Resource Guide

East Tennessee State University
College of Nursing
Student Success Resources and Supports
Support Services Table of Contents

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Academic Resources

Academic Advising for College of Nursing
College of Nursing (CoN) offers personal academic advising to undergraduate students’ interest in or in Nursing. Students are assigned a staff Academic Advisor. There are currently 4 full-time academic advisors. Advisors are assigned by degree program, ensuring that they have developed in depth knowledge of the program, course options, licensure requirements, and specific resources available to students within their program[s]. Advisors help students develop plans towards graduation, as well as continuously check in and ensure students are registered for the classes needed for their degree program. Students will remain with their Academic Advisor from the beginning of their time in the College of Nursing up until graduation.

Center for Academic Achievement (CFAA)
The Center for Academic Achievement (CFAA) is home to Learning Services (Tutoring and Supplemental Instruction) and Testing Services. The mission of the CFAA is to present students with opportunities to learn and demonstrate their learning in a secure and supportive environment that encourages creative thinking, collaborative learning, and self-direction.

The CFAA's Learning Services offers free tutoring on an appointment and/or walk-in basis in person and online to all ETSU students and is open most evenings and weekends for students taking their general education classes. Students taking Nursing classes can sign up for online nursing tutoring. Tutoring staff is made up of undergraduate and graduate student assistants, professional tutors, as well as faculty volunteers. In addition to scheduling an appointment with a CFAA tutor, students can work on homework in the Center and attend Supplemental Instruction (SI) sessions for certain subjects. The CFAA is the place for students to go for help with:

- Writing and speaking
- Mathematics
- Natural sciences
- General education courses
- Nursing classes

The CFAA also offers Testing Services, proctoring online exams for ETSU courses and some national tests. Instructors can create tests in D2L and then arrange with the Testing staff for these tests to be administered to their students in the Center over the course of a day or days. The Senior Exit Exam (CCTST) and other assessments are also proctored in Testing Services.

Charles C. Sherrod Library
The Sherrod Library offers students access to databases, eResources, book rentals, study spaces for group and individual study, subject and course guides, and shared lab desktop computers. The library also offers a range of trainings in their Library 101 series, including:

- Library 101: How to Navigate the Sherrod Library
- Library 101: How to Choose a Research Topic
- Library 101: How to Search the Databases
- Library 101: How to Deal with Data
- Library 101: How to Prepare an Academic Poster
Library 101: How to Navigate Citation Styles and Citation Management

The library also offers ETSU students Research Help appointments and video tutorials, as well as engaging scholastic programs, such as the Sherrod Library Book Club.

Office of the Registrar
The Office of the Registrar is divided into three departments that serves students through Records, Graduation, and Registration. There is also a Registration Helpline available to students in need of assistance while registering for academic courses.

The Records department oversees late drops, withdrawals, transcripts, enrollment verifications, and name and address changes. The Graduation departments oversees graduation holds, graduation status, and changes to graduation terms. The Registration department oversees late adds, academic room scheduling, undergraduate repeats, and undergraduate course overloads.

Office of Student Services in the College of Nursing
The Office of Student services oversees all recruitment and retention efforts within the College, including:

- Academic Advising
- Non-registered student
- Probation/suspension
- College Scholarships [https://www.etsu.edu/nursing/scholarships.php](https://www.etsu.edu/nursing/scholarships.php)
- Referral to campus services, such as health services, residence life, campus organizations, tutoring services, career counseling, student skills advisement, the counseling center, and other resources included on this document.

University Advisement Center
The University Advisement Center (UAC) provides high quality academic, career, and personal counseling to those students who have not declared a specific major and to those who require Learning Support (LS). The center provides a holistic outlook, focusing on all aspects of student life that make it possible to assist students in the accomplishment of academic success, enhancement of personal development goals, and developing effective stress management skills related to academic life.

Basic Needs Resources

Bucky’s Food Pantry
Available services and resources for ETSU students start at the most basic level, understanding that basic needs must be met first for students to be successful, both academically and holistically. ETSU offers Bucky’s Food Pantry, where students who are food insecure can go to pick up free food boxes. This food comes from university and community donations. Students in need must simply fill out a food request.

Buccaneer Student Crisis Fund
In response to COVID-19, ETSU is extending small grants funded through the Buccaneer Student Crisis Fund to help students facing hardships, such as job loss or furlough with paying rent and utilities, affording food and clothing, purchasing books or technology, and affording unexpected expenses such as car repair. The average award is $600. Students can apply for the Buccaneer Student Crisis Fund themselves or an ETSU staff member, faculty member, administrator, or peer can apply for them anonymously.

**Career Closet**
Bucky’s Career Closet allows ETSU students in need of professional interview clothing to come to the closet and get one complete, interview-ready outfit. ETSU takes great pride in preparing students not only academically, but holistically. Bucky’s Career Closet represents an additional step to ensure that all students have an opportunity to translate their preparation to success in the workplace.

**CARES Act**
Federal CARES Act Emergency Grants are available to ETSU students who meet federal eligibility guidelines and have expenses related to food, housing, technology, childcare, course materials, and/or healthcare that they are struggling with.

**Dean of Students Office**
The Dean of Students Office has a limited number of hotspots and laptops available for loan to ETSU students with established need. Students must simply fill out an application to apply for one.

**Division of Student Life and Enrollment**
Students who are struggling with homelessness or are finding it challenging to make ends meet to afford rent and utilities, can reach out to ETSU’s Division of Student Life and Enrollment, who have developed a list of Washington County Resources, including child care resources, housing resources, counseling services, child issues resources, domestic and child abuse resources, health services, disability services, drug and alcohol abuse resources, clothing resources, utilities services, community food services, transportation services, employment services, legal services, and hotlines. This office will work to connect students with these community resources and ensure campus resources are available to them too.

