



## Information Technology Council Minutes

President's Conference Room  
October 2, 2018, 8:30 a.m.

### I. Call to order/Approval of Prior Meeting's Minutes

- a. Dr. Karen King called the meeting of the Information Technology Council to order at 8:30 am in the President's Conference Room, East Tennessee State University.
- b. Members present: Dr. Karen King, Anthony Johnson, Dr. William (Bill) Hemphill, Dr. David Currie, Andrea Di Fabio, Michaele Laws, Dr. Tony Pittarese, Margaret Pate, Dr. Debbie Dotson, Tisha Harrison, Tami Baker, Dr. David Linville, Myra Jones. Members absent with permission: Dr. Sam Mayhew, Tisha Harrison.
- c. Karen King called for a motion to accept and approve the September meeting minutes as posted. Dr. Debbie Dotson moved for approval, with a second by Dr. Tony Pittarese.

### II. Action Items

- a. Two-Factor Authentication for employees – Andrea DiFabio
  - i. Starting the implementation of 2FA for employees. The plan will be to do it by building, going floor by floor, and department by department. Andrea is working with Steve Webb and Ray Webb to come up with user-friendly 2FA instructions, and work out the time(s) to get people together in order to have one-on-one trainings with each of the people affected.
  - ii. This item and communication plan comes to ITC as a recommendation of the Technical Subcommittee. ITC discussed the measure, and further discussion of the communication plan occurred. The committee received a motion for approval from Dr. Bill Hemphill, with a second from Dr. David Linville. The motion passed with all present, voting members in favor.
- b. Mobile Device PIN/Password extended to all students – Andrea DiFabio
  - i. Being pushed out to all students that access ETSU email via the Outlook app on their mobile device(s). Apple and Android both offer solutions/back up options in case a student forgets/loses their PIN
  - ii. This item comes to ITC as a recommendation of the Technical Subcommittee. ITC discussed the measure, and Andrea provided details on the number of students this would affect. The committee received a motion for approval from Dr. Tony Pittarese, with a second from Dr. Debbie Dotson. The motion passed with an approval of 5, opposition of 2, and abstention of 1.

### III. Discussion/Information Items – Karen King

- a. National Cyber Security Awareness Month – Andrea Di Fabio
  - i. October is Cyber Security awareness month, and ITS has put together some information and speakers for each of the weeks' different themes:
    1. Oct. 1-5; Make Your Home a Haven for Online Safety presented by Andrea Di Fabio
    2. Oct. 8-12; Millions of Rewarding Jobs in Cyber Security presented by Dr. Tony Pittarese



3. Oct. 15-19; Everyone's Job to Ensure Safety at Work presented by Andrea Di Fabio
  4. Oct. 22-26; Safeguarding the National Infrastructure presented by senior leadership guest of the FBI
  - ii. The campus will be putting on a big campaign using things like #CyberAware, [www.etsu.edu/cyberaware](http://www.etsu.edu/cyberaware), and promoting [www.staysafeonline.org](http://www.staysafeonline.org)
- b. Cyber Security Team – Andrea DiFabio
- i. A team of students who will have the opportunity for hands-on learning while at the same time assisting ITS with cumbersome, tedious tasks.
  - ii. Students will be working to learn, promote, and identify using resources like Network Access Control Lists and Cisco Umbrella Cloud Security Platform
- c. Acceptable Use and Privacy Policy – Karen King
- i. New policy developed in conjunction with the university's purchase of new firewalls and cloud security platform.
  - ii. Currently under revision between Andrea and Lindsay Daniel.
  - iii. Committee asked that it be brought forward for approval at next month's meeting.

#### IV. Subcommittee Reports

- a. Web Steering Subcommittee – Michael Laws
- i. Have received very few comments regarding the change in website design/layout
- b. Research Computing Subcommittee – David Currie
- i. Crowdfunding had a soft-release and communication has been sent to University Relations for mass release to the community
  - ii. Asks for significant chunk of time at the next ITC meeting to discuss Advanced Computing and Amazon Web Services
- c. Technical Subcommittee – Andrea Di Fabio
- i. No Report
- d. Academic Subcommittee – Myra Jones
- i. No Report
  - ii. TAF –
    1. Printers are in all of the dorms, and four EFI devices have been leased to pair with printers in BucRidge, Governors, the Library, and the Parking Garage
      - a. EFI devices will enable students to print remotely, and even from their phones.
      - b. In the first four weeks, Governors alone saw 1,900 print jobs. More statistics to come as time passes.

#### V. CIO Announcements

- a. CRM
- i. CRM initiative is being led by Andrea, and currently has a go-live date of Nov. 15.
  - ii. Data integration and Undergraduate and Graduate Admissions are currently testing



- b. EAB
  - i. Online initiative to market online programs to adult and non-traditional students
  - ii. October 26<sup>th</sup> is the current go-live date.
- c. MEAC
  - i. Currently discussing with MEAC about moving back to the ETSU network and under ETSU maintenance.
  - ii. Moved away from ETSU around 2008
- d. Millennium Center
  - i. Became property of ETSU on October 1<sup>st</sup>.
  - ii. Currently, everyone is working to maintain the status quo until
- e. Banner 9 Update
  - i. Banner 8 support ends in December, but will be running both versions in parallel until mid-January
- f. Eduroam
  - i. Working on a contract to allow visiting faculty/staff/students to login into the ETSU network if their home institution participates in Eduroam and vice versa.

VI. **Old Business – None**

VII. **Adjournment**

- a. Karen King adjourned the meeting at 10:00 am