

ScreenCast-O-Matic

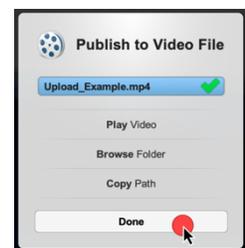
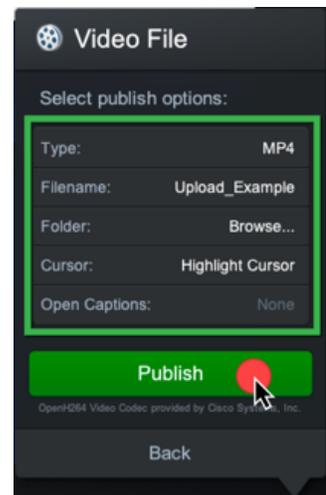
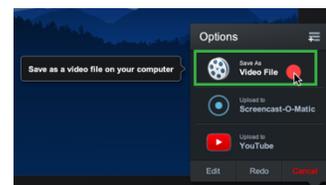
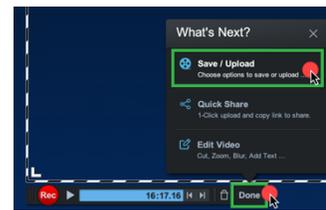
Save As MP4 and Upload to YouTube

ScreenCast-O-Matic videos can be uploaded to YouTube in a variety of ways. This document will address the workflow specific to the Save As Video File option.

Save as Video File (MP4):

This option will allow you to save a copy of your video to your hard drive that you can archive, upload to YouTube, and/or share with others via a hard drive or the cloud.

1. After stopping your recording, select **Done**.
2. Select **Save/Upload**.
3. Choose **Save As Video File**.
4. Select your video file options.
 - a. **Type** – Select **MP4** as the file type.
 - b. **Filename** - Enter a filename for your video.
 - c. **Folder** - Choose the folder into which you wish to save your video.
 - d. **Cursor** – Select if you would like your cursor to display normally, be highlighted, or be hidden.
5. Click **Publish** to save the MP4 video file to your computer.
6. Click **Done**. Your MP4 file will be located in the folder you selected.

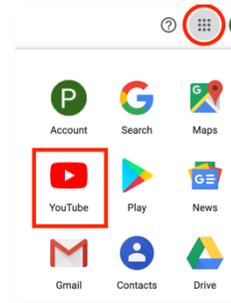


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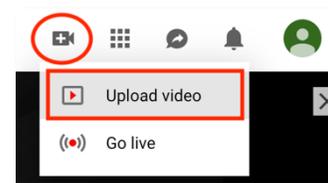
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Upload MP4 File to YouTube:

7. Log in at <https://www.youtube.com> using your Google credentials. If you are already logged into Gmail you can select the 3x3 matrix menu button at the top right of the browser and select YouTube from the list of additional Google apps.

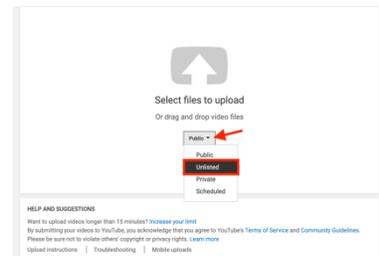


8. Select the Upload Video icon located at the top of the YouTube screen. The icon looks like a small camera with a plus sign.



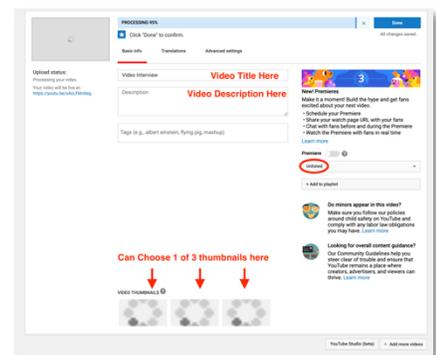
9. Choose the view permission option for your video from the dropdown menu.

- A **Public** file can be searched for and watched by anyone.
- An **Unlisted** file is not searchable, but can be accessed by anyone with the direct link.
- A **Private** video can only be viewed by the owner.



Drag the video file into the box labeled "Select files to upload". Or click the icon in the box to browse for the video file on your hard drive.

10. Title your video, add a description, and choose the thumbnail picture from the 3 provided options. You can also add your video to a playlist you have created.



11. Click **Done**.