**Little Buccaneers**
Little Buccaneers Early Childhood Laboratory Program is open to children of students enrolled at ETSU. Little Bucs is a 3-Star rated child care facility which serves children ages 3 months to 5 years. The attendance requirement for children is to be enrolled at least 2 days per week for at least 5 hours each day. This requirement provides the most consistent care possible in order to facilitate relationships with children and families.

Little Buccaneers are committed to creating and maintaining a place for children that acknowledges, reflects and communicates our values. Little Buccaneers has a set of fundamental values that are based on an image of the child as curious, competent and capable of co-constructing knowledge. This co-construction of knowledge is supported by an environment that is abundant with a host of resources and is supported by time.
Behavioral Resources

Student Conduct
Student Conduct strives to address issues related to student behavior in an appropriate manner. They work to keep students informed with a clear understanding of the campus judicial system and student rights so that the process is as smooth, seamless, and as timely as possible. Student Conduct’s aim is to ensure that outcomes are fair, consistent, and always student-centered in a process which is educational rather than punitive. It is their hope that students feel supported before, during, and after each step of the process.

The student conduct and university judicial system is designed to provide a just and equitable process of educational discipline. It is comprised of administrative hearings, student courts, and a student-faculty judicial committee. These bodies deal with violations of ETSU's disciplinary policy, also commonly referred to as the Student Code of Conduct. All students are governed by these rules of conduct and the ETSU Honor Code and Pledge which states: “I pledge to act with honesty, integrity, and civility in all matters.”

Belongingness Resources

New Student Orientation
New Student Orientation is required for all new students, and is designed to help ease new students in their transition to the University. New Student & Family Programs is dedicated to helping students from the day they are admitted and throughout their time at ETSU.

Office of New Student and Family Programs
The Office of New Student & Family Programs assists new students and their families in successfully transitioning to the ETSU community. The programs provide a welcoming atmosphere, connect students and families to resources, promote academic success, acquaint students with institutional traditions and values, and foster a sense of Buccaneer pride.

The Office of New Student & Family Programs recognizes that parents and families play an integral role in the successful transition of students to ETSU. The Buccaneer Family Association (BFA) is a way for families to be informed and involved as partners in the education of their child at ETSU. BFA connects families to the departments and people that play an active role in the lives of their children. The office believes the more informed families are about ETSU, the better resource they can be for their student. Membership in BFA provides parents and families with the resources, information, and opportunities to support their students learning, empower their students to take personal responsibility for social and academic choices, and understand their students experience at ETSU.

Office of Student Activities and Organizations (SAO)
The Office of Student Activities and Organizations exists to promote student engagement opportunities that assist in the development and success of student leaders and their organizations. Activities include multicultural groups and programs, fraternity and sorority life, leadership and civic engagement, academic clubs, and special interest groups.
The mission of Student Activities and Organizations (SAO) is to promote the goals of the University by:

- Enhancing communication between student organizations and university staff.
- Improving collaboration and synergy between organizations and administrators in order to form partnerships and offer high-quality and well-attended programs.
- Fostering respect for the diversity of people and ideas at ETSU through program and organization offerings.
- Increasing awareness of the range of student organizations, activities and available resources for all students.
- Strengthening the communication, leadership, and organization skills among members of student organizations.
- Enhancing the visibility of student groups, their needs and their programs.
- Assisting new and continuing students to become involved in campus life and find the needed resources and information.
- Supporting student organizations (Academic, Greek, Honor, Religious, Residence, Service, Special Interest, University Sponsored etc.).
- Providing leadership education for students and student organizations.
- Assisting students in programming to meet the needs of a diverse student population.
- Providing information about ETSU campus and activities.

**Traditional Preview**

Traditional Preview is open to all ETSU students under the age of 23 and is designed to make new students feel at home and at ease before classes begin. Students will get to know each other while having fun together. The goal is that students will make friends, meet fellow classmates, learn the campus, and have a great deal of fun along the way before classes begin.

**Transfer/Adult/International Preview**

Transfer/Adult/International Preview is a one day program designed to help students meet fellow Adult, Transfer, & International students and feel at ease before classes begin. Students will make new friends, engage in the community, learn about important university information, attend the required New Student Convocation, and get connected.

**Career Resources**

University Career Services

University Career Services is dedicated to ETSU student success now and as graduation draws near. From finding a major or internship to applying for a job, Career Services are with ETSU students every step of the way. Career Services offers services and information on:

- Career Advisement
- Focus 2 Assessment & Evaluation: This helps ETSU students find a major that fits their interests and needs, explore job options related to that major, and more. Students can take the assessment and then make an appointment to chat with a trained staff member.
- Personality Assessment
- Resume Building & Review
- Cover Letter Building & Review
- Career Development
Graduate Essay Reviews
Interview Skills & Practice
Networking
Job Search
Handshake: This helps students who are looking for a part time or summer jobs. The brand new online job board connects ETSU students with employers close by and around the world, enabling them to look into internships and explore what jobs are out there.

Commuter Student Resources

Parking Services Office
Campus Parking Regulations shares that students, Faculty, Staff and Visitors are all required to have a valid ETSU Parking Decal, temporary parking pass or a visitors pass. This helps to ensure the safety of the ETSU campus, students, and community at large. ETSU students can obtain a valid decal, parking locations, and times by visiting the Parking Services Office website.

Additionally, carpool information and the application for ETSU students can be found by visiting the Parking Services Office or website.

BucShot
ETSU offers a free shuttle service in and around the college campus. Operated through Johnson City Transit, BucShot shuttles are provided for all ETSU students, faculty, and staff. Just show your ETSU ID! Detailed information regarding BucShot schedules, routes, and more can be found on the Johnson City Transit BucShot website.

Public Safety
If students get to their vehicle and find that their battery is dead, Public Safety has a battery pack to jump start their battery, ensuring they are safely able to commute.

Weather Policy
The policy on closing East Tennessee State University due to inclement weather states that ETSU and its branch campuses will normally remain open during bad weather. Under extreme conditions, the President of ETSU may choose to close or suspend selected activities of the University or branch campuses. The decision to close the University or to cancel some or all classes will be made and announced as soon as possible to accommodate ETSU students who must commute.

