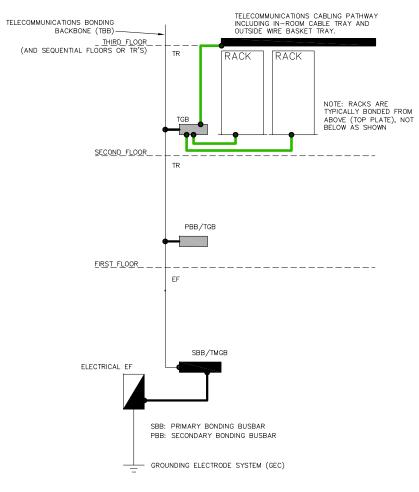




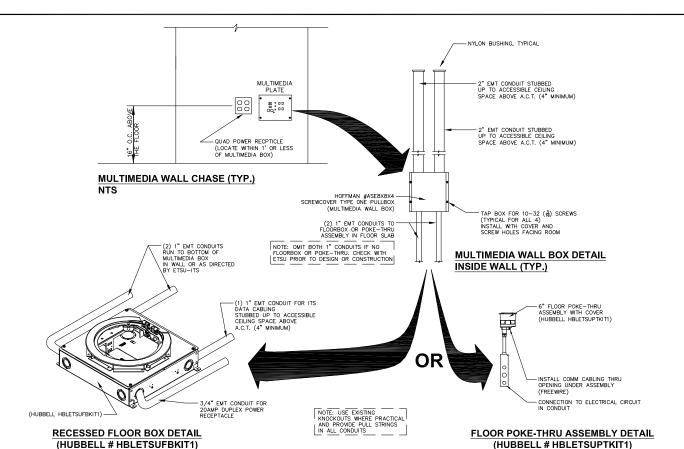
* ALL BONDING CONDUCTORS ARE GREEN—JACKETED #6 AWG COPPER. TWO—HOLE CONNECTIONS/LUGS ARE REQUIRED. ALL LABELS SHALL BE APPLIED WITHIN 2" OF LUG.

