Join an Instant Meeting

1. Open the Zoom Desktop Client.

2. Click Join a Meeting.

3. Enter the Meeting ID number and your Display Name.
   - The Meeting ID is the 9- or 10-digit number associated with an instant or scheduled meeting.
   - The 9-digit number is used for instant, scheduled or recurring meeting. The 10-digit number is used for Personal Meeting IDs.

4. Enter etsu for the company domain.

5. You will be asked to choose one of the following audio conference options.
   a. Join With Computer Audio
      - You can choose and test your output (speakers/headphones) and input (microphones) hardware.
   b. Phone Call / Dial In
      - You will be presented with the phone number to call, the Meeting ID and your Participant ID.