

2022 East Tennessee State University EMPLOYEES CHARITABLE CAMPAIGN

PLEDGE FORM – Easy as 1, 2, 3...

1. Provide us with information about you, the donor
2. Select one or more recipient charities and your gift amount
3. Authorize your deduction

STEP #1 DONOR INFORMATION

Name _____

E Number: _____

(Used for payroll purposes only)

ETSU Email: _____

Department _____

Phone Number () _____ - _____

☐

Please acknowledge my gift.

☐

Retiring this year? Please check this box if you would like to receive further communications from your favorite charity, and be sure to provide your address and/or email, below.

Your favorite charity(ies) would like to thank you for your gift but cannot unless you provide your home address and/or email. If you choose not to complete this portion, your gift will be anonymous.

Street _____

City _____

State _____

Zip Code _____

Home Email Address _____

STEP #2 CHARITY AND GIFT DESIGNATION

Please designate organization(s) and payroll deduction amount(s) below to 1 or more charitable organizations.

(Jan-Dec 2023)

(Jan 2023)

Organization Name _____

6-digit code _____

\$ _____
Amount per pay period

\$ _____
OR One Time Gift

Organization Name _____

6-digit code _____

\$ _____
Amount per pay period

\$ _____
OR One Time Gift

Organization Name _____

6-digit code _____

\$ _____
Amount per pay period

\$ _____
OR One Time Gift

Total per pay period = _____ X _____ pay periods = \$ _____ Annual Gift

STEP #3 AUTHORIZE YOUR DEDUCTION

I authorize my payroll deduction as indicated on this pledge form (signature required below).

Authorized Signature _____ Date _____

Thank You!

Your gift is TAX DEDUCTIBLE. For tax purposes, nothing of substantial value was given in return for this contribution.