

2.0 PROJECT SPECIFIC DOCUMENTS

2.1 SCHEDULE OF EVENTS

The following table provides the Owner's proposed Schedule of Events. The Owner reserves the right, at its sole discretion, to change this schedule. The Owner will communicate a change to the Schedule of Events to entities from whom the Owner has received a Notice of Intent to Propose.

EVENT	DATE	TIME at LOCATION
1. Owner Issues RFP	October 6, 2026	
2. Pre-Proposal Conference Location and Instructions	October 14, 2026	10:00 AM
3. Notice of Intent to Propose Deadline	October 19, 2026	
4. Comments Deadline	October 23, 2026	
5. Owner Responds to Comments	October 29, 2026	
6. Proposal Deadline Proposals must be submitted to the Owner no later than the date and time shown, at the location below.	November 6, 2026	2:00 PM EST
7. Owner Issues the Intent to Award Notice and Procurement File is Opened for Public Inspection (No less than ten days prior to State Building Commission approval.)	November 19, 2026	
8. Proposed State Building Commission Approval	December 17, 2026	
9. Proposed Contract Start Date	January 17, 2026	

Pre-Proposal Conference Location and Instructions:

Join Zoom Meeting

<https://etsu.zoom.us/j/85817309562?pwd=yxjiEqdC2m4d0VAxVWR6duj73d4eXz.1>

Meeting chat link

<https://etsu.zoom.us/jc/85817309562>

Meeting ID: 858 1730 9562

Passcode: 518512

CM/GC RFP PROJECT SPECIFIC DOCUMENTS – SCHEDULE OF EVENTS

One tap mobile
+13017158592,,85817309562# US (Washington DC)
+13052241968,,85817309562# US

Join by SIP
• 85817309562@zoomcrc.com
Passcode: 518512

Join instructions
https://etsu.zoom.us/j/85817309562?signature=Alx8NIDNtGeFluCKSshPKs_wRlbNTn1HDr6scX51N4es

Proposal Submittal Location:

USPS Address	Physical Address	FedEx/UPS Address
Chuck Milam, RFP Coordinator		
East Tennessee State University		
P.O. Box 70653	1380 Jack Vest Drive	325 Treasure Lane
Johnson City, TN 37614	Johnson City, TN 37614	Johnson City, TN 37614

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