East Tennessee State University
Graduate Council Annual Report
2016 – 2017

The Graduate Council convened monthly from August through November in 2016, and January through May in 2017. In addition to the monthly Graduate Council meetings, members also served on either the Graduate Curriculum Subcommittee or the Graduate Faculty Subcommittee. The Council’s voting members included elected faculty representatives from the nine academic units that offer graduate programs, the Sherrod Library, the Faculty Senate, two representatives from the Graduate and Professional Student Association, and three additional at-large individuals representing graduate education.

The Graduate Council is charged with the appointment of graduate faculty, all graduate curriculum matters, and the formulation of policies relating to graduate education. The Council reviewed and approved 20 new graduate faculty appointments and 90 graduate faculty reappointments. Related to curriculum proposals, the Graduate Council approved 28 new courses, 15 new graduate program proposals, 11 curriculum revisions, and six course modifications. Two graduate education policies were revised; these included a revision of the Graduate Council charge to clarify that the Council receives reports of graduate accreditation and graduate program reviews, and a revision of the Dual Degree Admission policy to allow students to seek admission simultaneously to a master’s and doctoral program.

Graduate Council Membership

Voting Members
Jennifer Barber, Graduate Student Representative
Patrick Bradshaw, Ph.D., Quillen College of Medicine
Wendy Doucette, Ph.D., Charles C. Sherrod Library Administration
William Flora, Ph.D., Faculty Senate Representative
David Hurley, Ph.D., the Bill Gatton College of Pharmacy
Michelle Lee, Ph.D., College of Clinical and Rehabilitative Health Sciences
Jill Leroy-Frazier, Ph.D., School of Continuing Studies
Lori Marks, Ph.D., Clemmer College of Education, Chair
Rob Pack, Ph.D., College of Public Health
Kenneth Phillips, Ph.D., College of Nursing
Martha Pointer, Ph.D., College of Business and Technology
Nicole Prior, Ph.D., College of Arts and Sciences
Kelly Price, Ph.D., Member-At-Large
Mitch Robinson, Ph.D., Member-At-Large
Janna Scarborough, Ph.D., College of Education
Brandon Weirick, Graduate Student Representative
Brittany Wilkins, Ph.D., Member-At-Large

**Non-Voting Members**
Cecilia A. McIntosh, Ph.D., Dean of the School of Graduate Studies
Karin Bartoszuk, Ph.D., Associate Dean of the School of Graduate Studies
Scott Kirkby, Ph.D., Assistant Dean of the School of Graduate Studies
Maria Costa, Director of International Programs
Queen Brown, Recorder
Connie Grindstaff, Recorder
William Duncan, Ph.D., Vice Provost for Research and Sponsored Programs
Marsh Grube, Ph.D., Vice Provost for Academic Affairs
LaDonna Hutchins, Office of the Registrar
David Currie, Ph.D., Representative from Academic Technology Support
Billie Lancaster, Office of the Registrar
Evelyn Roach, Ed.D, Office of the Registrar

**Meeting Dates Fiscal Year 2016-2017**
- [August 29, 2016](#)
- [September 26, 2016](#)
- [October 31, 2016](#)
- [November 28, 2016](#)
- [January 30, 2017](#)
- [February 27, 2017](#)
- [March 27, 2017](#)
- [April 24, 2017](#)
- [May 22, 2017](#)
Meetings were held in Burgin Dossett Hall Room 206, the President’s Conference Room. No meetings were held in December 2016.

