Present: Dr. Sharon James McGee, Dr. Karin Bartoszuk, Dr. Scott Kirkby, Dr. Lori Marks, Dr. Jon Ellis, Dr. Bill Flora, Dr. Brian Johnston, Queen Brown, Connie Grindstaff, Dr. Patrick Bradshaw, Dr. Jill Leroy-Frazier, Dr. Wendy Doucette, Dr. Jean Hemphill, Dr. Mitchell Robinson, Health Shelton, Dr. Martha Pointer, Dr. Marsh Grube, Evelyn Roach, Casey Gardner, Dr. Craig Wassinger

Absent: Maria Costa, Dr. Claudia Kozinetz, Dr. Brittany Wilkins, Dr. David Hurley, LaDonna Hutchins, Dr. William R. Duncan, Dr. Julia Bernard

Guests: Dr. Kelly Price-Rhea, Dr. Cynthia Chambers, Dr. Rob Pack, Dr. Megan Quinn, Chelsie Dubay, Stephanie Tweed, Dr. Arsham Alamain, Rachel Kellogg

A. Approval of the Minutes: September 24, 2018

Motion was made, seconded, and carried to approve the September 24, 2018 minutes

B. Curriculum Subcommittee – Dr. Ellis

Each of the proposals below was considered using the following characteristics as an element of the appropriateness of the proposal:

- Appropriate credit hour assignment
- Appropriate discipline-specific best practices
- Appropriate purpose and goals of the proposal
- Appropriate intellectual/learning outcomes
- Appropriate content and topics
- Appropriate major assignments
- Appropriate class level
- Appropriate course type
- Appropriate course delivery method
- Conflict with other courses or programs
- Articulation and transferability of credit to other institutions

(The proposals can be viewed through Curriculog, http://www.etsu.edu/curriculum-process/.)
10. Substantive Revision of a Degree or Concentration - Doctor of Public Health, Substantive Revision of a Degree or Concentration, Rob Pack, [https://etsu.curriculog.com/proposal:2196/form](https://etsu.curriculog.com/proposal:2196/form)
42. HSMP - 5950 - Capstone in Health Administration, Propose New Course, Rob Pack, https://etsu.curriculog.com/proposal:2207/form

Curriculum Subcommittee Members Present: Patrick Bradshaw, Brian Johnston, Jon Ellis (chair), Jean Hemphill, Claudia Kozinetz, Lori Marks, Martha Pointer, Additional Graduate Council Representatives Present: Karin Bartoszuk, Casey Gardner, Marsh Grube, Evelyn Roach, Sharon McGee
Absent but Submitted Reviews: Craig Wassinger

Motion was made, seconded, and carried to approve the curriculum proposals.

C. Graduate Faculty Subcommittee report and recommendations – Dr. Wilkins

<table>
<thead>
<tr>
<th>Appointment</th>
<th>Department</th>
<th>Recommendation</th>
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<tbody>
<tr>
<td>Roger L Blackwell</td>
<td>Community and Behavioral Health</td>
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<td>Alyson J Chroust</td>
<td>Psychology</td>
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<td>Kelly P Dixon</td>
<td>Audiology &amp; and Speech-Language Pathology</td>
<td>Member</td>
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<td>Matthew Alan Holtmeier</td>
<td>Literature &amp; Language</td>
<td>Member</td>
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<td>Anna V Knutson</td>
<td>Literature &amp; Language</td>
<td>Member</td>
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<tr>
<td>Sharon James McGee</td>
<td>Literature &amp; Language</td>
<td>Member</td>
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<tr>
<td>Anthony Chase Mitchell</td>
<td>Department of Media &amp; Communication</td>
<td>Member</td>
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Reappointment

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<th>Applicant</th>
<th>Department</th>
<th>Present Status</th>
<th>Recommendation</th>
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<tr>
<td>Russell James Fankhouser</td>
<td>Audiology &amp; and Speech-Language Pathology</td>
<td>Affiliate</td>
<td>Affiliate</td>
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<tr>
<td>Trudy G Moss</td>
<td>Curriculum &amp; Instruction</td>
<td>Affiliate</td>
<td>Affiliate</td>
</tr>
</tbody>
</table>

Submitted: Julia Bernard, Wendy Doucette, William Flora, Jill LeRoy-Frazier, Mitch Robinson, Brittany Wilkins

Motion was made, seconded, and carried to approve the graduate faculty appointments and reappointments.

D. School of Graduate Studies Reports

I. Dr. McGee, Dean

We are looking at new course proposals over the next year. We are sending Jennifer Brothers to Washington, D.C. in November to attend a workshop dealing with international transcripts.

II. Dr. Kirkby, Associate Dean

i. CRM update

We will be doing in house testing and will be calling on coordinators to test their part. Will be looking for bugs as we begin testing. We will have training sessions for coordinators, and there will be a staggered roll out for each program.

We are also considering the purchase of additional licenses.

E. Proposal for Fourth Year of GA Support for dual degree students

This proposal was brought to the council at the September 2018 meeting by Dr. Phil Pfeiffer, who requested that we revise the Graduate Assistant policy to enable students to obtain more than two years of support for students who are seeking dual or parallel masters degrees. The Policy Purpose: The policy specifies the maximum
appointment and award lengths for Graduate Assistants (GA’s) and graduate Tuition Scholarships (TS’s) respectively. Dr. Kirkby drafted the wording for the revised policy, which Graduate Council members read and provided feedback. Several items were discussed, and it was decided that more research and revision are needed. Dr. Marks said this policy would be revisited at next council meeting.

F. New Business

No new business

G. ETSU Graduate Education Policy Review, Executive Session – Dr. Marks

H. Adjournment

There was no further business to discuss. Meeting adjourned at 1:55pm.