

IRBNews

Office for the Protection of Human Research Subjects

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For VA Only

The VA New Protocol Submission xForm (now version 10) has been updated to include Scope of Practice questions. You will no longer need to attach paper Scope of Practice documents.

With this improvement, several changes were made:

- a. Study staff is now entered into a table rather than on repeating pages. Please note that you must click "Add" at the end of every row to save the information. When you have entered all the study staff and clicked "Add" on your last row, click "Next" to proceed to the next page.
- b. The Scope of Practice information is also entered in a table format. Simply enter the person's name and check all the duties assigned to that person. There is an optional "Other" box if you need to list duties not included in the table. Remember to click "Add" at the end of each row.
- c. The PI will then make an attestation on the PI stage (by entering their password). Please note that it is the PI's responsibility to review the Scope with each person and inform each individual that he/she must agree to also abide by the parameters of the Scope of Practice and all applicable hospital policies and regulations.

In addition, a question was added in the attachment section for PIs to attach their completed Data Management and Access Plan. For your convenience, this question has a link to the template on the IRB website.

We hope these improvements will make submitting a new study a little easier!

If you have questions,
please contact Janine
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