

**East Tennessee State University**  
**Graduate Council Annual Report**  
**2017 – 2018**

The Graduate Council convened monthly from August through November in 2017, and January through April and again in June in 2017. In addition to the monthly Graduate Council meetings, members also served on either the Graduate Curriculum Subcommittee or the Graduate Faculty Subcommittee. The Council's voting members included elected faculty representatives from the nine academic units that offer graduate programs, the Sherrod Library, the Faculty Senate, two representatives from the Graduate and Professional Student Association, and three additional at-large individuals representing graduate education.

The Graduate Council is charged with the appointment of graduate faculty, all graduate curriculum matters, and the formulation of policies relating to graduate education. The Council reviewed and approved 24 new graduate faculty appointments and 137 graduate faculty reappointments. Related to curriculum proposals, the Graduate Council approved 34 new courses and 24 course revisions. Two new graduate certificates and two new concentrations within existing programs were established. Substantive revisions were approved for 13 degrees or concentrations and 14 non-substantive revisions. The Graduate council approved the termination of five academic programs or concentrations. Two graduate education policies and procedures were revised; these included: 1) a revision of the Admission Deferral policy and procedures, 2) the Graduate Admissions policy, which was revised to allow applicants to submit unofficial transcripts with their initial application. The Graduate Council also developed and approved a Graduate Council and Subcommittee Attendance Policy.

**Graduate Council Membership**

**Voting Members**

Jon Ellis, Ph.D., Department of Psychology

Martha Pointer, Ph.D., College of Business and Technology

Craig Wassinger, Ph.D., Physical Therapy

Lori Marks, Ph.D., Clemmer College of Education, Chair

Patrick Bradshaw, Ph.D., Quillen College of Medicine

Jean Hemphill, Ph.D., College of Nursing

David Hurley, Ph.D., Bill Gatton College of Pharmacy

Rob Pack, Ph.D., College of Public Health

Wendy Doucette, Ph.D., Charles C. Sherrod Library Administration

Jill Leroy-Frazier, Ph.D., School of Continuing Studies

Julia Bernard, Ph.D., College of Education

William Flora, Ph.D., Faculty Senate Representative

Mitch Robinson, Ph.D., Member-At-Large

Kelly Price, Ph.D., Member-At-Large

Brittany T. Wilkins, Ph.D., Member-At-Large

Guillermo Mendoza, Graduate Student Representative

Brandon Weirick, Graduate Student Representative

### **Non-Voting Members**

Cecilia McIntosh, Ph.D., Dean of the School of Graduate Studies

Karin Bartoszek, Ph.D., Associate Dean of the School of Graduate Studies

Scott Kirkby, Ph.D., Associate Dean of the School of Graduate Studies

LaDonna Hutchins, Office of the Registrar

Casey Gardner, Office of the Registrar

Connie Grindstaff, Recorder

Marsh Grube, Ph.D., Vice Provost for Academic Affairs

Maria Costa, Director of International Programs

William Duncan, Ph.D., Vice

David Currie, Ph.D., Representative from

Queen Brown, Recorder

Evelyn Roach, Ed.D, Office of the Registrar

## Meeting Dates Fiscal Year 2017-2018

- [August 28, 2017](#)
- [September 25, 2017](#)
- [October 23, 2017](#)
- [November 27, 2017](#)
- [January 22, 2018](#)
- [February 26, 2018](#)
- [March 26, 2018](#)
- [April 23, 2018](#)
- [June 18, 2018](#)

Meetings were held in Burgin Dossett Hall, Room 206 (the President's Conference Room) and Room 309 (the Graduate School Conference Room). The Graduate Council did not convene in December 2017 and May 2018.

### Summary of Actions Taken

#### Graduate Faculty Appointments

- 24 New Graduate Faculty Appointments
- 137 Graduate Faculty Reappointments

#### Course Proposals:

- 34 New Courses Approved
- 24 Course Revisions

#### Program Proposals:

- 2 New Certificates Established
- 2 New Concentrations in an Existing Program Established
- 13 Substantive Revisions of a Degree or Concentration
- 14 Non-Substantive Curriculum or Minor Revisions
- 1 Program Policy Established
- 7 Policy Revisions
- 5 Academic Programs or Concentrations Terminated

#### 24 Miscellaneous Actions

### Graduate Faculty Appointments/Reappointments Approved

August 2017

#### Appointment:

#### Applicant

#### Department

#### Recommendation

1. Evan Butts

Philosophy & Humanities

Affiliate

**Reappointments:**

<b><u>Applicant</u></b>	<b><u>Department</u></b>	<b><u>Present Status</u></b>	<b><u>Recommendation</u></b>
1. Ginger Christian	Educational Leadership & Policy Analysis	Temporary	Affiliate
2. Rana DuncanDaston	Social Work	Temporary	Member
3. Matthew Fehskens	Literature & Language	Affiliate	Member
4. Dorothy Greene	Social Work	Affiliate	Member
5. Kathryn Greer	Education Foundation & Special Education	Affiliate	Affiliate
6. Deborah HarleyMcClaskey	Education Foundation & Special Education	Member	Member
7. Mark Holland	Literature & Language	Member	Affiliate
8. Satoshi Mizuguchi	Sport, Exercise, Recreation, & Kinesiology	Member	Member
9. Victoria Palau	Pharmaceutical Science	Member	Member
10. David Tarnoff	Comupter	Affiliate	Affiliate

**September 2017****Appointments:**

<b><u>Applicant</u></b>	<b><u>Department</u></b>	<b><u>Recommendation</u></b>
1. William Herbert Heise	Management and Marketing	Affiliate
2. Tema Stauffer	Art and Design	Member
3. Susie Crowe	Pharmacy Practice	Member
4. Bradley D. Edwards	Criminal Justice and Criminology	Member
5. David M. Close	Physics and Astronomy	Senior
6. Emily Kelley Flores	Pharmacy Practice	Member
7. Marcy K. Lau	Audiology and SpeechLanguage Pathology	Member

