



EAST TENNESSEE STATE
UNIVERSITY

Hazardous Energy Control (Lockout/Tag-Out)

Policy Name: Hazardous Energy Control (Lockout/Tag-Out)

Policy Purpose

This policy specifies the procedures for implementing the federal Occupational Safety and Health Administration (OSHA) Standard for the Control of Hazardous Energy (Lockout/Tagout), 29 CFR 1910.147.

Applicability

This policy applies to all ETSU employees, students, visitors, and third-party vendors.

Responsible Official, Office, and Interpretation

The Director of Environmental Health and Safety is responsible for the review and revision of this policy. For questions about this policy, please contact the ETSU Office of Environmental Health and Safety. The Chief Operations Officer in consultation with the Office of University Counsel, has the final authority to interpret this policy.

Defined Terms

A defined term has a specific meaning within the context of this policy.

N/A

Policy

East Tennessee State University (ETSU) is committed to providing a safe and healthy work environment for the campus community. This policy is intended to protect ETSU employees, students, visitors, and other members of the campus community from injury due to the unexpected energizing, start-up, or release of stored energy during the servicing and maintenance of machines, equipment, or systems.

All machines, equipment, and systems that fall within the scope of this policy must be locked-out or tagged-out by authorized employees, in accordance with the [ETSU Office of Environmental Health and Safety's \(EHS\) written energy control procedures](#). All outside contractors working on or at the premises of ETSU will be required to follow substantively similar, OSHA-compliant, procedures.

No ETSU employee, student, or contractor shall attempt to start, energize, or use any machinery, equipment, or system that has been locked-out or tagged-out for servicing or

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maintenance. The servicing or maintenance of machines, equipment, and systems is solely under the jurisdiction of Facilities Management (or contractors they hire) at ETSU.

This policy applies to all ETSU employees, students, contractors, and others who are exposed to, work with, or supervise operations involving work with hazardous energies on the ETSU campus and its facilities.

Procedures

[ETSU Office of Environmental Health and Safety Lockout/Tag-Out Procedures](#)

Applicable Forms and Websites

[OSHA Standard 1910.147](#)

Authority and Revisions

Authority: The Focus Act, TCA § 49-8-203, et seq; Occupational Safety and Health Administration OSHA 29 CFR 1910.147

Previous Policy: N/A

The ETSU Board of Trustees is charged with policy making pursuant to TCA § 49-8-203, et seq. On March 24, 2017, the Board delegated its authority to ETSU's President to establish certain policies and procedures for educational program and other operations of the University, including this policy. The delegation of authority and required process for revision to this policy can be found on the [Policy Development and Rule Making Policy webpage](#).

To suggest a revision to this policy, please contact the responsible official indicated in this policy. Before a substantive change to the policy section may take effect, the requested changes must be: (1) approved by the responsible office; (2) reviewed by the Office of University Counsel for legal sufficiency; (3) posted for public comment; (4) approved by either Academic Council or University Council; and (5) approved by ETSU's President.