The Graduate Council convened monthly from August through November in 2018, and January through April 2019. In addition to the monthly Graduate Council meetings, members also served on either the Graduate Curriculum Subcommittee or the Graduate Faculty Subcommittee. The Council’s voting members included elected faculty representatives from the nine academic units that offer graduate programs, the Sherrod Library, the Faculty Senate, two representatives from the Graduate and Professional Student Association, and three additional members at-large representing graduate education.

The Graduate Council is charged with the appointment of graduate faculty, all graduate curriculum matters, and the formulation of policies relating to graduate education. The Council reviewed and approved 38 new graduate faculty appointments and 68 graduate faculty reappointments. Related to curriculum proposals, the Graduate Council approved 40 new courses and 21 course revisions. Two new graduate certificates were established. Substantive revisions were approved for 13 degrees or concentrations, and there were 10 non-substantive curriculum revisions. Six program policy revisions were approved, and two revisions of articulation agreements were approved. The Graduate council approved the termination of five academic programs or concentrations.

Graduate Council Membership

Voting Members
Julia Bernard, Ph.D., College of Education
Patrick Bradshaw, Ph.D., Quillen College of Medicine
Wendy Doucette, Ph.D., Charles C. Sherrod Library Administration
Jon Ellis, Ph.D., Department of Psychology
William Flora, Ph.D., Faculty Senate Representative
Jean Hemphill, Ph.D., College of Nursing
David Hurley, Ph.D., Bill Gatton College of Pharmacy
Brian Johnston, Ph.D., Member-At-Large
Claudia Kozinetz, Ph.D., Public Health
Jill Leroy-Frazier, Ph.D., School of Continuing Studies
Lori Marks, Ph.D., Clemmer College of Education, Chair
Martha Pointer, Ph.D., College of Business and Technology
Mitch Robinson, Ph.D., Member-At-Large
Heath Shelton, Graduate Student Representative
Craig Wassinger, Ph.D., Physical Therapy
Brittany T. Wilkins, Ph.D., Member-At-Large

Non-Voting Members
Sharon McGee, Ph.D., Dean of the School of Graduate Studies
Karin Bartoszuk, Ph.D., Associate Dean of the School of Graduate Studies
Scott Kirkby, Ph.D., Associate Dean of the School of Graduate Studies
Casey Gardner, Office of the Registrar
LaDonna Hutchins, Office of the Registrar
Evelyn Roach, Office of the Registrar
Connie Grindstaff, Recorder
Queen Brown, Recorder
Marsh Grube, Ph.D., Vice Provost for Academic Affairs
Maria Costa, Director of International Programs
William Duncan, Ph.D., Research and Sponsored Programs
David Currie, Ph.D., Academic Technology Support

Meeting Dates Fiscal Year 2018-2019

August 27, 2018
Meetings were held in Burgin Dossett Hall, Room 206 (the President’s Conference Room) and Room 309A (the Graduate School Conference Room). The Graduate Council did not convene in December 2018 and May 2019.

**Summary of Actions Taken**

Graduate Faculty Appointments
- 38 New Graduate Faculty Appointments
- 68 Graduate Faculty Reappointments

Graduate Curriculum Proposals
- 40 New Courses
- 21 Revised Courses, Substantial Modification
- 2 New Graduate Certificates Established: 2
- 13 Substantive Revisions of a Degree or Concentration
- 10 Non-Substantive Curriculum or Minor Revisions
- 9 Change of Program of Study Credits
- 6 Program Policy Revisions
- 2 Revisions of Articulation Agreement
- 5 Terminate Academic Program or Concentration

**Graduate Faculty Appointments/Reappointments Approved**

**August 2018**

**Appointments:**

None

**Reappointments:**

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Department</th>
<th>Present Status</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mary Dave Blackman</td>
<td>Music</td>
<td>Affiliate</td>
<td>Temporary</td>
</tr>
</tbody>
</table>
2. Christopher R. Bowen  
   Curriculum & Instruction  Temporary  Affiliate