**Reappointments:**

<b><u>Applicant</u></b>	<b><u>Department</u></b>	<b><u>Present Status</u></b>	<b><u>Recommendation</u></b>
1. Angela Radford Lewis	Curriculum and Instruction	Member	Member
2. Brian J. Maxson	History	Member	Member
3. Cara Leigh Harker	Theatre and Dance	Affiliate	Member
4. Charles Jones	Sport, Exercise, Recreation, and Kinesiology	Temporary	Member
5. Christopher D. Wallace	Computing	Member	Member
6. Colin G. Chesley	Health Services Management and Policy	Affiliate	Member
7. George Spanos	Audiology and SpeechLanguage Pathology	Temporary	Member
8. Ginette C. Blackhart	Psychology	Member	Member
9. Henley J. Patrick	Audiology and SpeechLanguage Pathology	Affiliate	Affiliate
10. Istvan Karsai	Biological Sciences	Member	Member
11. James Steven Patterson	Social Work	Temporary	Affiliate
12. Janice C. Cloud	Curriculum and Instruction	Affiliate	Affiliate
13. Jeffery S. Howard	Educational Leadership and Policy Analysis	Affiliate	Affiliate
14. Jill Diane Stinson McKnight	Psychology	Member	Member
15. John Jerold Wheeler	Educational Foundations and Special Education	member	Senior
16. John Michael Rankin	History	Member	Member
17. Jonathan M. Peterson	Health Sciences	Member	Member

18. Kason M. O'Neil	Sport, Exercise, Recreation, and Kinesiology	Affiliate	Member
19. Kim Suzette Schairer	Audiology and SpeechLanguage Pathology	member	Affiliate
20. Lindsay Pickler Greer	Audiology and SpeechLanguage Pathology	Affiliate	Affiliate
21. Lori T. Meier	Curriculum and Instruction	Temporary	Senior
22. Matthew Ian Palmatier	Psychology	Member	Member
23. Megan Ashley Quinn	Biostatistics and Epidemiology	Member	Member
24. Melissa L. Shafer	Theatre and Dance	Member	Member
25. Norma Jane Hogan	Curriculum and Instruction	Member	Member
26. Rebecca Fletcher	Appalachian Studies	Temporary	Member
27. Richard A. Manahan	Accountancy	Member	Member
28. Robert V. Schoborg	Biomedical Sciences – COM	Senior	Senior
29. Scott Randolph Honeycutt	Literature and Language	Member	Member
30. Shelly W. Burton	Curriculum and Instruction	Temporary	Affiliate
31. Stacy Denice Brown	Pharmaceutical Sciences	Member	Member
32. Taylor Phillip Stevenson	Economics and Finance	Member	Member
33. Tommy D. Lee	History	Member	Member
34. Yousif Abdelrahim Elhindi	Literature and Language	Senior	Member

**October 2017**

**Appointments:**

**Applicant**

**Department**

**Recommendation**

1. Stacy Cummings-Onks	Educational Leadership & Policy Analysis	Affiliate
2. Krishna Shrestha	Engineering Technology, Surveying, & Digital Media	Member
3. Michael Grady Smith	Health Services Management & Policy	Member
4. Georgita Tolbert Washington	Nursing Graduate Programs	Member

**Reappointments:**

<u>Applicant</u>	<u>Department</u>	<u>Present Status</u>	<u>Recommendation</u>
1. Courtney Andrews	Audiology & Speech Language Pathology	Temporary	Affiliate
2. Robert Beach	Economics & Finance	Affiliate	Member
3. Prasun Bhattacharjee	Economics & Finance	Affiliate	Member
4. Hugh Wilson Broome	Engineering Technology, Surveying, & Digital Media	Temporary	Affiliate
5. Russell Wayne Brown	Biomedical Sciences – COM	Senior	Senior
6. Martha Copp	Sociology & Anthropology	Senior	Senior
7. Joyce Duncan	Counseling & Human Services	Affiliate	Member
8. Sandra Enloe	Education Foundations & Special Education	Temporary	Temporary
9. William Flora	Educational Leadership & Policy Analysis	Temporary	Member
10. James Joseph Fox	Education Foundations & Special Education	Senior	Senior
11. Robert Funk	Communication & Performance	Temporary	Member
12. Cathy Gaylon Kermidas	Education Foundations & Special Education	Member	Member
13. Jean Croce Hemphill	Nursing Graduate Program	Temporary	Member
14. William J. Hemphill	Engineering Technology, Surveying, & Digital Media	Member	Affiliate
15. Karen Kornweibel	Literature & Language	Affiliate	Member
16. Michael Kruppa	Biomedical Sciences – COM	Member	Member

17. Carol LeBaron	Art & Design	Temporary	Affiliate
18. Patricia VanHook	Nursing Graduate Program	Member	Member
19. Daniel Westover	Literature & Language	Member	Member
20. Lev Yampolsku	Biological Sciences	Member	Senior

### November 2017

#### Appointments:

<u>Applicant</u>	<u>Department</u>	<u>Recommendation</u>
1. Gerardo Arceo Gomez	Biological Sciences	Member
2. David Ryan	Psychology	Affiliate