**Summary of Actions Taken**

20 New Graduate Faculty Appointments

90 Graduate Faculty Reappointments

28 New Courses Approved

15 New Program/Certificate Proposals/TBR

11 Curriculum Changes

06 Course Changes

02 Policy Revisions

### August 2016

**Appointments:**

1. Hale, Nathan L. Health Services Management & Policy  
   Member

2. Ning, Shunbin Internal Medicine –COM  
   Member

**Reappointments:**

1. Alamian, Arsham Biostatistics & Epidemiology  
   Member Member

2. Brooks, Billy Biostatistics & Epidemiology  
   Temporary Member

3. Burkette, Gary D. Accountancy  
   Member Member

4. Carter, Daryl A. History  
   Member Member

5. Pointer, Martha M. Accountancy  
   Senior Senior

6. Rice, Judith A. Nursing Graduate Programs  
   Temporary Member

7. Sayers, Adam L. Graduate School, Global Sports Leadership  
   Temporary Member

8. Slawson, Deborah Community & Behavioral Health  
   Member Senior

9. Spritzer, Allan D. Management & Marketing  
   Temporary Member

10. Stidham, April L. Nursing Graduate Programs  
    Affiliate Member

11. Taylor, Jerry Dean Engineering Technology, Surveying and Digital Media  
    Temporary Member

12. Uddin, Mohammad Engineering Technology, Surveying & Digital Media  
    Member Member

13. Watson, Elwood D. History  
    Member Member
14. Zou, Yue  Biomedical Sciences  Senior  Senior

**September 2016**

**Appointments:**
1. Dodd, Julia C.  Psychology  Member
2. Hendrickson, JeanMarie  Mathematics & Statistics  Member
3. Morelen, Diana M.  Psychology  Member
4. Samuels, Joshua X.  Geosciences  Member

**Reappointments:**
1. Carpenter, Damian Andrew  Literature & Language  Temporary  Affiliate
2. Clark, William A.  Allied Health Sciences  Member  Senior
3. Coates, Allen B.  Philosophy & Humanities  Member  Member
4. Flora, Bethany Hope  Educational Leadership & Policy Analysis  Member  Member
5. Graves, Jesse Kendall  Literature & Language  Member  Member
6. Haynes, Teresa  Mathematics & Statistics  Senior  Senior
7. Herrmann, Andrew F.  Communication & Performance  Member  Member
8. Hoque, Mohammad A.  Computing  Affiliate  Member
9. Lee, Michelle Lanphere  Allied Health Sciences  Member  Member
10. Liang, Beichen  Management & Marketing  Member  Member
11. McDowell, Timothy D.  Biological Sciences  Temporary  Member
12. Miller, Phillip E.  Management & Marketing  Member  Senior
13. Mitchell, Lorianne Daniele  Management & Marketing  Member  Member
14. Rogers, Lindsay Erin  Art & Design  Temporary  Member
15. White, Ray Allan  Counseling & Human Services  Temporary  Affiliate
16. Whitelaw, Michael John  Geosciences  Senior  Senior

**October 2016**

**Appointments:**
1. Bazyler, Caleb  Exercise & Sport Science  Member
2. Deehan, Gerald  Psychology  Member
3. Vovotny, Bethany  Counseling & Human Services  Member

Reappointments:
1. Bailey, Beth  Family Medicine – COM  Senior  Senior
2. Bentley, Debra  Educational Leadership & Policy Analysis  Temporary  Member
3. Burke, Samuel  Computing  Affiliate  Affiliate

November 2016

Appointments:
None

Reappointments:
1. Bourassa, Michael  Physical Therapy  Temporary  Member
2. Cooley, Charles  Nursing Graduate Program  Temporary  Member
3. Good, Donald  Educational Leadership & Policy Analysis  Member  Member
4. Greene, Amanda  Kinesiology, Sport, & Recreation Management  Affiliate  Member
5. Hall, Courtney  Physical Therapy  Member  Member
6. Hall, Kimberlee  Environmental Health  Temporary  Affiliate
7. Hinshaw Jacqueline  Nursing Graduate Programs  Temporary  Affiliate
8. Kumar, Dhirendra  Biological Sciences  Member  Member
9. Lazear, Janice  Nursing Graduate Programs  Temporary  Member
10. Li, Ying  Environmental Health  Temporary  Member
11. Loury, Sharon  Nursing Graduate Programs  Member  Member
12. McBee, Matthew  Psychology  Member  Member
13. Metts, Tricia  Environmental Health  Member  Member
14. Plummer, Robert  Graduate School  Temporary  Affiliate
15. Richards, Melanie  Mass Communication  Temporary  Member

December 2016

No meeting occurred in December

January 2017

Appointments:
1. Lu, Yongke  Health Sciences  Member
2. Newhard, Joseph  Economics & Finance  Affiliate

