

**East Tennessee State University
Graduate Council
Minutes
April 27, 2020, 1:15 PM**

A. Roll Call

Present: Connie Grindstaff, Dr. Michelle Lee, Dr. Lori Marks, Dr. Jon Ellis, David Currie, Dr. Claudia Kozinetz, Dr. Randy Byington, Casey Gardner, Shon Wheatley, Dr. Bill Flora, Dr. Brian Johnston, Dr. Judy McCook, Dr. Sharon James McGee, Dr. Scott Kirkby, Dr. Wendy Doucette, Dr. Patrick Bradshaw, Dr. Karin Bartoszuk, Dr. Marie Tedesco, Evelyn Roach, Dr. Brittany Wilkins, Dr. Jean Hemphill, Dr. Ingrid Luffman, Dr. Julia Bernard, Dr. Andie Clements, Dr. Beatrice Owens, Dr. Jeff Snodgrass, Emily Conner

B. Approval of the Minutes: March 23, 2020

Motion was made, seconded, and carried to approve the March 23, 2020 minutes

C. Curriculum Subcommittee – Dr. Ellis

Each of the proposals below was considered using the following characteristics as an element of the appropriateness of the proposal:

- Appropriate discipline-specific best practices
- Appropriate purpose and goals of the proposal
- Appropriate intellectual/learning outcomes
- Appropriate content and topics
- Appropriate major assignments
- Appropriate class level
- Appropriate course type
- Appropriate course delivery method
- Articulation and transferability of credit to other institutions

Course Proposals were reviewed to ensure that they:

- Do not duplicate content of other university courses
- Align graduate learning outcomes with course objectives.
- Align graduate learning outcomes and course topics.
- Present learning outcomes commensurate with the course level
- Are proposed for the appropriate level (lower/upper/graduate)
- Award the appropriate amount of credit (federal requirements)

1. Revise Program Policy - M.A./Ph.D. in Psychology – Admission, <https://etsu.curriculog.com/proposal:4329/form>, Andrea Clements, Wallace, Jr Dixon
2. Establish New Concentration in an Existing Program - Business Administration, MBA (1) Cybersecurity Management, (2) Business Analytics, (3) Health Care Administration, <https://etsu.curriculog.com/proposal:4283/form>, Anthony Pittarese, Charles Gorman

3. NRSE - 5671 - Forensic Nursing Foundations, <https://etsu.curriculog.com/proposal:4216/form>
4. NRSE - 5672 - Intentional Violence and Injury, <https://etsu.curriculog.com/proposal:4224/form>
5. NRSE - 5673 - Forensic Evidence, <https://etsu.curriculog.com/proposal:4225/form>
6. NRSE - 5674 - Forensic Nursing, Law and Systems, <https://etsu.curriculog.com/proposal:4226/form>
7. Establish New Certificate 12-23 credits - C4 Forensic Nurse, <https://etsu.curriculog.com/proposal:4114/form>, Judy McCook, Myra Clark

Motion was made, seconded, and carried to approve the curriculum proposals

D. Consent Agenda:

1. Terminate Academic Program or Concentration - Concentrations of: Anatomy; Biochemistry; Microbiology; Pharmacology; Physiology; Quantitative Biosciences, <https://etsu.curriculog.com/proposal:4427/form> , Gregory Ordway

Termination of these six concentrations, with the creation of four new ones and revision of a fifth, will more adequately describe the interdisciplinary research conducted at ETSU and eliminate concentrations previously centered on departmentally-based programs.
2. Revise Program Policy - MPH, Public Health – Admission, <https://etsu.curriculog.com/proposal:4208/form>, Arsham Alamian, Claudia Kozinetz

Remove the GRE requirement as an admission criterion to the College of Public Health's MPH Program
3. Revise Program Policy - PhD, Nursing – Admission, <https://etsu.curriculog.com/proposal:4368/form> , Vallire Hooper, Myra Carew

Removes GRE and a 2-year work requirement.
4. Revise Articulation Agreement - Epidemiology Graduate Certificate, <https://etsu.curriculog.com/proposal:4282/form> , Claudia Kozinetz

Students who have completed the Graduate Certificate in Epidemiology and subsequently are admitted to the MPH degree program with a concentration in epidemiology may have up to sixteen (16) of the certificate credits applied toward the degree program of study as long as the courses fall within the matriculation limits.
5. Revise Articulation Agreement - Public Health Graduate Certificate, <https://etsu.curriculog.com/proposal:4248/form>, Hadii Mamudu, Amal Khoury

Students who have completed the Public Health Graduate Certificate and subsequently are admitted into the MPH may have up to sixteen (16) of the certificate credits applied toward the degree program of study as long as the courses fall within the matriculation limits.

6. Terminate Academic Program or Concentration - Graduate Certificate: Post-MSN Nursing Education, <https://etsu.curriculog.com/proposal:4382/form> , Katherine Hall, Myra Carew

There are no students currently enrolled in the C4 Nursing Education Certificate. No students have been enrolled over the past 5 years.

Motion was made, seconded, and carried to approve the consent agenda

There were no faculty applications ready to review at this time

E. Graduate Education Policies

1. Deferrals (especially for International Students)

Some international students were deferred last year, but in all likelihood will not be able to enter the US for Fall. The current deferral policy says that students can be deferred for only one year and then must re-apply.

Does GC want to hold firm to this or can deferrals be extended (with coordinator approval) for another year without re-applying?

Motion was made, seconded, and carried to approve a 1 year temporary extension for domestic and international students (due to the covid 19 virus) with coordinator approval

2. Policies for public comment:

1. Academic Fresh Start—no comments—will move to Academic Council

2. Retention policy—no comments—will move to Academic Council

3. Admissions Policy

a. See attached documents:

- *Graduate Admissions Policy*
- *Graduate Admissions Comments*
- *Graduate Application Fees* – Includes what our competitors in the state and our peer institutions are doing on this issue, and projected financial impact

b. Graduate Application fees for current ETSU students

All comments are about not having current ETSU graduate students pay a second (or third) application fee to add-on certificates or another degree.

4. Degree and certificate requirements—comments attached.

a. See attached documents:

b. Graduate Degree and Certificate Requirements

c. Graduate Degree and Certificate Requirements Comments

There was nothing that stuck out, according to Dr. McGee that would hold this up going to Academic Counsel.

F. Recognition of Service to Graduate Council

1. Dr. Julia Bernard, Clemmer College
2. Dr. Patrick Bradshaw, College of Medicine
3. Ms. Emily Conner, Graduate & Professional Student Association
4. Dr. Jon Ellis, College of Arts and Sciences
5. Dr. Lori Marks, Clemmer College
6. Dr. Beatrice Owens/ Dr. Craig Wassinger, College of Clinical and Rehabilitative Health Sciences
7. Dr. Brittany Wilkins, Member At-Large
8. Mr. Shon Wheatley, Graduate & Professional Student Association

G. New Business, Announcements, Updates

1. Tuition Scholarship Summer Working Group

Could this be used for a student after GA has exhausted? Coordinators want to look at this to use instead of a first entering student. Volunteers look at this over the summer. Make sure each college is represented.

H. Selection of the Graduate Faculty Mentor Award (voting Graduate Council members

only)

Members stay to vote, everyone else leave meeting

I. Adjournment

There were no other items to discuss. Meeting adjourned at 2:47pm Graduate Council will not meet in May 2020.