Information regarding campus closures due to inclement weather will be posted immediately on the ETSU Alert webpage, as the first step in communicating the campus status to students, faculty, staff, and community. The ETSU Alert System is accessible from the ETSU Homepage.

Students can also register their cell phone to receive text messages via GoldAlert. This serves to complement the campus warning sirens, web page alerts and campus-wide e-mail notices.
Statements of closing will also be broadcast over several area radio and television stations. Commuting Students can also check with local and state transportation authorities regarding weather and road conditions in their areas.

**Disability Resources**

**Disability Services**
Disability Services offers a variety of accommodations and assistance to qualifying students who register with their office. Their mission is to provide services and promote an accessible environment which allows people with disabilities an equal opportunity for participation in educational pursuits and other campus activities. Disability Services helps to:

- Assist students in negotiating disability-related barriers to their pursuit of education.
- Strive to improve access to university programs, activities, and facilities for students with disabilities.
- Promote increased awareness of disability issues on campus.
- Aid in developing student self-awareness, self-determination, and self-advocacy.

Disability Services provides interpreters upon request, special meal plans, and temporary disability parking. Students may also request allowance of an emotional support animal on campus from their office.

**MentorMe!**
The MentorMe! Program is designed to aid students in their transition and success in higher education. Students currently enrolled as an undergraduate or graduate student at East Tennessee State University, and are registered with Disability Services are eligible to participate in the MentorMe! program.

The MentorMe! Program currently serves students diagnosed with Autism Spectrum Disorder (ASD), learning disabilities (i.e., ADHD), mental health disabilities, traumatic brain injuries, etc. Our mentors are currently enrolled, full-time graduate students with backgrounds in Audiology, Exercise Science, Counseling, and more! Mentors provide weekly, 30- or 60-minute sessions that focus on: academic development, professional development, personal development, and social engagement. MentorMe! Sessions focus on:

- Academic Development
- Professional Development
- Personal Development
- Social Engagement

**Outside the Box**
Outside the Box (OTB) is a fun, social gathering for ETSU university students diagnosed with a neurodevelopmental disability (i.e., Autism Spectrum Disability). Outside the Box was created with one collective goal: bringing neurodivergent peers together and creating a fun, social atmosphere. Outside the Box is focused on creating a fun and engaging atmosphere to allow neurodivergent peers to connect with others. Activities have included, but are not limited to, poetry slams, a variety of games, and off-campus outings.
Sensory Room
Disability Services has implemented the Sensory Room, which is designed to provide a calm space for neurodivergent students who may sometimes feel overstimulated and/or need a moment to step back and self regulate. The Sensory Room is located next to the Disability Services Suite, in Room 345 in the D.P. Culp Center. The Sensory Room is furnished with comfortable seating, soft lighting and a variety of sensory integrating items such as fidget toys and weighted blankets. This room is also utilized as the weekly gathering location for Outside the Box.

TRIO Program
The Federal TRIO Programs (TRIO) are Federal outreach and student services programs designed to identify and provide services for students from disadvantaged backgrounds. TRIO includes eight programs targeted to serve and assist low-income individuals, first-generation college students, and individuals with disabilities to progress through the academic pipeline from middle school to postbaccalaureate programs. The Student Support Services program helps students to stay in college until they ultimately earn their baccalaureate degree. Participants receive free tutoring, career and personal counseling, academic advising, mentoring, and college survival skills. Students in the Student Support Services program are more than twice as likely to remain in college as those students from similar backgrounds who do not participate in the program.

Diversity, Equity, Inclusion Resources

Access ETSU
Access ETSU is a two-year inclusive postsecondary education program at East Tennessee State University that provides young adults with intellectual disabilities a college experience similar to their same age peers. Access ETSU students participate in all typical campus academic and student life activities. They also engage in high quality and fully inclusive work-based learning experiences aligned with their career interests, strengths, and needs.

B.E.S.T. Bucs Empowering Scholars for Tomorrow
ETSU's Bucs Empowering Scholars for Tomorrow is committed to facilitating a smooth transition to university life and beyond. Focusing on interpersonal empowerment of incoming first-year and returning underrepresented students, the program leads students to pursue their academic, professional, social, and personal goals. Mentors in the program provide student support and guidance to increase the students' success and engagement with the community.

The BEST Mentoring Program is one component of the Multicultural Center. Student access and success involves a community of mentors who engage in various activities with new students ranging from individual guidance and social gatherings to study groups. The BEST Mentoring Program aims to:

- Help underrepresented students to settle and make friends to develop a sense of belonging.
- Provide a supportive and affirming community to underrepresented students who may have concerns about starting university life.
- Sustain and strengthen a vital student success program for underrepresented students.
- Proactively engage underrepresented students with their educational journey and career
• Foster a strong sense of community and purpose for academic, personal and professional growth and excellence.
• Provide students specific keys for college success to boost their aspiration.
• Model intentional and purpose-driven mentorship where students are at ease to ask questions regardless how big or small they may seem.
• Equip Peer Mentors to demonstrate a genuine commitment to personal, academic, and global growth and well-being of one-self, their peers, and the community.
• Assist students to connect with the various academic, personal and professional supports that are available to them.
• Provide a space where students develop confidence in communicating with faculty on academic and personal level.

BUCS Academy
The BUCS Academy Program is designed to give entering first-time freshman students a solid foundation before they start their Freshman Year. Students will jump start their college career starting with the 3-week Summer Program. Students will earn a three-credit hours before their first year of college, participate in QUEST/Preview program the week before fall classes begin, and continue in the Program through the academic year.

During the BUCS Academy Program, student will enroll in the ETSU 1020 course, receiving coaching on reading skills, study strategies, time management and related subjects within the context of the course. Participants will also have an opportunity to get acclimated to their new surroundings, build studentship skills, explore careers, build connections within the community by engaging in a service-learning project, and connect with fellow students, faculty, and students. Students will also have individual advising sessions and will attend a Summer Orientation during the program.