#### Reappointments:

<u>Applicant</u>	<u>Department</u>	<u>Present Status</u>	<u>Recommendation</u>
1. Michael Allen	Philosophy & Humanities	Member	Member
2. Cheryl Cornett	Engineering Technology, Surveying, & Digital Media	Member	Member
3. Thomas Crofts	Literature & Language	Member	Senior
4. Julia Dodd	Psychology	Temporary	Member
5. Kenneth Hall	Literature & Language	Member	Member
6. Jennifer Hunt	Health Services Management & Policy	Affiliate	Affiliate
7. Theresa McGarry	Literature & Language	Member	Senior
8. Owen Murnane	Audiology & Speech Language Pathology	Senior	Senior
9. Apita Nandi	Geosciences	Member	Senior
10. Charlotte Powers	Health Sciences	Member	Member
11. Kristal Riska	Audiology & Speech Language Pathology	Member	Affiliate
12. Joe Robertson	Biological Sciences	Member	Member
13. Arshak Sargsyan	Nursing Graduate Programs	Temporary	Member
14. Candice Nicole Short	Nursing Graduate Programs	Temporary	Member



15. Stacey Lynne Williams	Psychology	Member	Senior
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**January 2018**

**Appointments:**

<u>Applicant</u>	<u>Department</u>	<u>Recommendation</u>
1. Julie Newland	Education Foundations and Special Education	affiliate
2. David Timbs	Curriculum and Instruction	affiliate

**Reappointments:**

<u>Applicant</u>	<u>Department</u>	<u>Present Status</u>	<u>Recommendation</u>
1. Kesheng Wang	Biostatistics and Epidemiology	Member	Member
2. W. Hal Knight	Educational Leadership and Policy Analysis	Senior	Senior
3. Terri Knight	Curriculum and Instruction	Temporary	Affiliate
4. Michelle E. Johnson	Allied Health Sciences	Affiliate	Member
5. Steven Wallace	Geosciences	Senior	Senior
6. Sara Hitt	Education Foundations and Special Education	Temporary	Member
7. Rodney Lewis Keaton	Mathematics and Statistics	Temporary	Member
8. Robert M. Price	Mathematics and Statistics	Senior	Senior
9. Robert Eugene Sawyer	Literature and Language	Senior	Senior
10. Pamela A. Evanshen	Early Childhood Education	Senior	Senior
11. Kelly Nicole Foster	Sociology and Anthropology	Member	Senior
12. Daniel Newcomer	History	Member	Member
13. Blaine W. Schubert	Geosciences	Member	Senior
14. Andrew Leonard Slap	History	Member	Member
15. Amber E. Kinser	Communication and Performance	Senior	Senior

16. Sean James Fox	Health Sciences	Affiliate	Affiliate
17. Thomas W. Moore	Management and Marketing	Member	Member
18. Stacey J. Fisher	Curriculum and Instruction	Member	Member
19. Ruth Facun-Granadozo	Early Childhood Education	Affiliate	Member
20. Renee Critcher Lyons	Curriculum and Instruction	Member	Member
21. Warren F. Mackara	Economics and Finance	Affiliate	Member
22. Kristal M. Riska	Audiology and Speech Language Pathology	Member	Affiliate

### February 2018

#### Appointments:

<u>Applicant</u>	<u>Department</u>	<u>Recommendation</u>
1. Mary Christine Andreae	Allied Health Sciences	Affiliate
2. Lesley Sherrill Bailey	Allied Health Sciences	Affiliate
3. Kristen Lawson McHenry	Allied Health Sciences	Affiliate
4. Heather Louise Moore	Educational Leadership & Policy Analysis	Affiliate
5. Stanley Lee Ridner	Nursing Graduate Programs	Senior

#### Reappointments:

<u>Applicant</u>	<u>Department</u>	<u>Present Status</u>	<u>Recommendation</u>
1. John Curtis Mooneyham	Curriculum & Instruction	Temporary	Affiliate
2. Lisa Anne Speer	Educational Leadership & Policy Analysis	Temporary	Affiliate
3. Kurt H Loess	Management & Marketing	Member	Member
4. Dennis D Isham	Engineering Technology, Surveying & Digital Media	Member	Member
5. Thomas Walter Ecay	Biomedical Sciences - COM	Member	Member

6. Paul David Baggett	Social Work	Member	Member
7. Kelly B Reath	Social Work	Member	Member
8. John David Briley	Political Science, International Affairs & Public Administration	Member	Member
9. Daniel T Boner	Appalachian Studies	Affiliate	Affiliate

### March 2018

#### Appointments:

<u>Applicant</u>	<u>Department</u>	<u>Recommendation</u>
1. Candace Marie Bright	Sociology & Anthropology	Member
2. Felipe de Oliviera Fiuza	Literature & Language	Affiliate

#### Reappointments:

<u>Applicant</u>	<u>Department</u>	<u>Present Status</u>	<u>Recommendation</u>
1. Andrew Czuchry	Engineering Technology, Surveying & Digital Media	Senior	Senior
2. Julie Dawn Fox- Horton	Cross-Disciplinary Studies	Temporary	Member
3. Martin Richard Fitzgerald	No Degree - Digital Media	Affiliate	Member
4. Charles Allen Gorman	Management & Marketing	Member	Member
5. Bert C. Lampson	Health Sciences	Senior	Senior
6. Hua Mei	Chemistry	Member	Member
7. K. Brent Morrow	Counseling and Human Services	Member	Member

### April 2018

#### Appointment:

<u>Applicant</u>	<u>Department</u>	<u>Recommendation</u>
1. Tabitha Nicole Fair	Allied Health Sciences	Affiliate

**Reappointments:**

<b><u>Applicant</u></b>	<b><u>Department</u></b>	<b><u>Present Status</u></b>	<b><u>Recommendation</u></b>
1. Gregory B Marlow	Engineering Technology, Surveying & Digital Media	Affiliate	Affiliate
2. Sarah Elizabeth Likis-Werle	Counseling and Human Services	Member	Member
3. Colleen M Noe	Audiology & and Speech-Language Pathology	Member	Member
4. Lisa Ellen Ousley	Nursing Graduate Programs	Temporary	Member
5. Jo Ann Summitt Marrs	Nursing Graduate Programs	Member	Member
6. William N Duncan	Sociology & Anthropology	Member	Member
7. Ronald Ray Roach	Appalachian Studies	Member	Member
8. Melissa R Schrift	Sociology & Anthropology	Member	Senior
9. Jennifer Pealer	Criminal Justice & Criminology	Member	Member
10. Christina Nicole Holder Lewis	Mathematics & Statistics	Member	Member
11. Douglas P Thewke	Biomedical Sciences - COM	Member	Senior
12. Brandi Marie Eveland-Sayers	Sport, Exercise, Recreation, & Kinesiology	Temporary	Member

