EAST TENNESSEE STATE UNIVERSITY | OFFICE OF Financial Aid

2020 - 2021 Dependent Verification Worksheet (EDVW21)

Your application for Federal Financial Aid was selected for review in a process called "Verification." In this process, your school may request documentation regarding your applicable tax filing status, 2018 W-2 forms, and other financial documents. Federal law (34 CFR, Part 668) requires schools to review this information and provides the school with the right to ask for this information before awarding Federal aid. If there are differences between your application information and your financial documents, the school must make corrections electronically using your Student Aid Report (SAR). **DO NOT EMAIL documents with Personally Identifiable Information (PII) (i.e. SSN, Full Name, Phone #, Address…).**

Please note the IRS Tax Transcript is only needed if you or your parent(s) did not transfer your 2018 income directly from the IRS to your FAFSA.

A. Dependent Student's Information

Last Name First Name M.I. ETSU E-NUMBER

B. Dependent Student's Number of Household Members and Number in College

Complete each column below with the name, age and relationship of each person that can be included in the household size, as defined below:

- **Yourself;** even if you do not live with your parents
- **Your parents**; must include biological parents even if not married but living in the same household or a stepparent if the parent reported on the FAFSA has remarried
- **Your parents' other children;** even if they DO NOT live with your parent(s), if (A) your parent(s) will provide more than half of their support from July 1, 2020 through June 30, 2021, or (B) the children would be required to provide parental information when applying for Federal Student Aid
- **Other people**; if they now live with your parent(s), AND your parent(s) provide more than half of their support AND will continue to provide more than half of their support from July 1, 2020 through June 30, 2021. **You may be required to provide proof of support for these individuals.**

Full Name	Age	Relationship	Is the household member, except parents, attending at least halftime in a degree, diploma or certificate program at an eligible postsecondary educational institution any time between July 1, 2020 and June 30, 2021? If yes, list the name of the college.
		Self	No □ Yes □ East Tennessee State Univ.
			No □ Yes □
			No □ Yes □
			No □ Yes □
			No □ Yes □
			No □ Yes □
			No □ Yes □

Failure to complete every section of this form will result in a delayed financial aid package

Student's Name:_____ **ETSU E#: E**_____

C. Student Tax/Income Information

Did you file a Federal Income Tax Return for 2018? ☐ **Yes** ☐ **No**

1. If you answered **YES**, check the box that applies:

   ☐ I **have used** the IRS Data Retrieval Tool (DRT) to transfer my 2018 IRS information to my FAFSA.

   ☐ I **have not yet used** the IRS DRT, but will use the tool to transfer 2018 IRS income information to my FAFSA.

   ☐ I am **unable or choose not to** use the IRS DRT, and I will submit my 2018 IRS Tax Return Transcript.

2. If you answered **NO**, but worked in 2018, **attach all copies of 2018 W-2 forms** and complete the table listed below:

Student Income Source or Employer (If none, indicate N/A)	2018 Amount Earned (If none, indicate $0)	W-2 Provided? If no, please explain.
	$	☐ Yes☐ No _____
	$	☐ Yes☐ No _____
	$	☐ Yes☐ No _____

D. Parent Tax/Income Information

Did you (and/or your spouse) file a Federal Income Tax Return for 2018? ☐ **Yes** ☐ **No**

1. If you answered **YES**, check the box that applies:

   ☐ I **have used** the IRS Data Retrieval Tool (DRT) to transfer my 2018 IRS information to my FAFSA.

   ☐ I **have not yet used** the IRS DRT, but will use the tool to transfer 2018 IRS income information to the FAFSA.

   ☐ I am **unable or choose not to** use the IRS DRT, and I will submit my 2018 IRS Tax Return Transcript.

2. If you answered **NO**, but worked in 2018, **attach all copies of 2018 W-2 forms** and complete the table listed below:

Parent Income Source or Employer (If none, indicate N/A)	2018 Amount Earned (If none, indicate $0)	W-2 Provided? If no, please explain.
	$	☐ Yes☐ No _____
	$	☐ Yes☐ No _____
	$	☐ Yes☐ No _____

E. Certifications and Signatures.

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date. (**Signatures must be legible. Initials are not acceptable as signatures.)** ***WARNING: If you purposely provide false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.***

_____

Student Signature (Required) Date

_____

Parent Signature (Required) Date

To submit the completed form: In person: Office of Financial Aid, Burgin-Dossett – Room 105; Mail: Office of Financial Aid, P.O. 70722, Johnson City, TN 37614; Fax: (423) 439-5855

Accessibility Checked 7/8/2019