3. Aimee Lee Govett  
   Curriculum & Instruction  Member  Senior

4. Gary W. Haney  
   Computing Geosciences  Temporary  Affiliate

5. Timothy Andrew Joyner  
   Geosciences  Member  Member

6. Victoria E. Palau  
   Pharmaceutical Sciences  Temporary  Member

7. Christian J. Rieben  
   Art & Design  Temporary  Affiliate

8. Karen A. Tarnoff  
   Management & Marketing  Member  Member

September 2018

**Appointments:**

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Department</th>
<th>Recommendation</th>
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<tbody>
<tr>
<td>1. Richard Cox</td>
<td>Engineering Technology, Surveying &amp; Digital Media</td>
<td>Affiliate</td>
</tr>
<tr>
<td>2. Allison Wehunt Bourassa</td>
<td>Physical Therapy</td>
<td>Member</td>
</tr>
<tr>
<td>3. Vernon NMN Bradley</td>
<td>Engineering Technology, Surveying &amp; Digital Media</td>
<td>Affiliate</td>
</tr>
<tr>
<td>4. Jill Ann Channing</td>
<td>Educational Leadership &amp; Policy Analysis</td>
<td>Member</td>
</tr>
<tr>
<td>5. Kari Michelle Eubanks</td>
<td>Curriculum &amp; Instruction</td>
<td>Affiliate</td>
</tr>
<tr>
<td>6. Matthew Steven Harrison</td>
<td>Computing</td>
<td>Affiliate</td>
</tr>
<tr>
<td>7. Mohommad Khan</td>
<td>Computing</td>
<td>Member</td>
</tr>
<tr>
<td>8. Ferdaus Kawsar</td>
<td>Computing</td>
<td>Affiliate</td>
</tr>
</tbody>
</table>
9. Sage Elise Perrott  Art & Design  Member
10. Sharon L. Rutledge  Audiology & Speech Language Pathology  Member
11. Robert F. Standaert  Chemistry  Member

Reappointments:

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Department</th>
<th>Present Status</th>
<th>Recommendation</th>
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</thead>
<tbody>
<tr>
<td>1. Kristy Strong Eisenzop</td>
<td>Audiology &amp; Speech Language Pathology</td>
<td>Affiliate</td>
<td>Affiliate</td>
</tr>
<tr>
<td>2. Michael R. Lehrfeld</td>
<td>Computing</td>
<td>Affiliate</td>
<td>Member</td>
</tr>
<tr>
<td>3. Tami L. Baker</td>
<td>Curriculum &amp; Instruction</td>
<td>Affiliate</td>
<td>Affiliate</td>
</tr>
<tr>
<td>4. Karen Brewster</td>
<td>Theatre &amp; Dance</td>
<td>Member</td>
<td>Affiliate</td>
</tr>
<tr>
<td>5. Jeremy Gentles</td>
<td>Sport, Exercise, Recreation &amp; Kinesiology</td>
<td>Temporary</td>
<td>Member</td>
</tr>
<tr>
<td>6. Terence L. Hicks</td>
<td>Educational Leadership &amp; Policy Analysis</td>
<td>Temporary</td>
<td>Member</td>
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<tr>
<td>7. Jamie Price</td>
<td>Curriculum &amp; Instruction</td>
<td>Temporary</td>
<td>Member</td>
</tr>
<tr>
<td>8. Joshua S. Reid</td>
<td>Literature &amp; Language</td>
<td>Affiliate</td>
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Appointments:

<table>
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<tr>
<th>Applicant</th>
<th>Department</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Roger L. Blackwell</td>
<td>Community &amp; Behavioral Health</td>
<td>Affiliate</td>
</tr>
<tr>
<td>2. Alyson J. Chroust</td>
<td>Psychology</td>
<td>Member</td>
</tr>
<tr>
<td>3. Kelly P. Dixon</td>
<td>Audiology &amp; Speech Language Pathology</td>
<td>Member</td>
</tr>
</tbody>
</table>
4. Matthew Alan Holtmeier  Literature & Language  Member
5. Anna V. Knutson  Literature & Language  Member
6. Sharon James McGee  Literature & Language  Member
7. Anthony Chase Mitchell  Media & Communication  Member
8. Chelsea Rose Wessels  Literature & Language  Member

Reappointments:

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Department</th>
<th>Present Status</th>
<th>Recommendation</th>
</tr>
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<tbody>
<tr>
<td>1. Russell James Fankhouser</td>
<td>Audiology &amp; Speech Language Pathology</td>
<td>Affiliate</td>
<td>Affiliate</td>
</tr>
<tr>
<td>2. Trudy G. Moss</td>
<td>Curriculum &amp; Instruction</td>
<td>Affiliate</td>
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November 2018