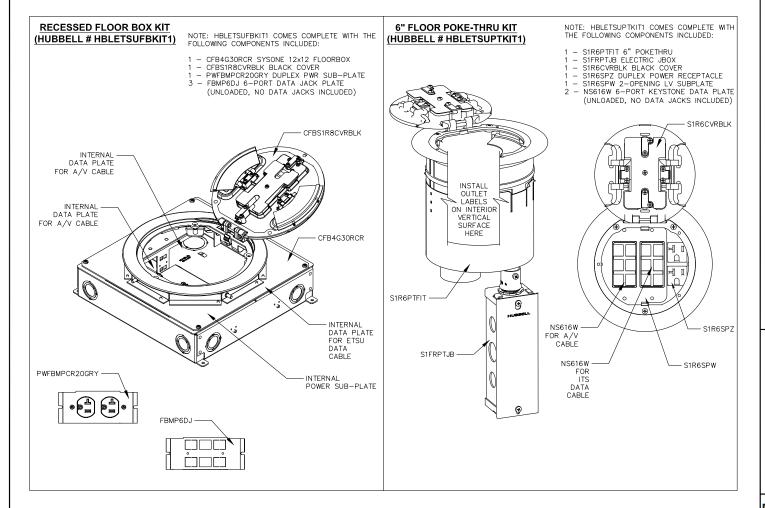
INTRA-BUILDING BONDING/GROUNDING RISER DETAIL

NOT TO SCALE

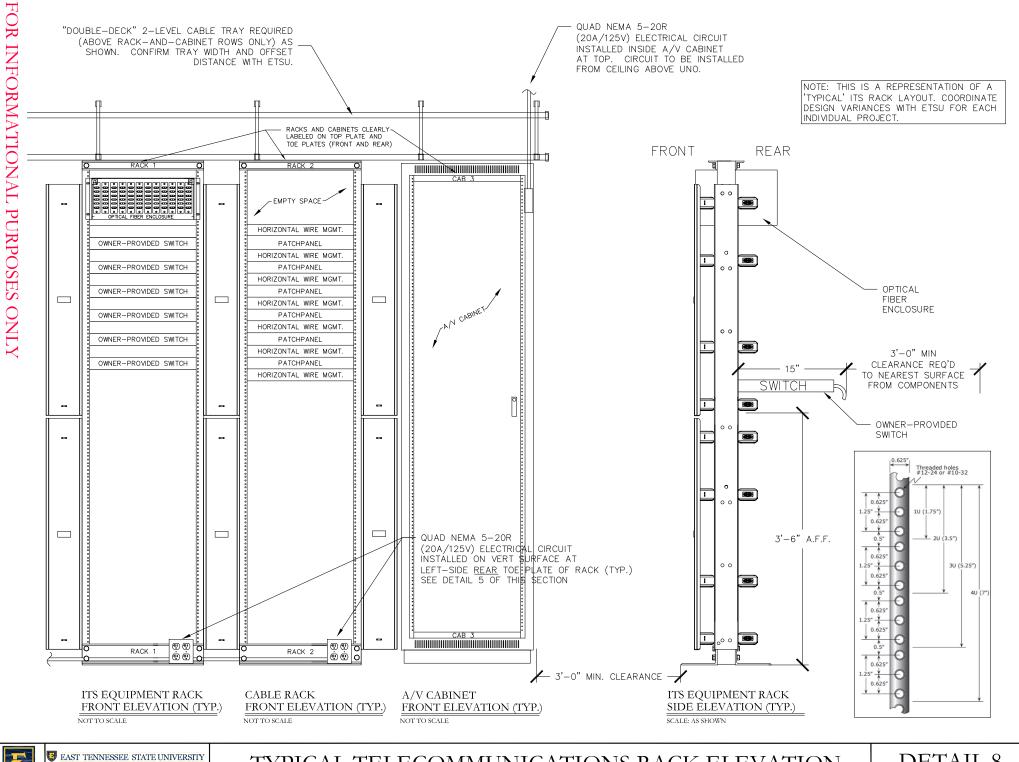


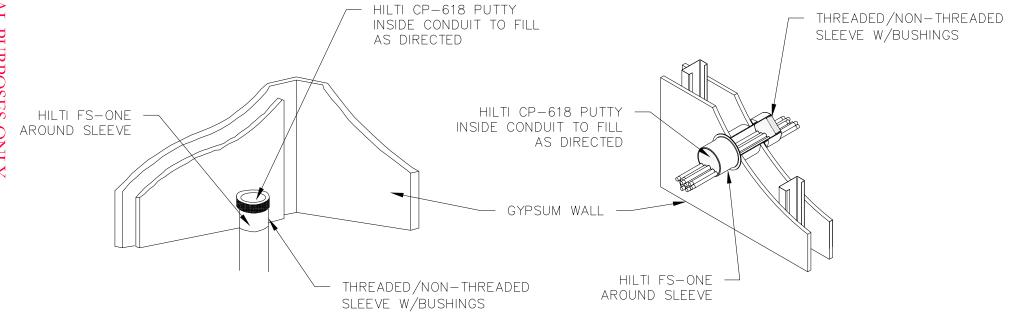
TELECOMMUNICATIONS GROUND AND BONDING RISER DIAGRAM NOTTO SCALE







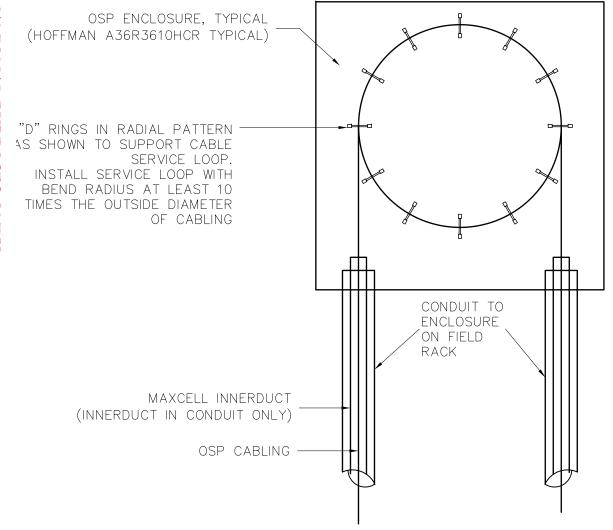




TYPICAL FIRESTOP

SCALE: NTS

NOTE: NO ACTIVE EQUIPMENT OR OTHER MATERIALS ARE PERMITTED INSIDE ENCLOSURES THAT ARE PATHWAYS FOR PULLING CABLE. CONTRACTOR MUST PROVIDE AND INSTALL ADDITIONAL APPROPROATELY SIZD AND CONNECTED ENCOSURES FOR ALL OTHER PURPOSES (EQUIPMENT, SURGE PROTECTION, TERMINATION OF CABLE, ETC.)