Students will then return for the QUEST/Preview Program starting August 20th until August 24th. QUEST for Success is a college transition program that is designed to help underrepresented students become acclimated to campus life while building a network of friends, faculty, and staff to assist them through their college journey. Preview is designed to make you feel at home and at ease before classes begin. You and your classmates will get to know each other while having fun together. You will make friends, meet many of your fellow classmates, learn the campus and have a great deal of fun along the way.

The Plus program portion of the program is a natural extension of the Summer Program and will start the first day of Fall classes and will continue until their Senior Year. The students will take one of their Fall required classes as a cohort and will participate in bi-weekly programming that will reinforce and extend their studentship skills, career exploration, and additional topics that were explored in their Summer Program. Students will also participate in the following:

• Cohort Student Learning Experience
• Recommended Weekly tutoring sessions provided by ETSU's Trio Student Support Services or the Center for Academic Achievement
• Monthly coaching sessions
• On-and-Off Campus enrichment community services and experiences
• CSCI 1100 and ETSU 1020 or PREH 1350
• Bi-Weekly Meetings with Bridge Plus Staff
• Tutoring sessions twice a week
• Community Service once a month (September, October and November)
Dr. Patricia Robertson Pride Center
The Pride Center provides programming, campus resources, and educational training for ETSU students, faculty, staff, and community members. Situated in Academic Affairs and working closely with the Multicultural Center, the Pride Centers supports the university’s mission and dedication to social justice efforts through programming, trainings, community outreach, and advocacy on ETSU's main campus and across the region. Attention to gender and sexual minority related inequities also requires addressing all aspects of inequality, including heterosexism, cissexism, racism, misogyny, xenophobia, ableism, and more.

The Pride Center offers resources and FAQ for gender and sexual minorities or anyone wishing to expand their knowledge and understanding in this topic area. The ‘+’ serves to include all other gender and sexually diverse identities. The purpose of these resources and FAQ are to provide access to campus, regional, and national resources as well as to serve as an educational access point for allies.

The Pride Center also offers campus resources such as gender neutral facilities, a list of allied organizations, and specific counseling services. SAGA, the Sexuality and Gender Alliance club on campus is also affiliated with the Pride Center.

The Pride Center offers specific transgender resources, such as free counseling services for students of ETSU that are members of the Trans community. There is a Trans Support Group that meets throughout the year. People who are questioning/trans/gender fluid/ non-binary/ etc. and are interested in being a part of the Trans Support Group can call or email the Counseling Center. Other resources include referrals to resources on what it means to be transgender, debunking myths of transgender health and wellbeing, and coming out in the workplace as transgender.

Mary V. Jordan Multicultural Center
ETSU’s Mary V. Jourdan Multicultural Center is a place on campus where students can discuss, appreciate, and celebrate their identities, similarities, and differences. The mission of the center is to promote the University’s commitment of diversity, and to broaden multicultural awareness and sensitivity, and encourages cross-cultural collaborative relationships through recruitment, retention, engagement and success. The center allows students to build community and celebrates multicultural excellence through events, such as the Multicultural/Lavender Graduation Celebration. Students also learn to actively promote, lead, and facilitate conversations centering around diversity, championing important topics, and providing a supportive atmosphere for students of color to thrive on campus.

The Multicultural Center sponsors six diverse student organizations that bring a sense of belonging and community for our students:
• Black Affairs Association
• Chinese Student and Scholars Association
• Gospel Choir
• International Choir
• International Student Association
• Shades of Africa
The Multicultural Center also provides Student Access and Success Programs to all ETSU students. The Multicultural Center's Student Access and Success Programs provide assistance to underrepresented students and help meet important goals while at ETSU. The goal is to help students with a smooth transition from High School to College, keep them enrolled, assist with any problems that might arise, and help them to graduate in a timely manner. The Multicultural Center collaborates with other academic departments and university offices to coordinate a number of campus wide programs to improve the overall academic and social experiences of underrepresented students that will in turn support them in their academic growth and personal development. The Multicultural Center serve as a point-of-contact to answer questions from students and parents, and they connect students to the person or office who can best assist them in their situation.

The Multicultural Center promotes success of the overall educational experience by helping students get connected to ETSU faculty and staff with whom they build positive and lasting relationships. The Multicultural Center is devoted to the concept that all students are important and deserve the chance to succeed. One of the goals for The Multicultural Center is that all programs and services will be known for focusing on undergraduate retention and graduation by promoting a culture which meets the cognitive, social, and institutional needs of ETSU’s underrepresented undergraduate students.

**Office of Equity and Inclusion**

ETSU’s Office of Equity and Inclusion serves to promote an environment where people come first, are treated with dignity and respect, and are encouraged and supported to achieve their full potential. Through this office, inclusive excellence is promoted and events targeted towards increasing cultural competency across campus are held. These include a Lunch and Learn series, that offers weekly presentations and workshops centered around promoting equity and inclusion throughout campus. Students, faculty, staff, and administrators are all welcomed to attend. Through this campus resource, there is also the Annual Men of Color National Summit, the National Conference on Race and Ethnicity, and multiple other student opportunities, including the opportunity to become a Diversity Champion on ETSU’s campus.

**Quest for Success**

QUEST for Success is a college transition program that is designed to help underrepresented ETSU students become acclimated to campus life while building a network of friends, faculty, and staff to assist them throughout their college journey. QUEST for Success student participants will gain insight on campus life and become familiar with our academic support services. The program also provides students with an opportunity to connect with current students and meet new ones. The participants will also participate in Preview following the QUEST for Success Program.