**June 2018**

**Reappointments:**

<b><u>Applicant</u></b>	<b><u>Department</u></b>	<b><u>Present Status</u></b>	<b><u>Recommendation</u></b>
1. Ranjan Nanigopal Chakraborty	Health Sciences	Senior	Senior
2. Larry Rudolph White	Economics & Finance	Member	Affiliate

3.	William Raymond Duncan	Graduate School	Member	Member
4.	Marc A Fagelson	Audiology and Speech- Language Pathology	Senior	Senior
5.	Jane Blair MacMorran	Appalachian Studies	Affiliate	Member
6.	Sarah Marie Boyce	Audiology and Speech- Language Pathology	Affiliate	Affiliate
7.	Samantha R Wampler	Audiology and Speech- Language Pathology	Member	Affiliate
8.	Marie Johnson	Audiology and Speech- Language Pathology	Affiliate	Affiliate

### **Curriculum Proposals**

#### **New Courses**

#### **November 2017**

1. GRAD - NRSE 6122 – Scholarly Analysis and Synthesis of Research Literature, Propose New Course, Jean Hemphill, <https://etsu.curriculog.com/proposal:1379/form>

#### **January 2018**

1. ACCT 5210 – Controllorship and Financial Leadership, Propose New Course, Michelle Freeman, <https://etsu.curriculog.com/proposal:794/form>
2. ACCT 5450 – Advanced Tax Topics, Propose New Course, Michelle Freeman, <https://etsu.curriculog.com/proposal:885/form>
3. SPED - 5755 - Assessment and Programming for Exceptional Learning Needs, Propose New Course, Lori Marks, <https://etsu.curriculog.com/proposal:1619/form>
4. SPED - 5830 - Job-embedded Clinical Practice, Propose New Course, Lori Marks, <https://etsu.curriculog.com/proposal:1614/form>
5. SPED - 5851 - Residency II Seminar in Special Education, Propose New Course, Lori Marks, <https://etsu.curriculog.com/proposal:1615/form>
6. SOWK - 5368 - Clinical Practice in Addiction Treatment and Prevention, Propose New Course, Dorothy Greene, <https://etsu.curriculog.com/proposal:1378/form>

7. SOWK - 5369 - The Science of Addiction for Behavioral Health Professionals, Propose New Course, Dorothy Greene, <https://etsu.curriculog.com/proposal:1375/form>
8. SOWK - 5370 - Cultural Humility in Addiction Treatment and Prevention, Propose New Course, Dorothy Greene Greene, <https://etsu.curriculog.com/proposal:1380/form>
9. SOWK - 5371 - Motivational Interviewing, Propose New Course, Dorothy Greene, <https://etsu.curriculog.com/proposal:1384/form>
10. NRSE - 5100 - Principles of Population Health and Data Analysis for Advanced Nursing Practice, Propose New Course, Donna Fraysier, <https://etsu.curriculog.com/proposal:1681/form>
11. NRSE - 5502 - Executive Leadership Practicum I, Propose New Course, Donna Fraysier, <https://etsu.curriculog.com/proposal:1667/form>
12. NRSE - 5503 - Executive Leadership Practicum II, Propose New Course, Donna Fraysier, <https://etsu.curriculog.com/proposal:1668/form>
13. NRSE - 5504 - Executive Leadership Practicum III, Propose New Course, Donna Fraysier, <https://etsu.curriculog.com/proposal:1669/form>
14. NRSE - 6017 - Concept Development in Nursing Science, Propose New Course, Katherine Hall Katherine Hall, <https://etsu.curriculog.com/proposal:1541/form>
15. NRSE - 6035 - Advanced Quantitative Design and Data Analysis in Nursing Research, Propose New Course, Kenneth Phillips Kenneth Phillips, <https://etsu.curriculog.com/proposal:1381/form>
16. NRSE - 6045 - Advanced Qualitative Data Analysis in Nursing Research, Propose New Course, Kenneth Phillips, <https://etsu.curriculog.com/proposal:1383/form>
17. NRSE - 6101 - Measurement in Nursing Research, Propose New Course, Judy McCook, <https://etsu.curriculog.com/proposal:1382/form>
18. NRSE - 6120 - Statistical Methods for Nursing Research I, Propose New Course, Teresa Carnevale, <https://etsu.curriculog.com/proposal:1377/form>
19. NRSE - 6122 - Scholarly Analysis and Synthesis of Research Literature, Propose New Course, Jean Hemphill, <https://etsu.curriculog.com/proposal:1379/form>
20. NRSE - 6130 - Statistical Methods for Nursing Research II, Propose New Course, Kenneth Phillips Kenneth Phillips, <https://etsu.curriculog.com/proposal:1374/form>

21. NRSE - 6160 - Interprofessional Approaches to Bioethical Issues, Propose New Course, Sharon Loury, <https://etsu.curriculog.com/proposal:1445/form>

22. NRSE - 6300 - Grant Writing in Nursing Research, Propose New Course, Myra Clark, <https://etsu.curriculog.com/proposal:1410/form>

### **February 2018**

1. PUBR - 5325 - Brand Insight & Analytics, Propose New Course – Susan Waters, <https://etsu.curriculog.com/proposal:1449/form>

2. PUBR - 5335 - Social Media Strategy, Propose New Course – Susan Waters, <https://etsu.curriculog.com/proposal:1450/form>

