

Banner Job Installation Security Form

Information Technology Services

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Section 1. Requestor Information

Please print or type.

Requestor's Name:

[last]

[first]

[middle]

Phone:

Email:

Section 2. Job Information

Programming Request Number:

Job Name:

Job Description:

Section 3. Security Information

Banner Module:

Place this Job in the Following Security Classes:

Security Class Name	Role (Maintain or Query)

Section 4. Memorandum of understanding. All lines must be completed.

- I understand that direct access to run the job will be given in the test instance in which I am working.
- I understand that the requested security class updates above will be applied in PROD after the job has been installed in the PROD database.
- I understand that any changes to the Banner job will result in the need to reinstall in PROD and that Banner class security (if previously installed) will not be affected.
- I understand that any changes to the Banner class security listed above will result in the need for another formal request from the Banner Module Security Custodian.

Section 5. Required signatures.

Job Requestor

Date

Banner Module Security Custodian

Date

Information Systems Analyst

Date

Director of Information Systems

Date

Attach this form to the Administrative Program Request Form for Jobs to be Installed in the Banner PROD Database.