



Weekly Update for Faculty & Staff | May 18, 2020



## Strategic Options Workgroup Formed

As the Future Operations Workgroup chaired by Dr. David Linville continues its efforts to develop a plan to transition university operations from its current remote status back to campus, a Strategic Options Workgroup has also been established to specifically address budget matters. Led by co-chairs Jeremy Ross and Dr. Michael Hoff, this group is charged with providing the Office of the President with projected budget scenarios for the 20-21 fiscal year and to make actionable recommendations and options in response to each identified scenario to ensure budget and strategic plan alignment. In addition, this group will be responsible for identifying long-term strategies that may be considered for implementation into future university operations.

Joining Mr. Ross and Dr. Hoff as members of the Strategic Options Workgroup are Lori Erickson, Assistant Vice President for Human Resources; Margaret Pate, Senior Associate Vice President of Budget and Financial Planning; Dr. Tony Pittarese, Senior Associate Dean, College of Business and Technology; Candy Massey, President, Staff Senate; Dr. Daryl A. Carter, Professor, History; Dr. Fred Mackara, Associate Professor, Economics; Dr. Jodi Polaha, Associate Professor, Family Medicine and 2020 Presidential Fellow; and Dr. Larry Calhoun, Special Assistant to the Senior Vice President of Academics.

Additional information about the workgroup will be provided in Wednesday's "From President Noland's Notepads."

## Office of Equity and Inclusion Newsletter

The Office of Equity and Inclusion encourages you to read the latest edition of the Office of Equity and Inclusion Newsletter. Click [here](#) to access the May 2020 newsletter as well as the inaugural April 2020 issue. In addition, please visit the office's [website](#) to learn about the upcoming Summer 2020 Lunch and Learn Sessions and the 2nd Annual Equity and Inclusion Conference.

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## Bucky's Food Pantry Announces Summer Operating Information

Bucky's Food Pantry has announced its summer 2020 operating hours beginning this week (May 18) and continuing through Aug. 15. During this time the pantry will be open on Wednesdays from 10 a.m. to 2 p.m. and by appointment only. For additional information, please contact Kristi Smith at [423-439-2825](#) or Chuck Patton at [423-439-5243](#) or email [foodpantry@etsu.edu](mailto:foodpantry@etsu.edu). If you receive voice mail, please leave a detailed message with your contact information and someone will return your call soon.

To fill out an online application, drop off donations or for further information concerning pantry operations, please visit [Bucky's Food Pantry website](#).

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## Presidential Grant-in-Aid Request for Proposals

Presidential Grant-in-Aid applications for the fiscal year quarter July 1 through September 30 should be submitted by Friday, May. 29. Presidential Grants-in-Aid provide support for faculty who propose activities designed to augment their professional development in teaching, research, or service. [Click here](#) for instructions on how to complete the Presidential Grant-in-Aid application. For more information, visit [here](#).

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## Lunch and Learn Session: The Culturally Responsive Classroom

The Office of Equity and Inclusion invites all members of the ETSU community to attend a discussion on The Culturally Responsive Classroom led by Dr. Amy Johnson, interim associate provost for faculty and director of the Center for

Teaching Excellence on **Tuesday, June 9**, from noon to 1 p.m. via Zoom. Join the Zoom meeting [here](#) for an hour of discussion and learning. You may also register [here](#) though registration is not required.

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## Seeking ETSU Researchers interested in AWS

ITS-Research Computing Services (RCS) is seeking researchers interested in submitting requests for compute allowances to the Amazon Web Service (AWS) Research division. The next deadline for review is June 30 and RCS will assist with applications. ETSU faculty have received compute allowances for classes from AWS Educate and we hope to replicate this success with AWS Research. If you are a faculty, staff or student researcher interested in seeking compute allowances for any AWS compute service, please contact [researchcomp@etsu.edu](mailto:researchcomp@etsu.edu) or the ITS HelpDesk.

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## [ETSU Future Operations Workgroup seeking ideas and feedback](#)

The Future Operations Workgroup is meeting to develop recommendations and a plan for returning to appropriate academic, campus, and business operations in the safest way possible. The workgroup intends to provide different options or scenarios for the university, providing flexibility in how best to adapt to the pandemic situation as it continues to evolve. This coming fall will not look like any other we have had, and the workgroup wants to ensure scenarios and recommendations take into account many different perspectives. As this work continues, the workgroup is providing a way to submit any ideas, suggestions, or feedback.

[Click here to submit a comment.](#)

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## [ETSU now offers LinkedIn Learning Access for students, faculty and staff](#)

The LinkedIn Learning platform provides over 13,000 videos on topics from photography to neurology, professional skills and resume tips and tricks, and even tutorials for popular software like Microsoft 365 and Adobe. Additionally, LinkedIn Learning can offer users credential preparation and continuing development for users who already hold certain credentials.

The first time logging in to LinkedIn Learning, users will need to click the “First-

Time Users" button. This is for the first time only. After that, click the "Returning Users" button. In order to access this content free-of-charge, please visit the ETSU LinkedIn Learning website at [www.etsu.edu/linkedin-learning](http://www.etsu.edu/linkedin-learning). If you have trouble getting logged in, please contact the IT Help Desk at **423-439-4686** or [itshelp@etsu.edu](mailto:itshelp@etsu.edu). For general assistance with LinkedIn after logging in, please visit [www.etsu.edu/linkedin-learning](http://www.etsu.edu/linkedin-learning) and review the "Support" tab.