3. ECED - 5586 - Residency II: Supervised Field Experience, Propose New Course – Kathryn Sharp, <https://etsu.curriculog.com/proposal:1489/form>

4. MCOM - 5080 - Media Law & Ethics, Propose New Course – Susan Waters, <https://etsu.curriculog.com/proposal:1447/form>

5. MCOM - 5085 - Media Theory, Propose New Course – Susan Waters, <https://etsu.curriculog.com/proposal:1448/form>

### **April 2018**

1. COBH - 5040 - Seminar in Global Health, Propose New Course, <https://etsu.curriculog.com/proposal:1780/form>, Megan Quinn

2. COBH - 5050 - Low-resource Training in Global Health, Propose New Course, <https://etsu.curriculog.com/proposal:1770/form>, Megan Quinn

3. EPID - 6470 - Risk Behavior Epidemiology, Propose New Course, <https://etsu.curriculog.com/proposal:1451/form>, Arsham Alamian

4. NTFD - 5454 - Advanced Nutrition Counseling Skills, Propose New Course, <https://etsu.curriculog.com/proposal:1871/form>, Michelle Lee

### **June 2018**

1. PEXS - 6666 - Athlete Monitoring, ZA Propose New Course 2017; <https://etsu.curriculog.com/proposal:1788/form>; Satoshi Mizuguchi/Mike Ramsey

2. PHYT - 7755 - Pain Science for Physical Therapists, ZA Propose New Course 2017 <https://etsu.curriculog.com/proposal:1875/form>; Craig Wassinger

### **Revised Courses, Substantial Modification**

## January 2018

1. SPED - 5850 - Residency II and Seminar in Special Education, Revise Course: Substantial Modification, Lori Marks, <https://etsu.curriculog.com/proposal:1598/form>
2. NRSE - 5000 - Conceptual Systems for Advanced Nursing Practice, Revise Course: Substantial Modification (major), Donna Fraysier, <https://etsu.curriculog.com/proposal:1652/form>
3. NRSE - NRSE 5011 - Health Promotion, Treatment, and Clinical Management: Young and Middle Adults, Revise Course: Substantial Modification (major), Jean Hemphill, <https://etsu.curriculog.com/proposal:1621/form>
4. NRSE - NRSE 5012 - Health Promotion, Diagnosis and Clinical Management of Young and Middle Aged Adults Practicum, Revise Course: Substantial Modification (major), Jean Hemphill, <https://etsu.curriculog.com/proposal:1628/form>
5. NRSE - NRSE 5013 - Health Promotion, Diagnosis, & Clinical Management of Older Adults, Revise Course: Substantial Modification (major), Jean Hemphill, <https://etsu.curriculog.com/proposal:1629/form>
6. NRSE - NRSE5014 - Health and Clinical Management of Older Adults Practicum, Revise Course: Substantial Modification (major), Jean Hemphill, <https://etsu.curriculog.com/proposal:1631/form>
7. NRSE - 5021 - Lifespan Assessment and Clinical Management in Women's Health, Revise Course: Substantial Modification (major), Jean Hemphill, <https://etsu.curriculog.com/proposal:1695/form>
8. NRSE - 5404 - Advanced Family Psychiatric Nursing Care I, Judith Rice Revise Course: Substantial Modification (major), Judith Rice, <https://etsu.curriculog.com/proposal:1639/form>
9. NRSE - 5405 - Advanced Family Psychiatric Nursing Care I Practicum, Revise Course: Substantial Modification (major), Judith Rice, <https://etsu.curriculog.com/proposal:1640/form>
10. NRSE - 5408 - Advanced Family Psychiatric Nursing Care II, Revise Course: Substantial Modification (major), Judith Rice, <https://etsu.curriculog.com/proposal:1641/form>
11. NRSE - 5409 - Advanced Family Psychiatric Nursing Care II Practicum, Revise Course: Substantial Modification (major), Judith Rice, <https://etsu.curriculog.com/proposal:1642/form>



12. NRSE - 5501 - Leadership in Nursing Administration, Revise Course: Substantial Modification (major), Donna Fraysier, <https://etsu.curriculog.com/proposal:1657/form>
13. NRSE - 5510 - Organizational Theory and Nursing Administration, Revise Course: Substantial Modification (major), Donna Fraysier, <https://etsu.curriculog.com/proposal:1658/form>
14. NRSE 5520 – Financial Management in Nursing Administration, Revise Course: Substantial Modification (major), Donna Fraysier, <https://etsu.curriculog.com/proposal:1659/form>
15. NRSE - 6050 - Quality/Translation, Revise Course: Substantial Modification (major), Janice Lazear Janice Lazear, <https://etsu.curriculog.com/proposal:1583/form>
16. NRSE - 6800 (NRSE 6801, 3 cr. Residency I DNP Project Identification) - Residency I, Revise Course: Substantial Modification (major), Jean Hemphill, <https://etsu.curriculog.com/proposal:1713/form>
17. NRSE - 6800 (NRSE 6802, 3 cr., DNP Project Development)- NRSE 6800 Residency II, Revise Course: Substantial Modification (major), Jean Hemphill, <https://etsu.curriculog.com/proposal:1711/form>
18. NRSE – 6800 (6803, 2 cr, DNP Project Implementation) - DNP Residency Internship, Revise Course: Substantial Modification (major), Judith Rice
19. NRSE - 6800 (6804, 3 cr., DNP Project Evaluation and Dissemination)- DNP Residency Internship, Revise Course: Substantial Modification (major), Judith Rice
20. NRSE - 6950 - Internship in Advanced Nursing Practice, Revise Course: Substantial Modification (major), Judith Rice, <https://etsu.curriculog.com/proposal:1643/form>