QUEST for Success seeks to increase underrepresented minority student participation in all academic opportunities involving leadership, study abroad, research, and internships thereby integrating them into the institution both academically and socially.
QUEST for Success focuses particularly on providing students from underrepresented minority population groups at East Tennessee State University with supplemental resources and preparation that will contribute to their success in the university's academic environment and beyond. Students meet regularly throughout the year and have academic sessions on topics such as time management, study skills, career assessment, and more. Additionally, all sessions will incorporate a collaborative effort by QUEST for Success staff and leaders and also various departments on campus and/or throughout the surrounding community.

**TRIO Program: Ronald E. McNair Post-Baccalaureate Achievement**

Ronald E. McNair programs encourage low-income and minority undergraduates to consider careers in college teaching/research as well as prepare them for doctoral study. Named in honor of the astronaut who died in the 1986 space-shuttle explosion, students who participate in this program are provided with research opportunities and faculty mentors. About 100 programs currently serve 3,300 students.

**Financial Resources**

**The Office of Financial Aid and Scholarships**

The Office of Financial Aid and Scholarships offers many resources to ETSU students. Their website walks students through steps to qualifying for financial aid, including how to fill out the FAFSA, how to search for APS service positions, how to apply money from an outside source to student ETSU accounts, and includes important deadlines for scholarship applications.

ETSU offers out-of-state and in-state scholarships for new students including:

- Academic Performance Scholarships (APS) are awarded to both Tennessee students and border county residents that qualify for in-state tuition based on GPA and ACT/SAT scores.
- Promise-Plus Program for first-time freshmen provide last-dollar tuition assistance and program services fees, PLUS more.
- Out-of-State Scholarships are available to students based on academics, artistic talents, or demonstrated commitment to public service.
- Endowed Scholarships are established by donations from individuals or organizations.
- Honors College offers scholarship programs for incoming freshmen:
  - Global Citizen Scholars Program
  - Fine and Performing Art Scholars Program
  - Honors-in-Discipline program
  - The Changemaker Scholars
- Colleges and Academic Departments may offer scholarships to their majors.
- Visual Performing Arts Scholarships are available to artistically talented students.

Additionally, ETSU Promise Plus is an exciting new program at East Tennessee State University for first-time, full-time freshmen eligible for the Tennessee Education Lottery (HOPE) Scholarship and the maximum Pell Grant. Unlike any other promise scholarships available to Tennessee
residents, ETSU Promise Plus provides last-dollar tuition assistance and program services fees, plus more.

Current students can also learn more about scholarships they qualify for through the Office of Financial Aid and Scholarships including:

- Endowed Scholarships are sometimes available to current students.
- Honors-in-Discipline offers 23 HID programs at ETSU.
- Visual Performing Arts Scholarships are available to artistically talented students.
- Many Colleges & Departments also offer Scholarships. (see Clemmer Scholarships above).

In response to COVID-19 Bucs Help Bucs was formed to allow individuals to donate towards a program that would support student/staff emergency funds. This fund serves all ETSU students and staff. Provides financial assistance to those who experience an unexpected loss or hardship affecting their ability to remain at ETSU. May assist with travel, housing needs, food insecurity, and other issues as determined by the ETSU CARE Team for students.

**Graduation Resources**

**Graduation Office**
The Graduation Office at ETSU assists students in ensuring they are able to graduate. The Graduation Office receives all graduation applications and approves/denies them accordingly. They also oversee graduation holds, status, and graduation term changes. The office answers questions regarding graduation eligibility and has a hotline, as well as an email address for contact. Distribution of diplomas also comes from the Graduation Office.

**Housing and Residence Life Resources**

**Living Learning Communities**
ETSU provides students with the opportunity to participate in Living-Learning Communities. A Living-Learning Community (LLC) is a group of residents living together on a floor or within a building who share a common major, interest, or program affiliation. Research has shown that residential learning communities are beneficial to college students and help students succeed. Students in the LLCs come into the community with something in common, whether it is a major or interests. This helps residents build study groups and make friends. Residents in the LLCs have added face-to-face interactions with faculty, staff, and advisors who can offer support in classes or be there in mentorship roles. By participating in LLCs, residents have the opportunity to study together with fellow residents and take advantage of academic resources, and interact outside the classroom in ways that help them find their place at the University. ETSU has several living-learning communities including:

**Buccaneer Achievers Living-Learning Community**
The Buccaneer Achievers LLC provides students with the skills and support to help them successfully complete their degree at ETSU. Members of this community can expect to have connections with academic advising, tutoring, and career services staff. They will have a chance to meet other students while participating in academic and social programs, all while getting to know ETSU and the resources
of the Appalachian Highlands region. Members of the Buccaneer Achievers LLC enroll in designated sections of courses, including ETSU 1020: Foundations of Student Success, and MATH 1530: Probability and Statistics. Additionally, all members of the Buccaneer Achievers LLC participate in ETSU’s transition programs, QUEST for Success or ETSU Preview, and live together in Lucille Clement Hall.

The Honors Living-Learning Communities (HLLC)
Residents in the Honors community receive specialized support and programs geared towards the needs of Honors College students. Open to students who are accepted members of the Global Citizen Scholars, Fine and Performing Arts Scholars, Midway Honors Scholars, Honors-In-Discipline Scholars, or Changemaker Scholars

Inspire Living-Learning Community
The Inspire Living-Learning Community is focused on supporting students who receive the Inspire scholarship at ETSU. Residents participate in structured in-and-out of class experiences that enhance their academic and social transition. This community provides structure for Inspire resident students in their first year at ETSU through graduation

Public Service Living-Learning Community
The Public Service Corps Living-Learning Community is focused on supporting students who receive the Public Service Corps scholarship at ETSU. Residents participate in structured in-and-out of class experiences that enhance local literacy initiatives. This community provides structure for Public Service Corps students in their first year at ETSU, and provides support to the Governor’s Books to Birth Foundation.

Transfer Living Community
New transfers are eligible to live in a community of fellow transfer students. The Transfer Living Community (TLC) will include social engagement activities to support students as an individual and assist them in becoming an engaged member of the ETSU community.

