

Request to Review Research Proposal Project Submission Instructions

Please submit, with the form Request to Review Research Project, all documents needed by the R&D Committee to completely review your proposal. Forms that are not complete, or are not accompanied by an Abstract will be returned. This could cause an unnecessary delay in the review of your proposal.

INSTRUCTIONS:

Item 1: The individual designated Principal Investigator must have a VA appointment and be stationed at this Medical Center.

Item 9: Do NOT enter a Co-Principal Investigator if the project is not funded. (Note: Co-Principal Investigators have equal access to allotted funds)

Item 11: Click here for Funding and Administrative Codes.

Item 13: Please check "Yes" only if the major focus of the research proposal is to study that particular entity.

Item 14: Enter only key words that are MeSH terms. The MeSH Browser is available on the VAMC home page at Pub Med or at <http://ncbi.nlm.nih.gov/entrez/meshbrowser.cgi>.

Item 15: If animal subjects (Item 12) is "Yes", enter every species used.

Item 16: Please include an Abstract of the proposed work (<500 words) organized under the following headings:

- Objectives
- Research Design
- Methodology
- Findings
- Clinical Relationships
- Impact/Significance

The Abstract should be submitted typed, single-spaced on a plain sheet of paper. Do NOT format, (underline, italicize, right justify) and do NOT use subscripts, superscripts, Greek letters, or symbols. Do NOT include any figures, tables, graphs, or references. (See guidelines attached). Also, please provide a copy of the abstract on disk in MSWord or text format. You may e-mail it as an attachment to the Research Office.

FUNDING SOURCE CODES

1. Department of Veterans Affairs (Use only Administrative Code 02).

[9002] = Research Advisory Group (Prog 821; CC 103)	[9023] = Agent Orange and Related Herbicides (Prog 823)
[9003] = Merit Review (Prog 821; CC 103)	[9024] = Health Services R&D (Prog 824)
[9006] = Special Research Initiatives (Prog 521; CC 106)	[9025] = Cooperative Studies (Prog 825)
[9008] = Career Development (Prog 821; CC 108)	[9092] = Musculoskeletal Research
[9009] = Other Designated Research (Prog 821; CC 109)	
[9022] = Rehabilitation R&D (Prog 822)	

2. National Institutes of Health and Alcohol Drug Abuse and Mental Health Administration (ADAMHA)

[9103] = National Cancer Institute	[9122] = National Center for Human Genome Research
[9105] = National Eye Institute	[9123] = National Center for Nursing Research
[9107] = National Heart, Lung, & Blood Institute	[9125] = National Institute on Aging
[9109] = National Institute of Allergy and Infectious Diseases	[9127] = National Institute on Alcohol Abuse and Alcoholism
[9111] = National Institute of Child Health & Human Development	[9129] = Natl Inst. on Arthritis, Musculoskeletal and Skin Diseases
[9113] = National Institute of Dental Research	[9131] = Natl Inst. on Deafness & Other Communication Disorders
[9115] = National Institute of Diabetes, Digestive & Kidney Disease	[9133] = National Institute on Drug Abuse
[9117] = National Institute of Environmental Health Sciences	[9135] = National Institute on Mental Health
[9119] = National Inst. of General Medical Sciences	[9137] = National Center for Research Resources
[9121] = National Institute of Neurological Disorders & Stroke	[9143] = NIH - Institute not known at present

3. Other United States Federal Government Agency

[9202] = Centers for Disease Control	[9213] = Environmental Protection Agency	[9225] = National Library of Medicine
[9203] = Dept. of Defense	[9215] = Food and Drug Admin	[9227] = National Science Foundation
[9205] = Dept. of Education	[9217] = Health Resources & Svcs Adm	[9229] = Rehabilitation Svcs Adm
[9207] = Dept. of Energy	[9219] = National Institute of Occupational Safety	[9235] = U.S. Public Health Service
[9209] = Dept. of Health & Human Svcs	[9221] = National Aeronautics & Space Adm	[9237] = Natl Inst of Disability Rehab Research
[9211] = Dept. of Labor	[9223] = Agency for Health Care Policy Research	[9229] = Other (Specify Name)