### **February 2018**

1. SOWK - 5103 - Social Work Practice Foundation I, Revise Course: Substantial Modification (major) – Mary Mullins, <https://etsu.curriculog.com/proposal:1473/form>
2. ECED - 5580 - Residency II: PreK-3 Seminar, Revise Course: Substantial Modification (major) – Kathryn Sharp, <https://etsu.curriculog.com/proposal:1490/form>

### **March 2018**

1. PEXS 5100 – Practicum in Applied Sport Science; Revise Course: Substantial Modification (major), Satoshi Mizuguchi, <https://etsu.curriculog.com/proposal:1246/form>

### **June 2018**

1. PEXS - 6630 - Neuromotor Control, ZA Revise Course: Substantial Modification (major 2017); <https://etsu.curriculog.com/proposal:1789/form>; Satoshi Mizuguchi/Mike Ramsey

### **New Certificates Established**

#### **January 2018**

1. Graduate Certificate: Clinical Addiction Treatment (Social Work) – Establish New Certificate 12-23 credits, Dorothy Greene, <https://etsu.curriculog.com/proposal:1239/form>

#### **April 2018**

1. C4, Global Health, Establish New Certificate 12-23 Credits, <https://etsu.curriculog.com/proposal:1539/form>, Megan Quinn

### **Establish New Concentration in an Existing Program**

#### **January 2018**

1. Controllership (Accountancy) - Establish New Concentration in an Existing Program, Michelle Freeman, <https://etsu.curriculog.com/proposal:868/form>
2. Generalist (Accountancy Concentration), Establish New Concentration in an Existing Program, Michelle Freeman, <https://etsu.curriculog.com/proposal:939/form>

### **Substantive Revision of a Degree or Concentration**

#### **November 2017**

1. Graduate Certificate in Psychiatric Mental Health Nurse Practitioner – Substantive Revision of a Degree or Concentration, Judith Rice, <https://etsu.curriculog.com/proposal:1531/form>
2. Communication and Storytelling Studies, Substantive Revision of a Degree or Concentration, Carl Buerkle, <https://etsu.curriculog.com/proposal:1442/form>

#### **January 2018**

1. Accountancy, M.Acc. Concentrations: Audit and Taxation - Substantive Revision of a Degree or Concentration, Michelle Freeman, <https://etsu.curriculog.com/proposal:887/form>
2. Advanced Studies in Special Education Concentration - Substantive Revision of a Degree or Concentration, Cynthia Chambers, <https://etsu.curriculog.com/proposal:1511/form>

3. High Incidence Concentration, Substantive Revision of a Concentration, Cynthia Chambers, <https://etsu.curriculog.com/proposal:1513/form>
4. Low Incidence Concentration, Substantive Revision of a Concentration, Cynthia Chambers, <https://etsu.curriculog.com/proposal:1514/form>
5. MSN- Revision of Master of Science in Nursing Degree, Substantive Revision of a Degree or Concentration 2017 – MSN Myra Clark, <https://etsu.curriculog.com/proposal:1694/form>
6. PhD in Nursing, Substantive Revision of a Degree, Florence Weierbach, <https://etsu.curriculog.com/proposal:1351/form>
7. Substantive Revision of a Curriculum (Degree, Concentration) - ETSU-TTU DNP Program, Nancy Cameron, <https://etsu.curriculog.com/proposal:1693/form>
8. Doctorate of Nursing Practice - Substantive Revision of a Curriculum (Degree, Concentration) , Judith Rice Judith Rice, <https://etsu.curriculog.com/proposal:1620/form>
9. Early Childhood Special Education Concentration - Early Childhood Special Education Concentration, Substantive Revision of a Degree or Concentration, Cathy Galyon, <https://etsu.curriculog.com/proposal:1647/form>

### **February 2018**

1. Master of Social Work, Substantive Revision of a Degree or Concentration – Mary Mullins, <https://etsu.curriculog.com/proposal:1474/form>
2. M.A. Brand and Media Strategy, Substantive Revision of a Degree or Concentration– Susan Waters, <https://etsu.curriculog.com/proposal:1474/form>

### **Non-Substantive Curriculum or Minor Revision**

#### **November 2017**

1. M.S. in Sport Management – Non-substantive Curriculum or Minor Revision, Natalie Smith, <https://etsu.curriculog.com/proposal:1322/form>
2. Sport Science and Coach Education, MS (Strength and Conditioning Concentration) Non-substantive Curriculum or Minor Revision – Dr. Bazyler, <https://etsu.curriculog.com/proposal:892/form>

#### **January 2018**

1. C4, Early Childhood Special Education Graduate Certificate - Non-substantive Curriculum or Minor Revision, Cathy Galyon, <https://etsu.curriculog.com/proposal:1635/form>
2. C4, High Incidence Disabilities Graduate Certificate - Non-substantive Curriculum or Minor Revision, Cynthia Chambers, <https://etsu.curriculog.com/proposal:1634/form>
3. C4, Low Incidence Disabilities Graduate Certificate - Non-substantive Curriculum or Minor Revision, Cynthia Chambers, <https://etsu.curriculog.com/proposal:1627/form>
4. Educational Leadership, M.Ed. (Student Personnel Leadership Concentration), Non-substantive Curriculum or Minor Revision, James Lampley, <https://etsu.curriculog.com/proposal:1320/form>
5. Early Childhood Education, M.A. (Initial Licensure Concentration), Non-substantive Curriculum or Minor Revision, Amy Malkus, <https://etsu.curriculog.com/proposal:1461/form>
6. Early Childhood Education, M.A. (Master Teacher Concentration), Non-substantive Curriculum or Minor Revision, Amy Malkus, <https://etsu.curriculog.com/proposal:1460/form>
7. Early Childhood Education, M.A. (Research Concentration), Non-substantive Curriculum or Minor Revision, Amy Malkus, <https://etsu.curriculog.com/proposal:1462/form>