On-Campus Housing
On-Campus Housing allows students to live on campus at the heart of the ETSU community. The office believes that a great college foundation is realized through the support, environment, and resources that are available on campus. When students live on campus, they will meet friends, get involved, and learn what ETSU has to offer, all of which is available just outside of their door. On campus student benefits include:

- Living-Learning Communities that provide intentional programming designed to facilitate student success.
- Immediate access to ETSU amenities, programs, services, and events.
- Increased opportunity for friendship development.
- Full-time professional, graduate, and undergraduate live-in staff.
- Numerous leadership, service, and job opportunities.
- Intentional programming that promotes academics and community awareness.
- Partnerships with academic departments and advisors to support students’ success,
- Living environments that are attractive, safe, affordable, and convenient.
Variety of living environments with varying amenities and different price points.

All residence hall and apartment rates include utilities, water, cable, and high-speed internet. All students living on campus, with the exception of those living in Buccaneer Ridge, will have an Anytime 7-Day Silver Dining Plan as part of their residential experience.

**Security and Safety**
The university and Housing and Residence Life has a mission to provide students with a safe learning environment through education, community standards, and personal responsibility. Each member of the community has a responsibility to make the campus as safe as possible by looking out for each other and utilizing safety resources offered, such as:

- Professional housing staff available 24/7.
- Public Safety available 24/7.
- ETSU SAFE App - emergency notification system.
- Campus safety and crime prevention programs presented in the halls each semester.
- Safe Voyage: ride the campus shuttle, Bucshot, or call ETSU Public Safety at 423-439-4480 for a walking escort.
- Card access to halls/room via your ID card.
- Strategically placed cameras.
- Security personnel monitoring doors and parking lots in and around all housing facilities nights/weekends.
- ETSU Emergency Notifications
- Code Blue emergency/courtesy phones installed near the entrance of residence halls.

Students may also review ETSU’s Annual Security and Fire Safety Report (AS&FSR). In order for individuals to make informed decisions about their personal safety, ETSU makes available to current and prospective students and employees the Annual Security and Fire Safety Report. This annual publication includes information on crime reporting procedures, policies, safety tips, prevention programs, and fire and crime statistics for the last three years. The report is available online at the Department of Public Safety website, where it can be downloaded for viewing or printing.

**Mental Health Resources**

**The Counseling Center**
The Counseling Center at ETSU is open from 8am to 4:30 pm Monday-Friday. They provide ongoing counseling services that are currently available by phone and video chat via Zoom. Single Session Therapy is available for students who simply want to meet with a counselor one time to focus on resolving a singular issue or concern. Let’s Talk is an informal drop-in service available to students who would like to engage in a brief, problem-solving approach with a clinician. This program offers free, friendly drop-in sessions with counselor consultants from the ETSU Counseling Center at various locations around campus. For 24/7 supports, BucsPress2 is a mental health helpline that is available all the time to all ETSU students. The Counseling Center also provides African American and Black specific mental health resources to students of color in need of counseling services.

**Student CARE Reports**
Members of the ETSU community may submit a CARE report for any students they are concerned about in regards to a medical situation, mental health, or other non-disciplinary violation. All reports submitted are considered confidential and are reviewed by members of the Dean of Students Office. To make a report, simply fill out the application.

**Physical Health Resources**

**COVID-19 Services**
ETSU offers several COVID-19 resources to its community members. ETSU University Health Center is offering COVID testing to students, staff, and faculty who wish to be tested. They also have Reporting Protocols and Return to Class Protocols, COVID definitions, FAQ’s on COVID-19, information on the vaccine rollout, and weekly COVID-19 updates that are provided by ETSU’s College of Public Health. There is also a dashboard that shows information reported to ETSU on active cases. The data reflects confirmed cases of individuals tested through the ETSU University Health Center, as well as cases self-reported by members of our community. Some individuals who test positive may not report their results to the University; as such, the data may not fully reflect all cases within the ETSU community. Official data on active and recovered cases are reported by local Health Departments.

ETSU also has a COVID-19 Task Force and Medical Response Team, which are actively evaluating data and working with state and local health officials to best determine decisions about operational status.

All students, faculty, staff, administrators, and visitors on ETSU’s campus must wear face masks. Those who do not have one will be provided with one. At the beginning of the Fall 2020 semester, ETSU reusable face masks were provided to all community members.

**OASIS: Outreach and Advocacy Sexuality Information for Students**
OASIS provides students with key information on the topic of sexuality advocacy such as defining what consent is and when it can be given as well as definitions of stalking, sexual harassment, dating violence, domestic violence, sexual battery, rape, and other important terms through the university compliance webpage. This resource also provides steps for what to do if an individual has been sexually assaulted. Several organizations are also partnered with this program including:
- Rape, Abuse, and Incest National Network (RAINN)
- Men Can Stop Rape
- It’s On Us
- End Rape on Campus (EROC)

**Student Health Services**
The mission of University Health Center is to provide acute and episodic care and to support wellness to university students. The University Health Center is a nurse managed clinic and the health care providers are Board Certified Nurse Practitioners. University Health Center oversees immunization requirements and provides services to students including:
- Physicals
- Medication Management
- Acute Care Visits/Sick Visits
- Behavioral Health
- Men & Women's Health Exam
- Counseling Services
- TB Screening/Testing
- Health Education Services
- Lab Work
- Specialist Referrals
- Titers
- STI Screening
- Allergy Injections

**Sexual Assault Services**
ETSU has a [Sexual Assault Nurse Examiner Program](#) that is available to provide caring confidential services to those who have been sexually assaulted. A Sexual Assault Nurse Examiner (SANE) with specialized training will respond to contact and provide medical care. Trained sexual assault advocates are also offered for continued support. Additional resources are available as needed. Additionally, for those who desire, a trained Sexual Assault Nurse Examiner can perform a sexual assault forensic examination after the assault.