Reappointments:
1. Heil, Katrina  Literature & Language  Member  Member
2. King, Carolyn  Sociology & Anthropology  Member  Member
3. Mullins, Christine  Nursing Graduate Programs  Temporary  Member
4. Rock, Terryl  Curriculum and Instruction  Affiliate  Affiliate
5. Ross, Andrew  Art & Design  Member  Member
6. Samples, Donald  Allied Health Sciences  Member  Member
7. Wronecki, James  Engineering Technology, Surveying & Digital Media  Temporary  Affiliate

**February 2017**

**Appointment**
1. Bishop, Thomas  Family Medicine – COM  Affiliate
2. Garris, Bill  Counseling and Human Services  Member
3. Lennon, Kay  Sport Exercise, Recreation, and Kinesiology  Affiliate
4. Lu, Yongke  Health Sciences  Member
5. Polichnowski, Aaron  Biomedical Sciences – COM  Member
6. Smith, Natalie  Kinesiology, Sport, and Recreation Management  Member
7. Widga, Christopher  Geosciences  Affiliate

**Reappointment**
1. Archer, Melody  Early Childhood Education  Temporary  Affiliate
2. Baker, Mary Kate  Community and Behavioral Health  Affiliate  Member
4. Chambers, Cynthia  Educational Foundations and Special Education  Member  Member
5. Cody, Michael  Literature and Language  Member  Member
6. Dotson, Deborah  Allied Health Sciences  Member  Member
7. Dotson, JoDee  Curriculum and Instruction  Affiliate  Affiliate
8. Jennings, Jody  Curriculum and Instruction  Temporary  Affiliate
10. Louw, Brenda  Audiology and Speech Language Pathology  Senior  Senior
11. Luttermoser, Donald
   Physics and Astronomy
   Member
   Member

12. Catherine McCusker,
    Chemistry
    Temporary
    Member

13. Meade-Lewis, Susan
    Early Childhood Education
    Temporary
    Affiliate

14. Milner, Rebecca
    Counseling and Human Services
    Temporary
    Member

15. Smith, Suzanne
    Computing
    Member
    Member

16. Trogen, Paul
    Political Science, International Affairs, and Public Administration
    Member
    Senior

17. Williams, Faustine
    Health Services Management and Policy
    Temporary
    Member

March 2017

Reappointments:
1. Alison Barton
   Educational Foundations & Special Education
   Member
   Member

2. Andrew Dotterweich
   Sport, Exercise, Recreation, & Kinesiology
   Member
   Member

3. Richard Gregory
   Economics & Finance
   Member
   Member

4. Alissa Lange
   Early Childhood Education
   Temporary
   Member

5. Cecilia McIntosh
   Biological Science
   Senior
   Senior

6. Brian Noland
   Graduate School
   Member
   Member

7. Phillip Pfeiffer
   Computing
   Member
   Member

April 2017

Reappointments:
1. Michael Burford
   Social Work
   Affiliate
   Member

2. Heather Carpenter
   Audiology & Speech Language Pathology
   Temporary
   Affiliate

3. Louise Dickson
   Educational Leadership & Policy Analysis
   Affiliate
   Affiliate

4. Edward Dwyer
   Curriculum & Instruction
   Member
   Member
May 2017

Appointments:
1. David Linville  Educational Leadership & Policy Analysis  Member
2. Joe Sherlin  Educational Leadership & Policy Analysis  Member

Reappointments:
1. Gary Berg  Accounting  Member  Member
2. Delbert Hall  Communication & Performance  Member  Affiliate
3. John Hilton  Art & Design  Affiliate  Affiliate
4. Mary Langenbrunner  Counseling & Human Services  Member  Member
5. Carl Meyer  Health Services Management & Policy  Temporary  Affiliate

Section 2: New Courses

August 2016
2. New Course Proposal: PHIL 4147/5147, Health Justice
3. New Course Proposal: PHIL 4177-5177, Global Justice
4. New Course Proposal: PRST 5996, Research in Professional Studies

September 2016
1. New Course Proposal: CDST-5017/4017, Ecofeminism: Nature, Gender, Culture
October 2016