#### **February 2018**

1. Mathematical Sciences, M.S. - Non-substantive Curriculum or Minor Revision – Robert Gardner, <https://etsu.curriculog.com/proposal:1593/form>
2. M.A. Early Childhood Education (Initial Licensure Concentration), Non-substantive Curriculum or Minor Revision – Kathryn Sharp, <https://etsu.curriculog.com/proposal:1498/form>

#### **March 2018**

1. M.S. in Sport Science and Coach Education, Non-substantive Curriculum or Minor Revision, Satoshi Mizuguchi, <https://etsu.curriculog.com/proposal:1322/form>

#### **March 2018**

1. Non-substantive Curriculum Revision - M.S. Clinical Nutrition, Non-substantive Curriculum or Minor Revision, <https://etsu.curriculog.com/proposal:1874/form>, Michelle Lee

#### **June 2018**

1. Non-substantive Curriculum or Minor Revision - Ph.D. in Sport Physiology and Performance - Sport Physiology Concentration, ZA Non-substantive Curriculum or Minor Revision 2017; <https://etsu.curriculog.com/proposal:1890/form>; Satoshi Mizuguchi/Mike Ramsey

## **Establish Program Policy**

### **January 2018**

1. MSN in Nursing, Establish Program Policy, Flo Weierbach, <https://etsu.curriculog.com/proposal:1440/form>

## **Policy Revisions**

### **November 2017**

1. Doctor of Nursing Practice - Progression Policy Revision, Florence Weierbach, <https://etsu.curriculog.com/proposal:1434/form>

### **January 2018**

1. SLIB Admission Policy Revision - MeD. Educational Media (School Library Media Concentration), Renee Lyons, <https://etsu.curriculog.com/proposal:1717/form>
2. M.A. in Communication and Storytelling Studies, Program Policy Revision, Carl Buerkle, <https://etsu.curriculog.com/proposal:1443/form>
3. Program Policy Revision - Doctor of Nursing Practice, Program Policy Revision, Donna Fraysier, <https://etsu.curriculog.com/proposal:1692/form>

### **February 2018**

1. MAT Admission Policy Revision - Master of Arts in Teaching, Program Policy Revision – Aimee Govett, <https://etsu.curriculog.com/proposal:1723/form>

### **June 2018**

1. Program Policy Revision - Ed.D, Educational Leadership (Administrative Endorsement Concentration); Ed.S, Educational Leadership (Administrative Endorsement Concentration); M.Ed, Educational Leadership (School Administration and Leadership Concentration), ZA Program Policy Revision 2017 <https://etsu.curriculog.com/proposal:1911/form>; Cynthia Chambers
2. Program Policy Revision - M.Ed in Special Education (Early Childhood Special Education, High Incidence, and Low Incidence Concentrations); MA, Early Childhood Education (Initial Licensure Concentration); M.A.T. (K-5, Middle Grades Education 6-8, Secondary Education

6-12 and PreK-12 Concentrations); M.Ed, School Librarianship ), ZA Program Policy Revision 2017 <https://etsu.curriculog.com/proposal:1904/form>; Cynthia Chambers

## **Terminate Academic Program or Concentration**

### **October 2017**

1. Terminate Academic Program or Concentration: Graduate Certificate – Emerging Technologies (Dr. Anthony Pittarese), <https://etsu.curriculog.com/proposal:1174/form>

### **November 2017**

1. Graduate Certificate (C4) - Terminate Academic Program or Concentration (Certificate in Entrepreneurial Leadership), Martha Pointer, <https://etsu.curriculog.com/proposal:1363/form>

### **January 2018**

1. Master of Education, Terminate Academic Program or Concentration (Educational Communications & Technology Concentration), Lori Meier, <https://etsu.curriculog.com/proposal:1438/form>
2. Master of Arts (Communication & Performance) – Terminate Academic Program or Concentration in STRATEGIC COMMUNICATION, Carl Buerkle
3. Master of Arts (Communication & Performance) – Terminate Academic Program or Concentration, Concentration in Communication Studies: Storytelling & Theater, Carl Buerkle, <https://etsu.curriculog.com/proposal:1446/form>

## **Miscellaneous Actions**

### **August 2017**

1. Curriculum and Graduate Faculty Subcommittees and Council Processes for 2017-18 – Dr. Lori Marks  
Dr. Marks discussed of dates for the coming year. First Monday of the month all curriculum proposals ready for review will be distributed to the Curriculum Subcommittee. Second Monday Curriculum Subcommittee meets with proposers for review; editing of proposals to happen over the next week. Third Monday Graduate Faculty subcommittee meets and the final edited version of curriculum proposals are due. All subcommittee reports are due to be included in the agenda. Fourth Monday Graduate Council meets.
2. Curriculog Training for Graduate Council Members  
Evelyn Roach demonstrated how the new system would work and the work flow process. The President’s Conference Room was reserved for September 18, 2017, 1-2 pm for another

tutorial for the curriculum subcommittee members and chair, and Ms. Roach indicated that she would also meet with those who wish to have a one on one session.

3. Update on new application system/CRM – Dr. McIntosh stated that RFP still has not gone out.
4. Information on New Student Orientation – Dr. Bartoszuk reported that the Graduate School had more than 100 online students participate and over 300 in-person students.

