

Please Sign Below & Return:

**Bill Gatton College of Pharmacy**  
**East Tennessee State University**  
Office of Financial Aid  
P. O. Box 70414  
Johnson City, TN 37614  
Phone: (423) 439-6338 Fax: (423) 439-6320

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**FEDERAL AID & PRIOR BALANCES AUTHORIZATION FORM**

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By completing this form, you are designating ETSU which charges can be paid with federal financial aid at ETSU. Financial aid can automatically pay current tuition, fees, and dorm room charges. However, federal regulations require you to provide written authorization if you want financial aid to pay *prior* term balances or *non-educational* charges (e.g., parking tickets, electricity charges, etc.). Although you may never have these charges while enrolled at ETSU, completion of this form will allow ETSU to have your authorization on file.

Please mark one of the following options, sign, and return the form to the Office of Financial Aid.

- **If you want ETSU to use your financial aid to pay all charges (i.e., current educational, non-educational, and prior year balances), mark the following box. This means your aid will post to your acct. then you will receive a fin. aid refund. (recommended)**

**(Box 1) I voluntarily authorize ETSU to credit all federal aid to my student account to pay current educational and non-educational charges as well as prior term balances. I understand this authorization will remain valid while enrolled at ETSU, and I may cancel this authorization, in writing, at any time. (recommended)**

- If you do not want to use your financial aid funds and would rather pay out-of-pocket for non-educational charges and prior year balances, mark the following box. This means your fin. aid will post to your acct. but you have to pay cash for charges before receiving any refunds.

**(Box 2) I do not authorize ETSU to credit federal aid to pay non-educational charges as well as prior term balances. I understand I will pay for these charges myself before receiving any refunds.**

- If you have sufficient financial aid to pay your current term charges, prior term balances, and non-educational charges, and wish for the balance to be held to pay future term charges, please mark the following box. This means your fin. aid will post to your acct. but any refund would be held to pay future debt. No refund would be issued.

**(Box 3) I voluntarily authorize ETSU to credit all financial aid to my student account to pay current educational and non-educational charges as well as prior term balances. I authorize ETSU to HOLD any balance of aid to pay future term debt.**

**I understand this authorization will remain valid while enrolled at ETSU, and I may cancel this authorization, in writing, at any time.**

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Student Name (please print)

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ETSU ID

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Student Signature

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Date