**Recreational Resources**

**Campus Recreation**
Campus Recreation provides inclusive and diverse recreational programs, facilities, and resources, including leadership and employment opportunities, for the ETSU community to promote a lifelong pursuit of wellness.

Campus Recreation offers diverse recreational programming in five (5) areas: Aquatics, Fitness & Wellness, Intramural Sports, Sport Clubs, and Outdoor Adventure. Non-Credit Instruction is also offered by certified trainers, as well as facility times dedicated to self-directed recreational activities.

Due to COVID-19 restrictions, Campus Recreation also now offers virtual recreation. Campus Recreation is committed to providing the ETSU community with at-home recreation, outdoor activities, and virtual engagement, while maintaining social distance. Students can engage in virtual fitness workouts and up to date fitness and wellness information via following their Instagram and Facebook. A host of at home workouts, app recommendations, fitness websites, and other virtual fitness resources are also available to students via their [webpage](#).

**Sports Clubs**
For students seeking to compete at a higher level than Intramurals, Campus Rec offers [Sports Clubs](#). Sports Clubs offer both recreational and competitive clubs for students to join. From Olympic weightlifting to rugby and lacrosse, there are a variety of Sport Clubs that students can get involved in. These clubs are student run and student-led. Teams travel regionally and nationally to compete. The office of Sport Programs is also providing a variety of eGames events, intramural events, and virtual connection with sport clubs during COVID-19.
Wayne G. Basler Center for Physical Activity (CPA)
The Wayne G. Basler Center for Physical Activity (CPA) offers diverse facilities to ETSU students, faculty, and staff. The CPA is a 120,000 square foot facility that offers 19,000 square feet of weight room & cardio space, 1/8 miles indoor track, four (4) fitness studios, four (4) basketball/volleyball courts, two (2) racquetball/squash courts, indoor climbing/bouldering wall, eight (8) lane indoor pool, casual care child care center, and locker rooms/private changing areas. Campus Recreation also operates outdoor facilities that include: Basler Team Challenge & Aerial Adventure Course, Campus Recreation Field Complex, intramural/sport club fields adjacent to the CPA, University Woods Trail System 9 hole disc golf course, and six (6) tennis courts.

Research Resources

Office of Undergraduate Research and Creative Activities
The mission of the Office of Undergraduate Research and Creative Activities promotes and advances the natural sciences, health sciences, social sciences, humanities and creative arts by engaging and supporting undergraduates in research.

Research Discovery Program
The Research Discovery Program provides undergraduates with quality research experiences. To support participation, the Honors College and the Office of Financial Aid offer a program that gives students an opportunity to discover the "what" and the "how" of research. By working in close collaboration with ETSU faculty, students participate in research activities and professional study that offer the training and knowledge to become successful in their careers.

- Research Discovery student-worker positions are assigned to faculty members in academic departments and are available through either the Federal Work Study (FWS) or Academic Performance Scholarship (APS) programs.
- These positions are intended to provide students with an early, more informal exposure to research and research skills appropriate to different fields.
- A Research Discovery experience can be a great springboard to a more immersive independent study or senior thesis project.
- A Research Discovery position guarantees that a student worker will be working directly with a faculty member in a research environment, exposed to an on-going research project, and receive work assignments that will train or strengthen research skills.
- Tasks include (but are not limited to) such things as library research; general organization duties; computer technology; laboratory, field, or artistic support tasks. Students may be required to undergo special training or workshop sessions (included as required job time) to qualify them for particular duties.
- Research Discovery provides a unique opportunity for undergraduate students in all disciplines to experience academic life as they use research to explore, expand, and understand their chosen field of study.
- By participating in an undergraduate Research Discovery student work position, students will:
  - Develop a one-on-one mentoring relationship with an ETSU faculty,
• Enhance critical skills in communication, independent thinking, creativity, and problem solving,
• Learn how research is accomplished and how it contributes to expanding knowledge, and
• Patriciate directly in the University's mission of scientific discovery, scholarly activity and artistic creation.

**Undergraduate Research and Scholars Organization**
The purpose of this organization is to promote the excitement of pursuing research, the learning of best practices in scholarship, the networking of undergraduates who are seeking and conducting research, and the growth of undergraduate engagement in research at ETSU. The goal is to promote an open, inclusive, diverse, audacious, and intellectually stimulating atmosphere that assists, supports, and encouragers undergraduates involved in research, to make their scholarly experiences as educationally enriching and productive as possible.

**Undergraduate Summer Research Fellowships**
The ETSU Summer Research Fellowships are administered by the Honors College with funds made available from the Honors College and the Provost's office to support challenging research projects involving ETSU undergraduate students who are nearing graduation. These funds support undergraduate students in completing an immersive summer research project. A separate award to support travel for undergraduate presentations at conferences exists.

**Technological Resources**

**Educational Technology Resource Center (ETRC)**
The Educational Technology Resource Center assists college students, faculty and staff by providing support for the use of technology as well as exploring options for integrating technology into teaching and learning.

The ETRC houses five Windows computers for student use as well as eighteen Apple computers in a lab that serves as a meeting and classroom area. They have a Black & White printer for printing, copying, and scanning for student use. There is also a poster printer for graduate student and faculty projects. Laptops and projectors can be borrowed by faculty for student and faculty presentations. There is also an overflow lab with 22 more Windows PCs for student use when there are no classes scheduled. There are six scanners (with document feeders) that can be used in conjunction with Adobe programs to create .pdf or image files that can be emailed to professors or classmates. Samsung and Canon digital video cameras are available for students and faculty to borrow for class projects. The sound booth is used for faculty and student projects such as podcasts, storytelling examples, and reading projects.