Appointments:

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<thead>
<tr>
<th>Applicant</th>
<th>Department</th>
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<tbody>
<tr>
<td>1. Lisa Dunkley</td>
<td>Counseling &amp; Human Services</td>
<td>Member</td>
</tr>
<tr>
<td>2. Meredith Kathleen Ginley</td>
<td>Psychology</td>
<td>Member</td>
</tr>
<tr>
<td>3. Kwangman Ko</td>
<td>Counseling &amp; Human Services</td>
<td>Member</td>
</tr>
<tr>
<td>4. Ashley Kirsten Rattner</td>
<td>Literature &amp; Language</td>
<td>Temporary</td>
</tr>
<tr>
<td>5. Leslie J. Temme</td>
<td>Social Work</td>
<td>Member</td>
</tr>
<tr>
<td>6. David Zollinger</td>
<td>Engineering Technology, Surveying &amp; Digital Media</td>
<td>Affiliate</td>
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</tbody>
</table>

Reappointments:
<table>
<thead>
<tr>
<th>Applicant</th>
<th>Department</th>
<th>Present Status</th>
<th>Recommendation</th>
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</thead>
<tbody>
<tr>
<td>1. Sally S. Blowers</td>
<td>Nursing Graduate Programs</td>
<td>Member</td>
<td>Member</td>
</tr>
<tr>
<td>2. Teresa Lynn Boggs</td>
<td>Audiology &amp; Speech-Language Pathology</td>
<td>Member</td>
<td>Senior</td>
</tr>
<tr>
<td>3. William Douglas Burgess</td>
<td>History</td>
<td>Member</td>
<td>Member</td>
</tr>
<tr>
<td>4. Teresa Dawn Carnevale</td>
<td>Nursing Graduate Programs</td>
<td>Temporary</td>
<td>Member</td>
</tr>
<tr>
<td>5. Ann O. Disque</td>
<td>Early Childhood Education</td>
<td>Temporary</td>
<td>Affiliate</td>
</tr>
<tr>
<td>6. David M. Jones</td>
<td>Literature &amp; Language</td>
<td>Affiliate</td>
<td>Member</td>
</tr>
<tr>
<td>7. Kevin E. O’Donnell</td>
<td>Literature &amp; Language</td>
<td>Temporary</td>
<td>Member</td>
</tr>
<tr>
<td>8. Elizabeth Welch Ralston</td>
<td>Curriculum &amp; Instruction</td>
<td>Member</td>
<td>Affiliate</td>
</tr>
<tr>
<td>9. Jody Elaine Rice</td>
<td>Audiology &amp; Speech-Language Pathology</td>
<td>Affiliate</td>
<td>Affiliate</td>
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<tr>
<td>10. Stephanie M. Rouse</td>
<td>Audiology &amp; Speech-Language Pathology</td>
<td>Temporary</td>
<td>Affiliate</td>
</tr>
<tr>
<td>11. Terri E. Schreiner</td>
<td>Nursing Graduate Programs</td>
<td>Affiliate</td>
<td>Temporary</td>
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<tr>
<td>12. Jennifer R. Sears</td>
<td>Audiology &amp; Speech-Language Pathology</td>
<td>Temporary</td>
<td>Affiliate</td>
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<tr>
<td>13. Deborah Ann Thebeault</td>
<td>Social Work</td>
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<td>Member</td>
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</table>

**January 2019**

**Appointments:**

<table>
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<tr>
<th>Applicant</th>
<th>Department</th>
<th>Recommendation</th>
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<tbody>
<tr>
<td>1. Meredith Kathleen Ginley</td>
<td>Psychology</td>
<td>Member</td>
</tr>
</tbody>
</table>
2. Kimberly Renee Wilson-Lewis  | Audiology & Speech-Language Pathology  | Member
3. Dana Lynn-Eckerle Harrison  | Management & Marketing  | Member
4. Joanna Marie Anderson  | Educational Leadership & Policy Analysis  | Affiliate
5. Natalia Aleksandrovna Ward  | Curriculum & Instruction  | Member

Reappointments:

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Department</th>
<th>Present Status</th>
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</thead>
<tbody>
<tr>
<td>1. Jafar Alavi</td>
<td>Economics &amp; Finance</td>
<td>Temporary</td>
<td>Member</td>
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<tr>
<td>2. Jon B. Ellis</td>
<td>Psychology</td>
<td>Temporary</td>
<td>Senior</td>
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<tr>
<td>3. Ferdaus Kawsar</td>
<td>Computing</td>
<td>Affiliate</td>
<td>Member</td>
</tr>
<tr>
<td>4. Janna Lynn</td>
<td>Counseling &amp; Human Services</td>
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<td>Member</td>
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February 2019

Appointments:

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<tr>
<th>Applicant</th>
<th>Department</th>
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<tbody>
<tr>
<td>1. Christine Kiley Anzur</td>
<td>Communication &amp; Performance</td>
<td>Member</td>
</tr>
<tr>
<td>2. Daniel P. Connors</td>
<td>Engineering Technology, Surveying</td>
<td>Member</td>
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<tr>
<td>3. William Clifford Tollefson</td>
<td>Geosciences</td>
<td>Affiliate</td>
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<tr>
<td>4. Ling Wang</td>
<td>Internal Medicine – COM</td>
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Reappointments:

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<tr>
<th>Applicant</th>
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<th>Recommendation</th>
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</table>


1. Roy M. Andrade  Appalachian Studies  Affiliate  Affiliate
2. Kevin Breue  Obstetrics & Gynecology – COM  Member  Member
3. Nancy Granberry  Nursing Graduate Programs  Member  Member
4. Liv Halaas Detwiler  Literature & Language  Temporary  Affiliate
5. Sandra Kay Diffenderfer  Nursing Graduate Programs  Temporary  Affiliate
6. Kelly Ann Dorgan  Communication & Performance  Member  Member
7. Ellen R. Guigela  Literature & Language  Temporary  Member
8. Vanessa Mayoraz  Art & Design  Affiliate  Member
9. James R. Stewart  Biological Sciences  Member  Affiliate
10. Randolph Forbes Wykoff  Health Services Management & Policy  Senior  Senior

March 2019

Appointments:
None

Reappointments:

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<tr>
<th>Applicant</th>
<th>Department</th>
<th>Present Status</th>
<th>Recommendation</th>
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<tbody>
<tr>
<td>2. Cheri Whitehead Clavier</td>
<td>Educational Leadership &amp; Policy Analysis</td>
<td>Affiliate</td>
<td>Affiliate</td>
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<tr>
<td>3. Lisa Marie Haddad</td>
<td>Nursing Graduate Programs</td>
<td>Senior</td>
<td>Member</td>
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<tr>
<td>4. Charity G. Hensley</td>
<td>Early Childhood Education</td>
<td>Temporary</td>
<td>Affiliate</td>
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</tbody>
</table>
5. Richard G. Rhoda  Educational Leadership & Policy Analysis  Affiliate  Affiliate
6. Terri Schreiner  Nursing Graduate Programs  Temporary  Member
7. Michael H. Stone  Sport, Exercise, Recreation & Kinesiology  Senior  Senior

April 2019

Appointments:

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<tr>
<th>Applicant</th>
<th>Department</th>
<th>Recommendation</th>
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<tbody>
<tr>
<td>1. Chand Frasier</td>
<td>Biomedical Sciences - COM</td>
<td>Member</td>
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<tr>
<td>2. Yong Jiang</td>
<td>Biomedical Sciences - COM</td>
<td>Member</td>
</tr>
<tr>
<td>3. Matthew Keasey</td>
<td>Biomedical Sciences - COM</td>
<td>Member</td>
</tr>
<tr>
<td>4. Zhengke Li</td>
<td>Biomedical Sciences - COM</td>
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Reappointments:

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<th>Department</th>
<th>Present Status</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Jennifer Bingham</td>
<td>Appalachian Studies</td>
<td>Affiliate</td>
<td>Affiliate</td>
</tr>
<tr>
<td>2. Sean James Fox</td>
<td>Health Sciences</td>
<td>Affiliate</td>
<td>Affiliate</td>
</tr>
<tr>
<td>3. Michelle S. Freeman</td>
<td>Accountancy</td>
<td>Affiliate</td>
<td>Member</td>
</tr>
<tr>
<td>4. Tammy E. Hayes</td>
<td>Department of Media &amp; Communication</td>
<td>Temp</td>
<td>Temp</td>
</tr>
<tr>
<td>5. Jin Seok Hong</td>
<td>Engineering Technology, Surveying &amp; Digital Media</td>
<td>Member</td>
<td>Member</td>
</tr>
<tr>
<td>6. Karen King</td>
<td>Graduate School</td>
<td>Member</td>
<td>Member</td>
</tr>
<tr>
<td>7. Chuanfu Li</td>
<td>Surgery - COM</td>
<td>Senior</td>
<td>Senior</td>
</tr>
</tbody>
</table>
8. James Michael Livingston  
   Engineering Technology, Surveying & Digital Media  
   Member  Member
9. Ernest David Maupin  
   Nursing Graduate Programs  
   Temp  Member
10. Larry S. Miller  
    Criminal Justice & Criminology  
    Member  Senior
11. April Heather Morrison  
    Nursing Graduate Programs  
    Temp  Member
12. Mary Helen Green Mullins  
    Social work  
    Member  Member
13. Arnold Nyarambi  
    Educational Foundations & Special Education  
    Affiliate  Member
14. Fred Sauceman  
    Appalachian Studies  
    Affiliate  Affiliate
15. Donald J Shemwell  
    Management & Marketing  
    Member  Member
16. Sarah Elizabeth Treat  
    Nursing Graduate Programs  
    Temp  Member

Curriculum Proposals

New Courses

October 2018

1. MSDM - 5070 - Digital Marketing Ethics, Propose New Course, Kelly Price-Rhea,  
   https://etsu.curriculog.com/proposal:2200/form
2. EDFN - 5015 - Theoretical Foundations of Instructional Design, Propose New Course, Cynthia Chambers,  
3. EDFN - 5020 - Exploring Instructional Design Technology Tools, Propose New Course, Cynthia Chambers,  
4. EDFN - 5025 - Designing Effective and Sustainable Learning Environments, Propose New Course, Cynthia Chambers,  
5. EDFN - 5030 - Instructional Design Practicum, Propose New Course, Cynthia Chambers,  
   https://etsu.curriculog.com/proposal:2025/form
6. EDFN - 5035 - Investigating Research in Instructional Design and Development, Propose New Course, Cynthia Chambers,  
   https://etsu.curriculog.com/proposal:2026/form
7. EDFN - 5040 - Current Trends and Emerging Issues in Instructional Design and Training, Propose New Course, Cynthia Chambers,  
   https://etsu.curriculog.com/proposal:2027/form
8. COBH - 6200 - Intervention Design in Public Health, Propose New Course, Rob Pack,  
   https://etsu.curriculog.com/proposal:2189/form
9. EPID - 6490 - Advanced Research Methods in Public Health, Propose New Course, Rob Pack,  
   https://etsu.curriculog.com/proposal:2159/form

**November 2018**


**January 2019**

5. CJCR - 5955 - Criminal Justice Internship - Propose New Course (Miller)  
6. CJCR - 4057/5057 - Organized and White-Collar Crime - Propose New Course (Miller)  
7. CJCR - 4017/5017 - Comparative Criminal Justice - Propose New Course (Larry Miller)  
   https://etsu.curriculog.com/proposal:1753/form

February 2019

1. NRSE - 5320 - Human Genetics and Genomics Essentials, Propose New Course (Arshak Sargsyan)  
   https://etsu.curriculog.com/proposal:2694/form
2. NRSE - 5322 - Pharmacogenetics and Pharmacogenomics, Propose New Course (Arshak Sargsyan)  
   https://etsu.curriculog.com/proposal:2695/form
3. NRSE - 5324 - Advanced Human Genetics and Genomics, Propose New Course (Arshak Sargsyan)  
   https://etsu.curriculog.com/proposal:2701/form
4. NRSE - 5326 - Seminar and Practicum in Human Genetics and Genomics, Propose New Course (Arshak Sargsyan)  
   https://etsu.curriculog.com/proposal:2702/form

March 2019

1. CSCI - 4607/5607 - Information Risk Management, Propose New Course  
   https://etsu.curriculog.com/proposal:2680/form, Mathew Desjardins
2. CSCI - 4637/5637 - Wireless and Mobile Computing, Propose New Course  
   https://etsu.curriculog.com/proposal:2131/form, Mathew Desjardins
3. CSCI - 4657/5657 - Cloud Computing, Propose New Course  
   https://etsu.curriculog.com/proposal:2669/form, Mathew Desjardins
4. CSCI - 4677/5677 - Internet of Things, Propose New Course  
   https://etsu.curriculog.com/proposal:2679/form, Mathew Desjardins

