

EAST TENNESSEE STATE UNIVERSITY

SCHOOL OF GRADUATE STUDIES

Application For Transfer of Graduate Credits

Note: Official transcripts for credit must be on file with the School of Graduate Studies before transfer can be approved. Credit taken after admission to ETSU should be cleared with the student's advisory committee in advance of enrollment. Students may transfer a maximum of 9 semester hours with a grade of no less than a "B" in each course.

If the course is transferred in and is requested to be used in place of a required course,
please attach a memo providing a rationale for approval.

Student Name
(Please type or print): _____ E#: _____

Department _____ Degree _____

Field of Study: _____ Concentration: _____

Complete this section when requesting transfer of graduate credit **earned at ETSU** prior to admission to the graduate program.

Course ID Number	Course Title	Grade ("B" minimum)	Semester Completed	Semester Credit Hours

Complete this section when requesting transfer of graduate credit **earned at another regionally accredited college or university**.

College or University	Course ID Number	Course Title	Semester Completed	Semester Hours	Grade
Comparable ETSU					

College or University	Course ID Number	Course Title	Semester Completed	Semester Hours	Grade
Comparable ETSU					

College or University	Course ID Number	Course Title	Semester Completed	Semester Hours	Grade
Comparable ETSU					

Signatures

Student: _____ Date _____

Advisory Committee Chair or Graduate Coordinator: _____ Date _____

Dean, School of Graduate Studies: _____ Date _____