The ETRC assists Clemmer College students with basic software such as:
- Microsoft Office (Word, Excel, Powerpoint, etc.)
- Adobe Creative Cloud (Acrobat, Premiere)
- HP Scanner/Copy

The ETRC also assists college students with multimedia software such as:
- Handbrake

Last updated: October 2021
- iMovie (Mac)
- LightWorks
- Audacity
- Zoom
- SPSS
- Minitab

The ETRC offers tutorials to college students on:
- Adobe Acrobat
- Adobe Creative Cloud
- Audacity: Recording & Editing
- iMovie Basics
- Microsoft Office
- Lightworks
- Smart Notebook Interactive Exercise Creation

**Information Technology Services (ITS)**
The ITS Help Desk provides all ETSU students with technological support when it comes to accounts, audio/video, utilizing Banner, classroom technology support, lab technology support, conferencing, D2L, email, ETSU online, GoldLab, GoldLink, hardware, mobile support, network support, phone, printers, online security, software, television, and TNeCampus. Students must fill out a [Help Desk Contact Form](#) for assistance or they call, email, or live chat with Help Desk staff.

ITS also offers a host of trainings on accessibility, classroom technology, D2L Brightspace LMS, lecture recording, Microsoft Office 365, Teaching Online, Web Conferencing, and Website Development. ETSU community members can also fill out a special training request form if ITS does not offer what they’re looking for.

**Laptop and Hotspot Rentals**
The Dean of Students Office has a limited number of hotspots and laptops available for loan to ETSU students with established need. Students must simply fill out an [application](#) to apply for one.

**Transfer Student Resources**

**Office of Transfer and Adult Student Outreach**
The mission of the Office of Transfer and Adult Student Outreach is to provide transfer students with the appropriate resources for academic success, thus creating a smooth and seamless transition for East Tennessee State University students. The office initiatives are focused on regional recruitment, the development of partnerships with area community colleges, creating new and updating existing articulation agreements, and constantly searching for ways to create a more seamless transition for transfer students. The offices views articulation as directly linked to recruitment, retention, student satisfaction, and graduation rates.

**Transfer Connect**
Transfer Connect is a resource for transfer students who are transferring from a community college to ETSU. Students can learn about course transfer pathways to ETSU, articulation agreements, transfer
academic advising, dual admission, and ETSU admission requirements. Transfer Connect is also designed to inform transfer students about campus resources, campus life and campus policies, as well as act as a pathway for transfer students to get connected to the ETSU community.

**Transfer Living Community**
Transfer Living Community allows new transfers to live in a community of fellow transfer students. The Transfer Living Community (TLC) will include social engagement activities to support students as an individual and assist them in becoming an engaged member of the ETSU community.

**Veteran Student Resources**

**G.I. Bill**
GI Bill benefits help veteran students pay for college, graduate school, and training programs. Since 1944, the GI Bill has helped qualifying Veterans and their family members get money to cover all or some of the costs for school or training. The Post-9/11 GI Bill helps veteran students pay for school or job training. If students have served on active duty after September 10, 2001, they may qualify for the Post-9/11 GI Bill.

**Military Student Resource Center**
The MARC (formerly the Veterans Lounge) is accessible to current ETSU student veterans and military family members. Students do not need to use GI Bill benefits at ETSU for access. Resources students can find at the MARC:
- Free printing and computer lab
- Special events for student veterans and family members only
- Study room and access to tutors
- Free coffee and snacks
- Flat screen TV and cable
- Veterans Affairs staff members
- Space for studying and socializing

**Office of Veteran Affairs**
ETSU’s Office of Veteran Affairs works to maximize military education benefits for ETSU veteran students. ETSU ranks as a top-10 military-friendly school and offers multiple benefits to veteran and military-affiliated students, including:
In-state tuition rate for GI BILL recipients
- Priority registration for current students
- MARC access with free printing, coffee, and snacks
- VA work study opportunities
- Americana Graduation Cord
- Membership in the SVA at ETSU

**STRIVE Program: Startup Training Resources to Inspire Veteran Entrepreneurship**
The STRIVE program is a free entrepreneurship training program for Veterans, Reserve and National Guard members. Over the course of the program, participants will learn the skills needed to launch a successful business as well as gain post-program support from both the local and national IVMF network.
**Veteran Upward Bound**

Veteran Upward Bound is a program that provides academic services that allow and encourage veterans to be successful when entering a post-secondary education program that leads to graduation. Participants receive instruction in GED preparation and/or instruction in literature, foreign languages, composition, mathematics and science. Upward Bound helps veterans receive basic instruction in pre-college or GED courses to help prepare them for college, technical, or vocational school enrollment, GED exam and career development. All services, books, supplies and instruction are provided free of charge to eligible veterans. Classes are offered in Grammar, Composition, Literature, Science, Basic Math, Algebra I, Algebra II, Advanced Math, Probability and Statistics, Spanish, Basic Computer Skills: Word, Advanced Computer Skills: Excel, and Computer Lab. As well, Study Skills, Financial Aid and College Success workshops are also offered.

Veterans Upward Bound at East Tennessee State University has been in operation since September of 1980 providing educational opportunities to veterans in upper East Tennessee and Southwest Virginia. It is funded by a grant from the United States Department of Education under Title IV. Students must fill out an online application to apply.

**Women’s Resources**

**Women’s Resource Center**

The Women's Resource Center facilitates programming dealing with an extensive variety of issues and concerns affecting women. The goal is to enrich and enlighten women on the issues confronting them. The Center is dedicated to providing seminars and lectures that explore a wide spectrum of concerns. Although programs are designed to enrich and enlighten women, they are not limited to women. Many seminars and lectures will interest the entire campus, community, and regional populations. The Women’s Resource Center offers core and signature programs.

Core Programs:
- Women's Health Series
- Women's Personal Enrichment Series
- Women's Personal Finance Series
- Women's Professional Enrichment Series
- Women's Resource Center Book Review Group
- Programs dedicated to addressing domestic and sexual violence against women
- Programs dedicated to enhancing the campus climate with respect to opportunities for women

Signature Programs:
- Women’s History Month
- Women Making History Lecture Series

*If you know of additional resources not listed in this guide, please email nursing@etsu.edu so it can be updated.*