Revised Courses, Substantial Modification

October 2018

1. COBH - 6150 - Evaluation Research in Public Health, Revise Course: Substantial Modification (major), Rob Pack,  
   https://etsu.curriculog.com/proposal:2225/form
2. COBH - 6160 - Systems Approaches to Public Health Issues, Revise Course: Substantial Modification (major), Rob Pack,  
   https://etsu.curriculog.com/proposal:2163/form
3. COBH - 6210 - Health Assessment and Surveillance Research, Revise Course: Substantial Modification (major), Rob Pack,  
4. COBH - 6220 - Methods in Community Health Research, Revise Course: Substantial Modification (major), Rob Pack,  
   https://etsu.curriculog.com/proposal:2198/form
5. COBH - 6250 - Evidence-Based Public Health: Best Practices in Community Health, Revise Course: Substantial Modification (major), Rob Pack,  
   https://etsu.curriculog.com/proposal:2250/form
6. EPID - 6410 - Advanced Multivariate Epidemiologic Data Analysis, Revise Course: Substantial Modification (major), Rob Pack,  
   https://etsu.curriculog.com/proposal:2194/form

January 2019


February 2019

2. PHYT - 7764 - Case Study in Physical Therapy, Revise Course: Substantial Modification (major) (Craig Wassinger) https://etsu.curriculog.com/proposal:2222/form

New Certificates Established

October 2018

**February 2019**


**Substantive Revision of a Degree or Concentration**

**October 2018**

2. Substantive Revision of a Degree or Concentration - Doctor of Public Health, Substantive Revision of a Degree or Concentration, Rob Pack, [https://etsu.curriculog.com/proposal:2196/form](https://etsu.curriculog.com/proposal:2196/form)

**November 2018**


**January 2019**


**February 2019**

2. Substantive Revision of a Degree or Concentration - C4 Health Care Management (Jennifer Hunt) [https://etsu.curriculog.com/proposal:2556/form](https://etsu.curriculog.com/proposal:2556/form)

**April 2019**

**Non-Substantive Curriculum or Minor Revision**

**October 2018**


**November 2018**


**January 2019**


**February 2019**


**March 2019**


**Change of Program of Study Credits**

**February 2019**

5. Change Program of Study Credits - Epidemiology Graduate Certificate (Claudia Kozinetz) https://etsu.curriculog.com/proposal:2533/form

**April**


**Program Policy Revisions**

**August 2018**


**November 2018**


February 2019


April 2019


Revision of Articulation Agreement

January 2019


Terminate Academic Program or Concentration

November 2018


January 2019


March 2019

Graduate Education Policy Actions and Announcements

August 2018

Announcements

1. Dr. McGee stated that she is getting to know all the Deans, the practices and policies. Graduate Studies had 400 students register for orientation, 161 rsvp, 117 logged in for live streaming. We had a good turnout for the coordinators meeting. Dr. Kirkby gave a preview of the CRM.
2. Dr. Kirkby said the CRM should go live sometime in the fall. A few technical issues still needed to be resolved.
3. Evelyn Roach demonstrated Curriculog and the various ways to submit and check proposals.
4. Dr. Grube announced that the whole university is looking at all policies and procedures. The topic of looking at GRE requirements for doctoral programs was also discussed.

September 2018

Graduate Education Policies

1. Admissions Policy had not made it to the board yet. The policy was discussed and revisions will be made and resubmitted to Graduate Council for review before moving to Academic Affairs for approval.
2. Academic Fresh Start. Graduate Council suggested taking out Fresh Start and letting it be its own policy.
3. Fourth Year of Graduate Assistantship Support: Dr. Phil Pfeiffer addressed the council about a proposal for a fourth year of GA support for dual degree students. Proposal was discussed. It was noted that, with the university’s emphasis upon dual and interdisciplinary degrees, extending the allowable term for GAs would be of importance. It was noted that GA support most often comes from the departments and colleges, so they would need to be aware that when a student receives additional semesters of support that removes the opportunity for a GA position to be awarded to a new student. Dr. Kirkby volunteered to draft a proposal to be revisited at the October 22nd Graduate Council meeting.

Announcements

1. Dr. McGee: The final total for graduate students for Fall 2018 was 2458, which is up by 16 from Fall 2017. Recruiting season has started, and David Moore will be going on the road.
Dr. McGee is meeting with all the deans, and then she will meet with department chairs and coordinators.

