Present: Dr. Julia Bernard, Dr. Patrick Bradshaw, Emily Conner, Dr. Jon Ellis, Dr. Jean Hemphill, Dr. Brian Johnston, Dr. Claudia Kozinetz, Dr. Ingrid Luffman, Dr. Lori Marks, Dr. Tony Pittarese, Dr. Marie Tedesco, Dr. Brittany Wilkins, Dr. Karin Bartoszuk, Dr. David Currie, Casey Gardner, Dr. Marsh Grube, Connie Grindstaff, LaDonna Hutchins, Dr. Scott Kirkby, Dr. Sharon James McGee, Dr. Evelyn Roach

Absent: Maria Costa, Dr. William R. Duncan, Dr. Wendy Doucette, Dr. Jennifer Pealer, Dr. Craig Wassinger

Guests: Dr. Bill Flora, Lana Cook, Dr. Kerry Proctor-Williams, Dr. Ryan Youngblood, Dr. Lee Bidgood, Dr. Eileen Ernenwein, Dr. Amal Khoury, Dr. Greg Ordway, Dr. Thomas Jones, Dr. Gerado Arceo-Gomez, Dr. Michael Smith, Dr. Darrell Moore

A. Approval of the Minutes: November 25, 2019

*Motion was made, seconded, and carried to approve the November 25, 2019 minutes*

B. Curriculum Subcommittee – Dr. Ellis

Each of the proposals below was considered using the following characteristics as an element of the appropriateness of the proposal:
- Appropriate credit hour assignment
- Appropriate discipline-specific best practices
- Appropriate purpose and goals of the proposal
- Appropriate intellectual/learning outcomes
- Appropriate content and topics
- Appropriate major assignments
- Appropriate class level
- Appropriate course type
- Appropriate course delivery method
- Conflict with other courses or programs
- Articulation and transferability of credit to other institutions
   a. IIID - 6700 - Laboratory Research in Immunology, Inflammation and Infectious Diseases, https://etsu.curriculog.com/proposal:4072/form, Greg Ordway

Motion was made, seconded, and carried to approve the curriculum proposals

C. Graduate Faculty Subcommittee report and recommendations – Dr. Wilkins

<table>
<thead>
<tr>
<th>Appointment</th>
<th>Department</th>
<th>Recommendation</th>
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<tbody>
<tr>
<td>Julia Teresa Atiles</td>
<td>Early Childhood Education</td>
<td>member</td>
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<tr>
<td>Jennifer M Boa</td>
<td>Social Work</td>
<td>affiliate</td>
</tr>
<tr>
<td>Thelma Elizabeth Burgess</td>
<td>Social Work</td>
<td>affiliate</td>
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<tr>
<td>Jamie Clem</td>
<td>Social Work</td>
<td>Member</td>
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<tr>
<td>Jesse Danielle Gilreath</td>
<td>Social Work</td>
<td>Affiliate</td>
</tr>
<tr>
<td>Amber Dawn Mahan</td>
<td>Social Work</td>
<td>Affiliate</td>
</tr>
<tr>
<td>Sarah Hogstrom Standridge</td>
<td>Sport, Exercise, Recreation, &amp; Kinesiology</td>
<td>Member</td>
</tr>
<tr>
<td>Applicant</td>
<td>Department</td>
<td>Present Status</td>
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<td>----------------------------</td>
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<tr>
<td>Lee Butler Bidgood</td>
<td>Appalachian Studies</td>
<td>Member</td>
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<td>Bruce Owen Dalton</td>
<td>Social Work</td>
<td>Member</td>
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<tr>
<td>Sylvia N Driver</td>
<td>Nursing Graduate Programs</td>
<td>Member</td>
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<tr>
<td>Eileen Gloria Ernenwein</td>
<td>Geosciences</td>
<td>Member</td>
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<tr>
<td>Joel K Faidley</td>
<td>Accountancy</td>
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<td>Richard L Sander</td>
<td>Graduate School</td>
<td>Member</td>
</tr>
<tr>
<td>Carol M Trivette</td>
<td>Early Childhood Education</td>
<td>Member</td>
</tr>
<tr>
<td>Christopher C Widga</td>
<td>Geosciences</td>
<td>Affiliate</td>
</tr>
</tbody>
</table>

Motion was made, seconded, and carried to approve the graduate faculty appointments and reappointments

D. Graduate Education Policies

1. Pass/Fail Grading Option for Graduate Courses

   A category was added to the current policy. The letter grades of “P” (Pass) and “F” (Fail) may be used for specialized courses. Only courses that have been approved for “P/F” grading option in the curriculum approval process may use a P/F grading option. Graduate students may not elect to take a standard letter grade course as P/F.

   A “P” is awarded for work that is equivalent to a “C” or higher. P/F graded courses will be counted as degree credit hours earned. Failing grades (F) are computed in the student’s GPA. Pass grades (P) are not computed in the GPA.

2. Graduate Admissions—policy revised and put into new template.

   This policy was approved with a few changes. It will go out for public approval for a period of two weeks.
3. Graduate Student Retention—policy revised and put into new template. 
   This policy was approved with a few changes.
4. Graduate Degree Requirements—policy revised and put into new template. 
   This policy was approved
5. Determining GPA: Graduate—policy revised based on adding P/F option 
   This policy was approved with two revisions
6. Academic Fresh Start: Graduate (currently part of Admissions policy but 
   should be separated into its own policy) 
   This policy was approved.
7. Accelerated Bachelor’s to Master’s policy (currently part of Admissions 
   policy but should be separated into its own policy) 
   This policy was approved 
8. Transfer and/or Acceptance of Credit for Graduate Programs 
   This policy was tabled until next meeting

E. Old Business

   There was no old business to discuss

F. New Business

   a. Graduate Curriculum Subcommittee extended meeting, Monday, February 10, 
      2020, 12:00-4:00 p.m.
   b. Action Item: Establishment of Consent Agenda process for select curriculum 
      proposals (e.g., eliminating GRE in masters programs, non-substantive program 
      revision to clarify credits for federal financial aid) 
      The Consent Agenda would be for those in attendance at the curriculum 
      subcommittee that had proposals. This would eliminate those people from 
      coming to Graduate Council since they have already presented their proposals. 
      This policy will be decided on in the curriculum subcommittee. They would 
      follow the same rules as Academic Council.

G. Adjournment

   There were no further items to discuss. Meeting adjourned at 3:28pm