

Advisor Worksheet

Recommended Courses for Student Veterans or Beneficiaries Using VA Education Benefits

INTENT: Per U.S. Department of Veterans Affairs (VA) regulation, only courses that satisfy requirements outlined by an institution's curriculum guide or graduation evaluation form can be certified for VA purposes. If a student takes a course that does not fulfill a program requirement, it cannot be certified for VA purposes.

All GI Bill beneficiaries seeking enrollment certification for VA education benefits must present one of the following to the ETSU Office of Veterans Affairs at the time of certification request:

1. This completed form, signed by an Advisor, listing required courses recommended for the respective semester, along with a concise student schedule.
2. A concise student schedule signed by an Advisor with the Advisor's printed name, signifying the courses listed on the schedule are degree requirements.

If the student is in a Pre-Professional track (e.g. Pre-Pharmacy), the Advisor can simply state such on this form or the concise student schedule, indicating the listed courses are recommended for that student's course of study.

Please contact the Office of Veterans Affairs at 439-6819 with any questions or concerns.

Student's Name: _____ E#: _____

Term/Year: _____		Proposed Schedule: _____ Hours (15 hours recommended)		
CRN	Department Name and Course #	Credits	Counts As (Major, Minor, Prerequisite, Gen Ed, etc.)	Other Notes

ADVISOR: Please annotate with legible initials or signature the last course you recommended above for this term.

Advisor's Name: _____

Advisor's Signature: _____ Date: _____