2. Dr. Kirkby: We missed the starting date of September 10 for integrating with Banner. Still working on the checklists and letters of recommendation for applicants and staff. ITS is working on Banner integration. Dr. McGee and the CRM steering committee want to wait until after the holiday break to go live.

3. Input for September 27 Academic Council Report Retreat. An opportunity to discuss concerns and opportunities on:
   a. Transfer Students
   b. Dual Enrollment Initiative
   c. New Programming and Program Delivery Modalities
   d. International Students
   e. Buncombe and Henderson County Pilot
   f. Adult Recruitment
   g. CRM
   h. Data source and Usage

October 2018

Graduate Education Policy

1. Proposal for Fourth Year of GA Support for dual degree students. This proposal was brought up to the council at the September 2018 meeting by Dr. Phil Pfeiffer, who requested that we revise the Graduate Assistant policy to enable students to obtain more than two years of support for students who are seeking dual or parallel masters degrees. The Policy Purpose: The policy specifies the maximum appointment and award lengths for Graduate Assistants (GA’s) and graduate Tuition Scholarships (TS’s) respectively. Dr. Kirkby drafted the wording for the revised policy, which Graduate Council members read and provided feedback. Several items were discussed, and it was decided that more research and revision was needed. Dr. Marks said this policy would be revisited at next council meeting.

Announcements

1. Dr. McGee: School of Graduate Studies is sending Jennifer Brothers to Washington, D.C in November to attend a workshop on international transcripts.

2. Dr. Kirkby: CRM Update. We will be doing in-house testing and will ask graduate coordinators to test their part. Will be looking for bugs as we begin testing. We will have training sessions for coordinators, and there will be a staggered roll out for each program. We are also considering the purchase of additional licenses.
November 2018

Graduate Education Policy

1. Graduate Council approved a pilot implementation of the fourth year support of GA support for dual degree students. The trial will begin with Math and Computer Science programs. Dr. Marks suggested that data should be collected to see how the programs are impacted.

Announcements

1. School of Graduate Studies had a “3 Minute Thesis” competition on 11-28-2018 in Rogers Stout, with two preliminary heats on Wednesday for 1st and 2nd place then moving to Thursday for the final round. Three winners received monetary awards.
2. Criminal Justice will not be online as well as on ground.
3. School of Graduate Studies sent two specialists to Banner 9 training, and Jennifer Brothers went to Washington, D.C. to attend a workshop on international transcript evaluation.
4. Dr. Kirkby: We are in the last stage of implementation of the CRM. We should be going live in January for non-degree and experimental psychology applications.

January 2019

Graduate Education Policies

1. Graduate Council voting members’ attendance at subcommittee and Graduate Council Meetings: Dr. Marks submitted a 2018-2019 member attendance table. Members reviewed the Graduate Council and Subcommittee Attendance Policy and provided suggestions for editing. Dr. Marks will announce the attendance expectations to Academic Council, and Graduate Council will revisit next month.

2. Eliminating GRE scores at the doctoral level: Dr. Brian Johnston is working on a proposal to eliminate the GRE requirement for admission to doctoral level programs. Cost to students to send score reports to schools is over $400. Dr. Johnston will forward the GRE policy revision information to Dr. Marks for distribution to Graduate Council.

Announcements

1. CRM Go-live Date, Dr. Kirkby Go live is scheduled for March 1, 2019 for non-degree and experimental psychology.
2. Dr. Kirkby asked for volunteers for the following scholarship committees:
a. Graduate Fees Scholarship committee: Dr. Jon Ellis

b. Buc$ for Books Scholarship committee: Dr. Patrick Bradshaw

c. Committee chairs for the graduate awards committees:

1. Arts and Humanities Thesis Award: Dr. Jill Leroy-Frazier
2. Education and Social Sciences Thesis Award: Dr. Lori Marks
4. Capstone Project Award – Dr. Craig Wassinger
5. Dissertation Award: Dr. Julia Bernard
6. Excellence in Teaching Awards (Teaching Associate and Teaching Assistant): Dr. Martha Pointer
7. Award for Service Projects in the Public Good: Dr. Brittany Wilkins
8. Research Grants: Dr. Karin Bartoszuk
9. Outstanding Mentor: Grad Council forms a committee of the whole; the chair of Graduate Council serves as chair of the selection committee

3. Recruiting trip to India: Dr. McGee, Caleb Bennett, and Ramona Williams announced their plans to travel to India the end of January for a recruiting trip.

