



Appearances Before the Board of Trustees	
Responsible Official: Secretary of the Board	Responsible Office: Board of Trustees

Policy Purpose

The purpose of this policy is to provide a standard process for members of the University community and the general public to address the Board of Trustees on matters relevant to the University.

Policy Statement

The Board of Trustees provides the opportunity for members of the University community and the general public to address the Board of Trustees on matters relevant to the University at scheduled board meetings. This process provides for reasonable access to the Board of Trustees, while also preserving the Board's orderly business operations. The scope of this policy does not include individuals appealing decisions whose appearance is specifically defined by the Appeals to the Board of Trustees policy.

Authority: (T.C.A. § 49-8-203)

Definitions

No definitions.

Policy History

Effective Date: 04-26-2019

Revision Date:

Procedure (s)

- I. Procedures for Addressing the Board
 - A. The Board of Trustees shall set an agenda item for each of its regularly scheduled meetings to provide individuals the opportunity to address the board.
 - B. Individuals desiring to address the board must sign in prior to the meeting to ensure the Board Chair and Secretary are aware of the individuals' wish to address the board.
 - C. A record shall be kept of the names of the individuals addressing the board along with the subject matter.
- II. Limitations
 - A. The Chair of the Board of Trustees may establish reasonable and appropriate limitations on the number of individuals who may address the Board at each meeting and the time permitted for each address.
 - B. Only one (1) individual will be permitted to speak at a time.

- C. Individuals addressing the board are not permitted to use audio and/or visual presentation equipment during their remarks.

Procedure History

Effective Date: 04-26-2019

Revision Date:

Related Form(s)

Scope and Applicability

Check those that apply to this policy and identify proposed sub-category.

X	Governance	
	Academic	
	Students	
	Employment	
	Information Technology	
	Health and Safety	
	Business and Finance	
	Facilities and Operations	
	Advancement	