4. Other Government, Private Donor, or Academic Institution

[9301] = East Tennessee State University	[9305] = Local Government	[9309] = Foreign Government
[9303] = Private Donor	[9307] = State Government	[9360] = VA Medical Care-Supported Mgt Studies
	[9399] = Other (Specify Name)	

5. Private Proprietary Company

[9701] = A.H. Robins	[9725] = Du Pont	[9752] = Lorex	[9781] = Ross
[9703] = Abbott	[9731] = Eli Lilly	[9754] = Marion-Merrell Dow	[9782] = R.W. Johnson Pharm
[9705] = Adria	[9732] = Fujisawa	[9756] = McNeil	[9783] = Sandoz
[9707] = Alpha Therapeutic	[9733] = G.D. Searle	[9760] = Merck & Co.	[9784] = Schering
[9708] = American Cyanamid	[9734] = G.H. Besselaar	[9764] = Miles	[9785] = SmithKline Beecham
[9710] = Amgen	[9736] = Genetech	[9766] = Proctor & Gamble	[9787] = Sanofi-Winthrop
[9712] = Bertex	[9738] = Glaxo	[9768] = Organon	[9789] = Stuart
[9713] = Boehringer Ingelheim	[9740] = Hoechst-Roussel	[9770] = Ortho	[9791] = Syntex
[9715] = Boots	[9742] = Hoffman-Laroche	[9773] = Parke-Davis	[9792] = TAP Pharm
[9717] = Bristol-Meyers Squibb	[9744] = Hybritech	[9775] = Pfizer	[9793] = Upjohn
[9719] = Burroughs Wellcome	[9745] = Immunomedics	[9776] = Purdue Frederick	[9795] = Warner-Chilcott
[9720] = Centocor	[9746] = Janssen	[9777] = Roberts Pharm	[9797] = Wyeth-Ayerst
[9721] = Ciba-Geigy	[9748] = Knoll	[9778] = Roche	[9798] = Zeneca
[9723] = Cytogen	[9750] = Lederle	[9779] = Rhone-Poulenc Rorer	[9799] = Other (Specify Name)

6. Voluntary Agency/Foundation (For Local Chapters of National Organizations, use Agency/Foundation code, not 9899.)

[9803] = Alzheimer's Dis & Rel Dis Assoc	[9823] = Arthritis Foundation	[9863] = National Dairy Council
[9805] = American Cancer Society	[9827] = Council for Tobacco Research	[9867] = Natl Foundation Ileitis & Colitis
[9809] = American Diabetes Association	[9831] = Cystic Fibrosis Foundation	[9871] = National Kidney Foundation
[9811] = American Fed for Aging Research	[9833] = Deafness Research Fndn	[9875] = Natl Multiple Sclerosis Society
[9812] = American Fndn for AIDS Research	[9837] = Dermatology Foundation	[9879] = Paralyzed Veterans of America
[9813] = American Heart Association	[9839] = Disabled American Veterans	[9883] = Robert Wood Johnson Fndn
[9815] = American Kidney Foundation	[9843] = Epilepsy Foundation	[9885] = Scleroderma Foundation
[9817] = American Legion	[9847] = Juvenile Diabetes Foundation	[9887] = Smokeless Tobacco Research Council
[9819] = American Lung Association	[9851] = Lupus Foundation	[9891] = Spinal Cord Society
[9821] = American Narcolepsy Assoc	[9855] = March of Dimes	[9895] = VA Private Research Corp
[9822] = American Parkinson's Disease Assoc	[9859] = Muscular Dystrophy Assoc	[9899] = Other (Specify Name)

7. None (enter 0000) (Use only Administrative Code 01).

ADMINISTRATIVE CODES

[01] = No funding (Valid only for Funding Code 0000)	[05] = VA – General Post Funds
[02] = VA funds (Valid only for Funding Codes beginning with 90)	[06] = VA – Private Research Corporation
[03] = VA – Reimbursed from another Federal Agency*	[07] = Affiliated University
[04] = VA – Direct grant	[08] = Other Agency
	[09] = Med Care-Supported Studies*

*Administrative Code 03 is valid only for Funding Codes beginning with 91 and 92.

*Administrative Code 09 is valid only for Funding Code 9360.