February 2019

Graduate Education Policy

1. Eliminating GRE scores at the doctoral level: Dr. Johnston proposed that the GRE score requirement for doctoral programs should be moved from the School of Graduate Studies level to the department/program level. Masters programs’ GRE Admission policies are already at the program level. The proposed change would allow each doctoral program to consider whether to incorporate the use of GRE scores in admission decisions at the program level as appropriate. Several points were brought up about this proposal, such as the GRE is not a good predictor of success; many schools are looking at doing away with the GRE score requirement for doctoral programs. Dr. Grube suggested that if council approves, Dr. McGee should write the proposal.

Announcements

1. Recruiting trip to India: Caleb Bennett reported on the trip in Dr. McGee’s absence. Dr. McGee, Caleb Bennett, and Ramona Williams traveled to 8 different cities and met with faculty and students from various universities. It was a very successful trip with favorable reception. One of the goals was building up relationships. There were many universities
that had billboards posted, so this may be something we may want to consider in the future.

2. CRM Go-live Update – Dr. Kirkby
Dr. Kirkby announced that the go-live date is March 1, 2019.

3. Graduate Student Exit Survey: Dr. Bartoszuk presented Graduate Student Exit Survey data. This survey is administered 3 times a year, most are in state, but out of state is growing. Out of 5564 students, 2153 have responded since 2011.

4. End of Semester & Summer Meeting Dates

- Faculty Subcommittee: March 18, 2019, 1-3pm, President’s Conference Room
- Curriculum Subcommittee: March 18, 2019, 1-2pm, Graduate Studies Conference Room
- Graduate Council: March 25, 2019, 1-3pm, President’s Conference Room
- Curriculum Subcommittee: April 8, 2019, 1-3pm, President’s Conference Room
- Faculty Subcommittee: April 15, 2019, 1-3pm, President’s Conference Room
- Graduate Council: April 22, 2019, 1-3pm, President’s Conference Room
- Graduate Council: May 20, 2019, 1-3pm, President’s Conference Room

March 2019

Graduate Education Policies


The policy establishes the minimum enrollment credits per term required for Graduate Assistantship and Tuition Scholarship holder. Policy was discussed and some wording will be changed; those changes will be made and brought back for Graduate Counts vote at the April meeting.

2. Application for Admission to a Doctoral Program Policy, Optional GRE update.Dr. Marks wants to inform Department Chairs and get their input on the proposal before moving forward.

Announcements

1. Dr. Bartoszuk: The next issue of Illuminated is coming out soon. Please keep in mind stories for the Fall 2019 issue.

2. CRM go-live update: Dr. Kirkby announced that approximately 40% of our programs are in the new CRM system now, with all programs expected to be in the new system by mid-September, 2019.
3. Graduate Faculty Award for Outstanding Mentor Selection: Voting members selected Dr. Aruna Kilaru, Department of Biological Sciences, for the Graduate Faculty Award for Outstanding Mentor.

April 2019

Graduate Education Policies

1. Graduate Council membership selection process: See Graduate Council and Subcommittee Attendance Policy and Membership Structure items on the Graduate Council page within University Governance.
   https://www.etsu.edu/universitygovernance/governancecommittees/graduatecouncil.php
   The membership process and wording was discussed. Notably, the policy indicated that the “deans should nominate faculty to serve on the Graduate Council,” and the Membership Structure statement indicated that “one elected representative from each academic unit…” Graduate Council members wanted to clarify that members should be elected by their peers. Dr. Marks will make revisions, and Graduate Council will revisit this at the August 2019 meeting.

2. Application for Admission to a Doctoral Program Policy, Optional GRE update: Dr. Marks sent out emails to department chairs. Two want to keep the GRE (Audiology and Sport Physiology & Performance). This item was tabled until Fall 2019.

Announcements

1. Recognition of Service to Graduate Council: Certificates were given to members whose terms on the Graduate Council were ending. Dr. Marks presented the certificates to the following members:

   Dr. Martha Pointer
   Dr. William Flora
   Dr. David Hurley
   Dr. Jill Leroy-Frazier
   Dr. Wendy Doucette
   Dr. Mitch Robinson
   Dr. Julia Bernard (2018-2019)
   Heath Shelton (2018-2019)