1. New Course Proposal: CUAI-5780, Organizing and Implementing Response to Intervention in Classrooms

2. New Course Proposal: HSMP 6310, Population Health Management

3. New Course Proposal: HSMP 6320, Health Services Research Methods

4. New Course Proposal: HSMP 6330, Health Policy, Advocacy, and Ethics

5. New Course Proposal: HSMP 6340, Leadership, Management, and Governance in Public Health

6. New Course Proposal: SPED-5610, Evidence-Based Practices in Response to Intervention: Ensuring Success in the Diverse Classroom

7. New Course Proposal: SPED-5620, Response to Intervention in Mathematics

February 2017

1. New Course Proposal: SPCH 4327/5327 – Popular Communication

2. New Course Proposal: APST-5950- Research and Methods in Appalachian Studies

3. New Course Proposal: ACCT-5620 – Advanced Auditing Practice


5. New Course Proposal: SCED-5610 - Creativity and Inquiry in STEM Education

6. New Course Proposal: SCED-5620 – Bridging STEM in Education and Business

7. New Course Proposal: SCED-5630 – Integrating STEM Curriculum and Development


9. New Course Proposal: CUAI-5590 – Supervised Field Mentoring

March 2017

1. New Course Proposal: RTVF 5100
2. New Course Proposal: RTVF 5200

3. New Course Proposal: RTVF 5300


April 2017

1. New Course Proposal: STAT-5217 – Statistical Machine Learning

May 2017

1. New Course Proposal: COUN-5950 – Research and Evaluation for Counseling and Human Services

2. New Course Proposal: SPCH-4367/5367 – Narrative Polymediation

Section 3: TBR/ETSU Proposals

October 2016

1. TBR Proposal: Establish a new Concentration, DrPH concentration in Health Management and Policy

2. TBR Proposal: Establish a New Certificate Program, Certificate in Response to Intervention

November 2016

1. TBR proposal: Substantive Curriculum Modifications, MA in Brand and Media Strategy

2. TBR Proposal: Policy Revision: Admission/Progression/Graduation in DNP and PhD in Nursing

February 2017

1. TBR Proposal: STEM-K12 Education Graduate Certificate

2. TBR Proposal: Phase-in inactivation of TN eCampus MSN Informatics concentration

3. TBR Proposal: Phase-in inactivation of TN eCampus Post-master’s Information Concentration

4. TBR Proposal: Phase-in inactivation of TN eCampus MSN Certificate in Nursing Informatics
5. TBR Proposal: Clarity on licensure status in admission criteria, Licensure state clarification on admission criteria

6. TBR Proposal: Termination without phase-out of an existing program

**March 2017**

1. Proposal to establish a new Graduate Certificate in Film Production

2. Substantive Curriculum Modification Proposal for MS in Technology Concentration

3. Proposal to establish a new graduate certificate in Geographic Information Systems

4. Policy Revision: Admission requirements for MSN in Nursing

5. Policy Revision: Admission requirements for PhD in Nursing

**Section 4: Course Changes**

**October 2016**

1. Substantial Course Modification: ENGL-4407/5407 London Theatre, Study Abroad

**February 2017**

1. Course Modification Proposal: CUAI-5458: Residency I: Middle Grades Clinical I

2. Course Modification Proposal: CUAI-5438: Residency I: Secondary Field I

3. Course Modification Proposal: CUAI-5570: Residency II; Middles Grades


**March 2017**

1. Course Modification Proposal: MATH 5740, Fundamentals of Functional Analysis

**Section 5: Curriculum Changes**

**January 2017**

1. Termination of Paleontology concentration in M. S. Biology without phase-out
February 2017
1. Curriculum Change Proposal: Appalachian Studies for both the Appalachian Communities and Appalachian Culture and Heritage Concentrations
2. Curriculum Change Proposal: Accounting – MACC-ACCT
3. Curriculum Change Proposal: Teacher Education – TEML Middle Grades
5. Curriculum Change Proposal: RODP-MSN Online Family Nurse Practitioner Concentration
6. Curriculum Change Proposal: RODP-MSN Online

March 2017
1. Non-substantive curriculum change for Early Childhood Education and two associated courses

April 2017
1. Non-Substantive Curriculum Change – MS in Computer and Information Sciences, Information Technology concentration
2. Non-Substantive Curriculum Change – MS in Computer and Information Sciences, Applied Computer Science concentration

May 2017
1. Curriculum Change Proposals for the Department of Counseling and Human Services

Section 6: New Policies and Policies Changes

October 2016
1. Proposed revisions to the Graduate Council charge to clarify that the Council receives reports of graduate accreditation and graduate program reviews.