### **September 2017**

1. Update on new application system/CRM – Dr. Kirkby  
The RFP went out. The bids can be reviewed in three weeks. Graduate Studies will be in the group that reviews the bids. School of Graduate Studies is scheduled to be the first to implement.
2. Dr. McIntosh discussed graduate certificates and gainful employment. New guidelines were sent out by the U.S. Department of Education for approval of certificates for financial aid eligibility. ETSU's Office of Financial Aid will be sending will be send those not yet approved (some have been waiting since 2011-12).
3. Information on staffing in School of Graduate Studies  
Dr. McIntosh gave her notice that she will be stepping down as Dean of Graduates Studies in August of 2018 and returning to faculty. A search committee was formed; Dr. William Duncan will serve as search committee chair.
4. ETSU Graduate Education Policy Review, Executive Session – Dr. Marks

### **November 2017**

1. Proposed policy on admission deferrals – Dr. Bartoszuk  
The council approved the Admission Deferral policy, procedure, and form with changes. The policy will be referred to Academic Council for further review.
2. Discussion item: GRAD 7850 Mentoring Student Research. Should this be opened up to advanced doctoral students (late stage, near graduation)?  
The council discussed the pro and cons of opening up GRAD 7850 Mentoring Student Research to advanced doctoral students. Doctoral students may enroll.

### **January 2018**

1. Update on new application system/CRM – Dr. Kirkby  
Dr. Kirby gave an update regarding the new CRM application system. The bidding was completed, and Dr. Kirby is working with the graduate coordinators this semester for implementation of the new system. The vendor promised a 12-week implementation schedule after Procurement finalizes the contract. Late spring of 2018 is the expected full implementation date for the CRM system.

## **February 2018**

1. Update on Implementation of new application system/CRM – Dr. Kirkby  
Dr. Kirkby provided an update on the implementation of the new application system. The contracts are at the University Legal counsel pending approval.
2. Announcement: Graduate Education Week and TCGS Outstanding Thesis winner  
Dr. Bartoszuk attended the Tennessee Conference of Graduate Schools (TCGS) annual meeting. The student who travelled with her presented his thesis and won Best Thesis in the State of Tennessee. The student was awarded \$500 for his presentation. He is enrolled at Virginia Tech in a Ph.D. program.
3. Discussion of and Input on School of Graduate Studies Strategic Plan  
Dr. Bartoszuk presented the School of Graduate Studies' short-term plan. The presentation gave an overview of items that have been implemented, such as professional development courses, are in the process of being implemented, such as the CRM application system, and goals for implementation for the future, such as increasing enrollment, retention, and graduation. Afterward, Dr. Bartoszuk led discussion from council members for comments and suggestions to be included in the longer term strategic plan. Several council members gave numerous suggestions, for example, increasing diversity, research, and fundraiser for more scholarships.
4. Benchmarking on Graduate Faculty Status policies  
Dr. Kirkby provided information regarding the benchmarking on graduate faculty status policies, which is part of the Graduate Council's list of policies for review. The benchmarking included information on graduate faculty qualifications, processing, and graduate faculty status ranks at Tennessee's universities.

Graduate Council members noted that ETSU's graduate faculty review procedures appear to be in line with procedures of the comparison Tennessee institutions. In terms of frequency of review and required documentation, some institutions have more rigorous procedures, and others have less rigorous procedures. Council members discussed two issues that were identified in the School of Graduate Studies Academic Portfolio Review and in the related discussion at Academic Council: 1) ETSU's stringent review process (e.g., required documentation on the application and frequency of review), and 2) notification to faculty of their expiration of graduate status. Members commented that graduate faculty could be advised to maintain documentation of their graduate activities, such as thesis and dissertation committees, on an ongoing basis in their Curriculum Vitae. Ms. Brown described the schedule and process for notifying faculty of their impending graduate faculty status expiration. Other members commented that faculty have access to their graduate status expiration information through ETSU's S-drive.

## **March 2018**

1. Update on Implementation of new application system/CRM – Dr. Kirkby



Dr. Kirkby announced that the company will make a site visit soon, and the CRM should go live (testing) mid-June. ETSU purchased the ‘Train the Trainer’ module.

2. Selection of Graduate Faculty Mentor Award

The Council selected Dr. Robert Schoborg from Biomedical Sciences as the 2018 Graduate Faculty Mentor awardee.

### **April 2018**

1. Update on Implementation of new application system/CRM – Dr. Kirkby

The Site Visit occurred April 17-19, 2018. Live testing will be conducted in mid-June.

2. Graduate Admissions Policy Revision Approved

The Graduate Admissions policy was revised to allow applicants to submit unofficial transcripts with their initial application. The submission of official transcripts, degree certificates, and English translations to the School of Graduate Studies is required following the offer of admission and must be received no later than the end of the first semester of enrollment.

3. Graduate Council and Subcommittee Attendance Policy was approved and forwarded to Academic Council. The policy will be included in the Graduate Council information on the University Governance website.

*Graduate Council members are expected to serve the graduate faculty to the best of their abilities by attending meetings and fulfilling subcommittee assignments. The Graduate Council meets on the fourth Monday of the month from 1:15 to 3:00 p.m. All voting members of the Graduate Council serve on either the Graduate Faculty Subcommittee or the Graduate Curriculum Subcommittee; the subcommittees also convene monthly. Deans should nominate faculty members to serve on the Council, and faculty should agree to serve on the Graduate Council only after confirming that they can attend the regularly scheduled meetings for the entire academic year. Voting Graduate Council members who miss four meetings (not necessarily consecutive) of the Graduate Council and/or subcommittee within one academic year may be asked to resign. Following four absences, the Graduate Council may vote to declare the member's position open so that a suitable replacement can be installed to serve out the remainder of the term.*

4. School of Graduate Studies Award Ceremony

Nearly 100 students were recognized for awards from the School of Graduate Studies/Graduate Council and other colleges/departments.

### **June 2018**

1. Update on Implementation of new application system/CRM – Dr. Kirkby

Dr. Kirkby demonstrated the new CRM and discussed the plan for program application deadlines and online application payment. The CRM is scheduled to go live on August 1, 2018 for submitted applications for Spring 2019 semester. Coordinators will be able to review application information and send to specialists.

2. Dr. Julia Bernard was selected as the Graduate Council's Representative for ETSU's Quality and Effectiveness Sub-council.
3. Dr. Marks was elected as Graduate Council chair for the 2018-2019 academic year.