

**ETSU PARKING SERVICES**  
 202 -202 FACULTY / STAFF PERMIT  
 Request for Payroll Deduction

<b>DATE</b>		<b>PARKING PERMIT #</b> <i>(For Office Use Only)</i>	
<b>FIRST NAME</b>		<b>LAST NAME</b>	
<b>E#</b>			
<b>LICENSE PLATE #</b>		<b>LICENSE PLATE STATE</b>	
<b>DEPARTMENT</b>		<b>CAMPUS BOX #</b>	
<b>TYPE OF PERMIT REQUESTED</b> <i>(please check one)</i>			
<b>INTERIOR STATIC</b>		<b>EXTERIOR ADHESIVE</b> <i>*for vehicles with darkly-tinted back windows, convertibles, &amp; Jeep-type vehicles</i>	
<b>PAYMENT METHOD</b> <i>(please check one)</i>			
<b>\$</b> <b>DEDUCTED FROM</b> <b>FIRST PAYROLL</b>		<b>\$6.67</b> <b>DEDUCTED FROM EACH</b> <b>MONTHLY PAYROLL</b>	
<i>*Your parking permit payroll deduction will be paid through post-tax salary deduction(s).*</i>			
<b>REASON FOR REQUEST</b> <i>(please check one – a separate form is required for each permit)</i>			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>2<sup>nd</sup></b> <b>Permit</b>	<b>3<sup>rd</sup></b> <b>Permit</b>	<b>4<sup>th</sup></b> <b>Permit</b>	<b>Replacement</b> <b>Permit</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Disability</b> <b>Permit</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>SIGNATURE</b>		<b>DATE</b>	

*All vehicles parked on ETSU campuses must display an ETSU parking permit. The parking permit owner is responsible for all parking violations issued to the parking permit, regardless of who parked the vehicle on campus.*

**\*Monthly Payroll Deduction option will cost \$80.04**

**\*Before Dec. 31: \$80, After Jan. 1: \$60, After Apr. 1: \$40, After July 1: \$20**

<b>FOR OFFICE USE ONLY</b>			
Date Received	Received By <i>(Initial)</i>	Checked By <i>(Initial)</i>	Date Sent