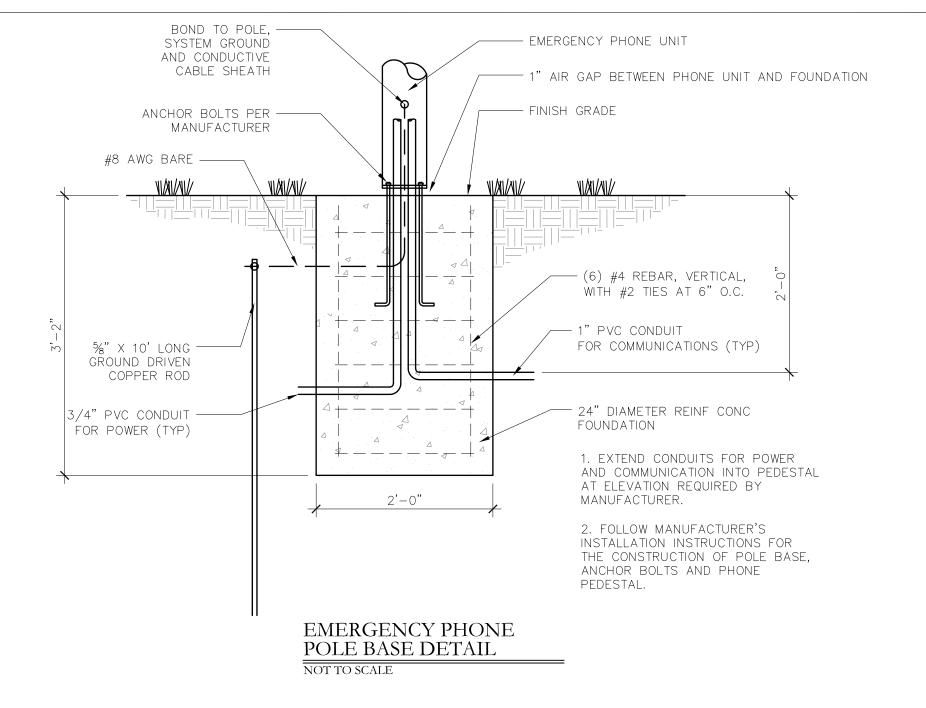
FIELD SERVICE LOOP

SCALE: NTS

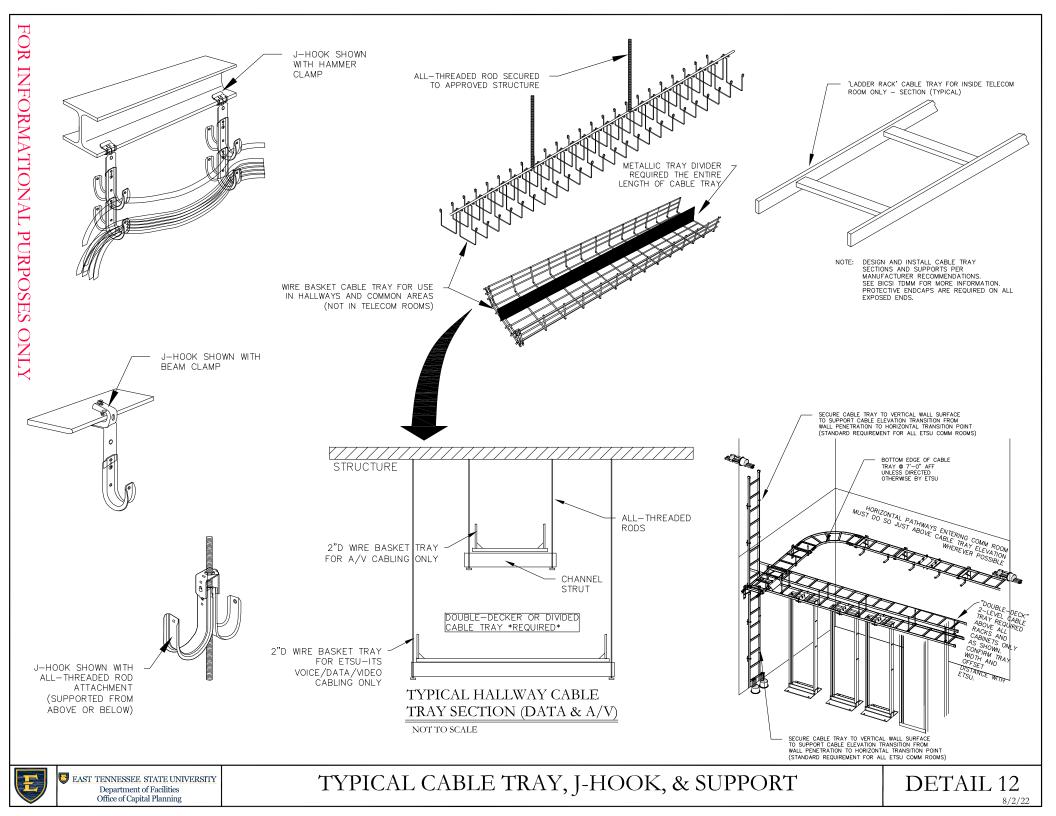


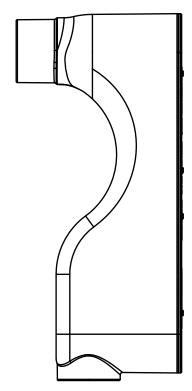
TYPICAL UNISTRUT FIELD RACK

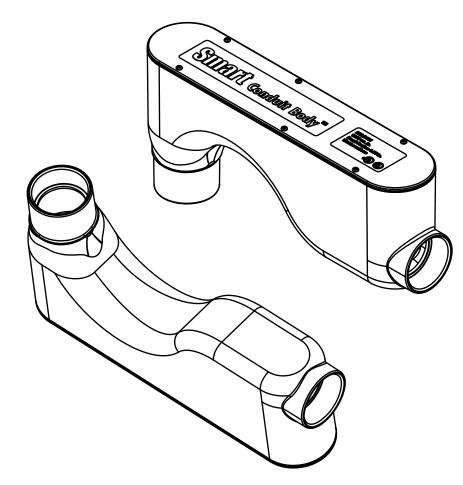
SCALE: NTS



NOTE: MANUFACTURER'S CONSTRUCTION AND INSTALLATION INSTRUCTIONS AND DETAILS SHALL TAKE PRECEDENCE IF CONFLICTS EXIST WITH DETAILS SHOWN ON THIS PAGE.







* "SMART CONDUIT BODY" OR APPROVED EQUAL (MADISON ELECTRIC PRODUCTS INC. —MEPRODUCTS.NET)