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## [Dynamic form available for temporary requests to hire](#)

The Office of Human Resources has developed an electronic routing process for temporary requests to hire using the Dynamic Forms portal. All departments should begin using this electronic routing immediately to process their temporary hires. [Click here for additional information.](#)

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## **Partners for Health Insurance Premium Holiday**

The State of Tennessee has approved a premium holiday for health insurance premiums. If you are currently enrolled in one of the State sponsored health insurances, you will not see health premiums deducted from your May paycheck due to this premium holiday. The premium holiday only applies to the health insurance, so you will see your usual deductions for dental, vision, and other elected insurances.

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## [Nomination deadline June 1 for Distinguished Faculty Awards](#)

Due to the COVID-10 disruption this spring, the deadline for college submissions of Distinguished Faculty Award nominees has been **extended to June 1**. Nomination materials should be submitted electronically to [provost@etsu.edu](mailto:provost@etsu.edu) in PDF format.

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## Illuminated Magazine

The School of Graduate Studies is proud to present *Illuminated*, a magazine that focuses on graduate student research at ETSU. Additionally, it provides profiles of students who recently graduated. [Click here](#) to access the magazine.

This issue features work by graduate students and their academic advisors from the following departments: Brand and Media Strategy, Biomedical Sciences, Public Health, Speech-Language Pathology, Chemistry, and Special Education. *Illuminated* is edited by Karin Bartoszuk, Ph. D. and includes the work of a talented ETSU graduate student, Hannah Warren (Sport Science and Coach Education) who conducted and wrote the interviews; and Emily Redd (School of Graduate Studies) who designed the graphics and layout.

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## Call for requests: Research Discovery Work Study Positions for 2020-21

The ETSU Research Discovery Program gives students exposure to research projects and skills in their fields of study. The program allocates undergraduate work-study students (either APS or FWS) into “research assistant” positions working under the supervision of a campus faculty member. Faculty members can submit a request for a Research Discovery student to the Office of Undergraduate Research & Creative Activities at

[www.etsu.edu/honors/ug\\_research/funding/discovery.php](http://www.etsu.edu/honors/ug_research/funding/discovery.php).

**Requests for 2020-21 academic year are due June 26.** Availability is limited. Please submit early. Upon approval, positions will be administered by the faculty member’s home department. The department will be responsible for processing the hiring and timekeeping, and for covering the costs of any overages. Contact Dr. Richard Ignace at [ignace@etsu.edu](mailto:ignace@etsu.edu), or Dr. Chris Keller at [kellercj@etsu.edu](mailto:kellercj@etsu.edu) with questions.

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## Benefits review

Are you getting the most out of your ETSU Benefits? Can you answer the following questions? Am I a member of the sick bank? Who are my beneficiaries? What is Long Term Disability, and do I have that coverage? Am I contributing to my 401k to receive the employer match? If you cannot answer these questions, or if you have other questions pertaining to your ETSU benefits, we invite you to spend 15-30 minutes reviewing your current enrollments with a Benefits Team member. Email [hr@etsu.edu](mailto:hr@etsu.edu) to schedule a Benefits Review.

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## Upcoming employee training opportunities

Leadership tip of the week: "[Leading through COVID-19: Leading the return](#)"

**IMPORTANT:** ALL HR Employee Learning & Development Classes will move to Zoom Video or will be postponed until further notice. Please check the [Event Calendar](#) and the [Scheduled Classes](#) websites for latest training information. Also, employee learning opportunities are available online at [Percipio](#). Contact us at [gloverke@etsu.edu](mailto:gloverke@etsu.edu) or [423-439-6133](tel:423-439-6133) if we can help in any way with your learning.

**All Employee Check-in Zoom Call:** This will be a periodic Zoom call to see how we can best stay connected during social distancing and working remotely due to the COVID-19 Pandemic. How can Learning & Development help you during this unprecedented time? There will be no agenda, other than to check in on everyone and let you know that People Come First at ETSU. We care about you and want to help you be as successful as you can be during these trying times. The first session will be held on **Thursday, May 21, at 10 a.m.** via Zoom.

**Supervisor Development: Leading in the "New Normal":** If you are a supervisor responsible for leading your team into the "new normal," this Zoom coaching discussion is for you! Join Keith Glover via Zoom on **Wednesday, May 27, from 10-11 a.m.** to discuss what challenges you face in leading teams into the ever-changing, uncertain future; participate in breakout rooms about these challenges and how similar or different they are from the pre-Covid-19 world. Learn how to address challenges as a confident and trustworthy leader, and learn by connecting with other leaders and sharing information.

**Student Employee Supervisor Training:** This is a mandatory training of new software for all APS, FWS, and RSWP supervisors. Any faculty or staff member involved in the advertising and hiring process of student workers and/or APS service students must attend to gain access to the new website. We will be reviewing the process from advertising to submitting the new electronic timesheets. We will also review the process from the students' view in order to better assist you with their training. Several sessions will be offered via Zoom. **Dates: June 8; July 20; August 10 from 2-3:30 p.m. and June 30 from 9-10:30 a.m.**

## ETSU VIRTUAL EVENTS CALENDAR

## ETSU NEWS



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