February 2017
1. Revised the Dual Degree Admission policy to allow students to seek admission simultaneously to a master’s and doctoral program
Section 7: Miscellaneous Actions

August 2016

2. Revision of admission categories proposal to change conditional admission to unconditional with provision due to updates in SEVP policies.

September 2016

1. Requirements and responsibilities guidelines for service on faculty and curriculum subcommittees proposed.

October 2016

1. David Moore and Brandon Weirick presented Power-Point on procedures and policies for GPSA and activities provided for GPSA members.

2. An Ad-Hoc Group was formed to make a proposal regarding advance degree study for full-time faculty members.

November 2016

1. Solicitation of policies needing review and/or updating.

2. Policies in graduate catalog in the numbered system of university policies discussed.

3. Formation of selection committee for the Graduate Fees Scholarship are Dr. Kirkby, Dr. Doucette, and Dr. Pointer.

4. 

January 2017

1. Dr. Grube shared that new curriculum processing system software entitled Curriculog And associate forms will be in place by August 1, 2017.

2. The Council discussed when to implement the new calendar for Graduate Council Curriculum Subcommittee review. Dr. Marks made motion to implement the new calendar (with proposals ready by first Monday of the month, curriculum committee review second Monday of the month and returned for editing, revised proposal resubmitted by third Monday of the month for full Council review the last Monday of the month) starting in August 2017. This will provide time to inform the campus community of the change.
3. Dr. Doucette presented a Power Point providing information on a new graduate student awards the library will be implementing for the 2017 fall semester.

4. Dr. McIntosh invited to present presentation on professional development and mentoring. Dr. Bartoszuk and Dr. Kirkby are included for the March 2 to 4 annual meeting of the Council of Southern Graduate Schools.

**February 2017**

1. Dr. McIntosh presented a Power Point overview of the EAB, Royall 2016 Graduate Survey regarding how students shop for graduate programs, how best to recruit young and older students, trends, etc.

**March 2017**

1. The Graduate Council selected Dr. Haddii Mumando for the Graduate Faculty Mentor Award

2. Dr. Marks reported that the Academic Council approved the revisions associated with the TN e-Campus MSN program, the addition of a concentration in Psychiatric Mental Health Nurse Practitioner, the termination of Nursing Informatics, and a new certificate in STEM K-12 Education. Additionally, the Academic Council endorsed the Comprehensive Review of the School of Graduate Studies with five recommendations from the report.

3. As stated in the agenda, Drs. Bartoszuk, Kirkby, and McIntosh will present a report regarding their attendance at the Council of Historically Black Graduate Schools (CHBGS) and Council of Southern Graduate School (CSGS) 2017 annual conferences.

4. Dr. Kirkby states the commercial application/CRM acquisition is on track and a draft RFP has been submitted to ITS (Information Technology System) for review/approval.

**April 2017**

1. Information Item: Graduate certificate in Community Leadership mode of deliver changed to fully online.

2. Academic Council minutes are now available on the Academic Affairs website

3. Report on CHBGS and CSGS conferences and status of Graduate Education.

4. Graduate Studies Awards ceremony was held April 19, 2017 and over 80 awards presented.
5. Report on NAGAP annual conference in April 2017 emphasized recruitment, grading, CRM Software international certification, criminal background checks, etc.

May 2017

1. Dr. McIntosh presented PowerPoint presentation at CSGS on professional development and mentoring.

ETSU rating:

Level: 4 years or above

Control: Public

Total Enrollment: 14,285 fall 2016-2017

Classification Category:

Undergraduate Instructional Program: Prof.+A&S/SGC: Professions plus arts & sciences, some graduate coexistence

Graduate Instructional Program: Doc/Prof: Doctoral, professional dominant

Enrollment Profile: HU: High undergraduate

Size and Setting: L4/N$: Large four-year, primarily nonresidential

Basic: DRU: Doctoral/Research Universities

This institution participated in the following elective classification:

Community Engagement Curricular Engagement and Outreach and Partnerships