

**Graduate Council – Minutes  
East Tennessee State University  
November 27, 2017, 1:15pm  
President’s Conference Room – Dossett Hall 206**

**Present:** Dr. Karin Bartoszuk, Dr. Julia Bernard, Dr. Patrick Bradshaw, Ms. Queen Brown, Dr. David Currie, Dr. William R. Duncan, Dr. Wendy Doucette, Dr. Jon Ellis, Dr. William F. Flora, Dr. Marsh Grube, Dr. Jean Hemphill, Dr. David L. Hurley, Dr. Jill Leroy-Frazier, Dr. Scott J. Kirkby, Dr. Cecilia A. McIntosh, Mr. Guillermo Mendoza, Dr. Lori Marks, Dr. Rob Pack, Dr. Martha M. Pointer, Dr. Kelly Price, Dr. Evelyn Roach, Dr. Mitch Robinson, Dr. Craig Wassinger, Mr. Brandon Weirick, Dr. Brittany Wilkins.

**Absent:** Ms. Maria D. Costa, Ms. LaDonna Hutchins, Ms. Connie Grindstaff

**Guests:** Dr. Caleb Bazylar, Dr. Michelle Freeman, Dr. Amy Greene, Dr. Judith Rice, Ms. Casey Spurlin, Dr. Florence Weierbach

**A. Approval of October 2017 minutes**

*Motion was made, second, and carried to approve the October 23, 2017 minutes with no corrections.*

**B. Curriculum Subcommittee – Drs. Ellis and Marks:**

Each of the proposals below was considered using the following characteristics as an element of the appropriateness of the proposal:

- Appropriate credit hour assignment
- Appropriate discipline-specific best practices
- Appropriate purpose and goals of the proposal
- Appropriate intellectual/learning outcomes
- Appropriate content and topics
- Appropriate major assignments
- Appropriate class level
- Appropriate course type
- Appropriate course delivery method
- Conflict with other courses or programs
- Articulation and transferability of credit to other institutions

(The proposals can be viewed through Curriculog, <http://www.etsu.edu/curriculum-process/>.)

Approved by the Curriculum Subcommittee:

- Doctor of Nursing Practice - Progression Policy Revision, Florence Weierbach

***Made the change from Program Policy Revision to Progression Policy Revision.  
Motion made, seconded and carried to approve.***

- Graduate Certificate (C4) - Terminate Academic Program or Concentration (Certificate in Entrepreneurial Leadership), Martha Pointer

***Motion made, seconded, and carried to approve.***

- M.S. in Sport Management – Non-substantive Curriculum or Minor Revision, Natalie Smith

***Motion made, seconded, and carried to approve.***

Pending Email Approval by the Curriculum Subcommittee:

- ACCT 5210 – Controllership and Financial Leadership, Michelle Freeman

***Tabled to December 11 meeting***

- ACCT 5450 – Advanced Tax Topics, Michelle Freeman

***Tabled until next meeting***

- Graduate Certificate in Psychiatric Mental Health Nurse Practitioner – Substantive Revision of a Degree or Concentration, Judith Rice

***Motion made, seconded, and carried to approve with change from Primary to Psychiatric.***

- NRSE 6035 – Advanced Quantitative Design and Data Analysis in Nursing Research, Kenneth Phillips

***Tabled until next meeting***

- NRSE 6101 – Measurement in Nursing Research, Judy McCook

***Tabled until next meeting***

- GRAD - NRSE 6122 – Scholarly Analysis and Synthesis of Research Literature, Jean Hemphill

***Motion made, seconded, and carried to approve.***

- PEXS-5120 Practicum in Strength and Conditioning – Dr. Bazyler

***Tabled until next meeting***

- Sport Science and Coach Education, MS (Strength and Conditioning Concentration – Dr. Bazyler

***Motion made, seconded, and carried to approve***

**C. Graduate Faculty Subcommittee report and recommendations – Dr. Wilkins.**

**Graduate Faculty Subcommittee Report  
November 2017**

<b>Appointment</b>		
<b><u>Applicant</u></b>	<b><u>Department</u></b>	<b><u>Recommendation</u></b>
Gerardo Arceo Gomez	Biological Sciences	Member
David Ryan	Psychology	Affiliate

<b>Reappointment</b>			
<b><u>Applicant</u></b>	<b><u>Department</u></b>	<b><u>Present Status</u></b>	<b><u>Recommendation</u></b>
Michael Allen	Philosophy & Humanities	Member	Member
Cheryl Cornett	Engineering Technology, Surveying, & Digital Media	Member	Member
Thomas Crofts	Literature & Language	Member	Senior
Julia Dodd	Psychology	Temporary	Member
Kenneth Hall	Literature & Language	Member	Member
Jennifer Hunt	Health Services Management & Policy	Affiliate	Affiliate
Theresa McGarry	Literature & Language	Member	Senior
Owen Murnane	Audiology & Speech Language Pathology	Senior	Senior
Arpita Nandi	Geosciences	Member	Senior
Charlotte Powers	Health Sciences	Member	Member
Kristal Riska	Audiology & Speech Language Pathology	Member	Affiliate
Joe Robertson	Biological Sciences	Member	Member
Arshak Sargsyan	Nursing Graduate Programs	Temporary	Member
Candice Nicole Short	Nursing Graduate Programs	Temporary	Member
Stacey Lynne Williams	Psychology	Member	Senior

Submitted: Wendy Doucette, Jill LeRoy-Frazier, Guillermo Mendoza, Brittany Wilkins

***The motion was made, seconded, and carried to accept the graduate faculty appointments and reappointments.***

**E. Old Business:**

- I. There was no old business to discuss.

**F. New Business:**

- I. Proposed policy on admission deferrals – Dr. Bartoszuk

***The council approved the admission deferral proposed policy, procedure, and form with changes. The policy will be referred to Academic Council for further review.***

- II. **Confirm Upcoming Meeting Dates:** Dr. Marks

**Graduate Council**, January 22, 2018, 1:15 PM, President's Conference Room  
**Graduate Curriculum Subcommittee:**

- January 8, 2018, 1:00 PM, President's Conference Room

***The above mentioned dates, times and places were confirmed.***

**Graduate Faculty Subcommittee**

- January 15, 2018 is a holiday, therefore, met on January 16, 2018 at 1:00 PM

***Dr. Wilkins will contact subcommittee members through email about an alternative date. The Faculty Subcommittee will decide on alternative meeting date, place, and time for January.***

- III. Possible email vote on curricular items in December – Drs. Ellis and Marks

***The Curriculum Subcommittee will decide on email vote regarding curricular items if necessary in December.***

**G. Other**

- I. Discussion item: GRAD 7850 Mentoring Student Research. Should this be opened up to advanced doctoral students (late stage, near graduation)

***The council discussed the pro and cons of opening up GRAD 7850 Mentoring Student Research to advanced doctoral students.***

## **H. ETSU Graduate Education Policy Review, Executive Session – Dr. Marks**

***Dr. Marks convened the executive members to discuss any graduate education policies.***

### **I. Adjournment**

***There was no further business to conduct, therefore, the council meeting was adjourned at 3:15 pm.***