SCHEDULE BUILDER

Tutorial: How to use Schedule Builder to create a class schedule in the most efficient way possible!

Part One: Logging In and Accessing Schedule Builder

To begin, go to GoldLink: https://goldlink.etsu.edu/

Login using your ETSU Username and Password, click the Sign In button.

EAST TENNESSEE STATE UNIVERSITY
Login to access secure systems.
Buccaneerb
<u> </u>
SIGN IN
🥐 Get Help 🛛 Reset Passward

On the Student Page, click + to open Registration Tools.

GOLDLink ETSU Portal			
🍰 Student	Registration Tools	+	
\$ Financial Aid	*		

Under the Schedule section, click Schedule Builder.



Wait a few seconds to be automatically redirected to Schedule Builder.



Part Two: Selecting Your Search Criteria

Select Term

Select the **Term** of which you are building your schedule; click ✓ **Save and Continue.**

Schedule Builder	Text Only	⑦ Help	🕞 Sign out
	EAST TENNESSEE STATE UNIVERSITY		
	Term		
	Spring 2018		
	O Summer 2018		
	O Fall 2018		
	✓ Save And Continue		

Select Campus

Select the **Campus** by checking the box beside the campus selections; click \checkmark **Save and Continue.** You can filter a campus by selecting one or more campuses.

NOTE: The Campus checked will ONLY allow courses offered at that campus to display in schedule options. Schedule Builder Text Only 👁 Help 🛛 🕞 Sign out E EAST TENNESSEE STATE UNIVERSITY Select Campus Select All Campuses AVI. Centre at Millennium Park Crispin Ultd Tri-Cities Equ C Dobyns-Bennett High School ETSU at Kingsport - Allandale ETSU at Sevier County ETSU Eastman Valleybrook Camp ETSU, Main \checkmark ✓ Save And Continue

Select Additional Search Criteria

The Home Screen displays Additional Search Criteria that you can filter by clicking the Change button.

Schedule Builde	er Text Only		@ He	lp 🕞 Sign out
	EAST TENN	NESSEE STATE U	NIVERSITY	
Course Status	Open & Full	Change Term	Summer 2018	Change
Cossiens	All Sessions Selected	Change Campuses	All Campuses Selected	
Sessions				Change

Additional Search Criteria Definitions:

Course Status: (Open Classes Only or Open & Full) **Sessions:** (All Sessions Selected or Individual Session) **Instructional Methods:** (In Person or Web) Term: (Spring/Winter, Summer, Fall) Campuses: (Campuses) Levels: (Academic Level)

Part Three: Building Your Schedule

To build your schedule; click one of the following options:

A. + Add Course

or

B. <u>click here</u> (ACTIVE Degree Works Plan)*This Option will ONLY display with an ACTIVE Degree Works Plan* NOTE: If you do not have an ACTIVE Degree Works Plan created, then you will have to create one.





For this tutorial we will continue building the schedule clicking the + Add Course button.



The Add Course Screen will display with the **Tab** options that you can filter to build your schedule.

Schedule Build	der Tex	t Only			👁 Help 🕞 Sign out
Add Cou	rse				
By Subject	By Deg	ree Works lan	Search by Course Number	Search By Instructor	Courses
	Subject	Select Su	bject	•	Choose a Course and click Add Course
	Course	Select Co	urse	Ŧ	
		< Back	+	Add Course	

Tab Definitions:

By Subject: (Course Subject) *Most Commonly Used*

By Course Number: (Course Number)

By Instructor: (Instructor Name)

By Degree Works Plan: (ACTIVE Degree Works Plan)*This Tab will ONLY display with an ACTIVE Degree Works Plan.* NOTE: If you do not have an ACTIVE Degree Works Plan created, then you will have to create one. Please visit Degree Works Video Tutorials: <u>http://www.etsu.edu/reg/degreeworks/tutorials.aspx</u>

For this tutorial we will continue building the schedule by clicking the By Subject Tab option.

Building with the By Subject Tab

Schedule Build	ler Tex	t Only			⑦ Help 🕒 Sign out
Add Cou	rse				
By Subject	By Deg	ree Works lan	Search by Course Number	Search By Instructor	Courses
	Subject	Select Subject		¥	Choose a Course and click Add Course
	Course	Select Co	urse	Ŧ	
		< Back	+	Add Course	

Click the **Subject** from the Subject dropdown box.

Schedule Builder	Text Only			⑦ Help 🕞 Sign out
Add Course	2 y Degree Works	Search by Course	Search By	Courses
By Subject	Plan	Number	Instructor	Courses
Sub	ject English (I	ENGL)		Choose a Course and click Add Course
Cou	Account	ing (ACCT)		
	Biology	BIOL)		
	Commu	nity & Behavioral Heal	h (COBH)	
	English (ENGL)		
	ETSU (ET	SU)		
	Health S	ciences (HSCI)		
	History (HIST)	\sim	

Click the **Course Number** from the Course dropdown box.

Schedule Builder	Text Only			⑦ Help 🕞 Sign out
Add Cours	e			
By Subject	By Degree Works Plan	Search by Course Number	Search By Instructor	Courses
Sul	bject English (E	NGL)	•	(i) Choose a Course and click Add Course
Co	urse Select Co	urse		
	1010 Crit 2120 Am	: Read/Expos Writing erican Literature II		

The course description will display for the course selected.

	rse			@ Help 🕞 Sign out
By Subject	By Degree Works Plan	Search by Course Number	Search By Instructor	Courses
	Subject English (Course 1010 Cri	ENGL) t Read/Expos Writing	۲ ۲ Add Course	Choose a Course and click Add Course
English 1010 Writing parag emphasis on course during of "C" or abov) - Crit Read/Expos raphs and essays bas clear, grammatically c the first eligible seme e to pass this course.	Writing ed on close readings of orrect expository prose sster at the university. S	various texts, with e. Students must ta Students must earr	h an iake this m a grade

Click the **+** Add Course button, which will move the course you have added under Courses. Continue selecting additional courses to build your schedule.

By Subject	By Degree Wor	ks Search by Course	Search By	Courses	
	Subject Englis	h (ENGL)	*	ENGL 1010 Crit Read/Expos Writing	(
	< Ba	ck +	Add Course		

Once you have finished adding courses, click the < Back button taking you back to the Home Screen. <table> Schedule Builder Text Only Text Only

Add Cou	ırse						
By Subject	By Deg	ree Works Plan	Search by Course Number	Search By Instructor	Cou	urses	
	Subject	Select Sul	oject		6	CSCI 1100 Using Information Tech	۲
	Course	Select Co	urse	¥	0	ENGL 1010 Crit Read/Expos Writing	۲
		< Back		d Course	•	HIST 2010 U.S. To 1877	۲
					6	HSCI 2010 Anatomy/Physiology I	۲
					•	HSCI 2011 Anat Phys Lab I	۲

The courses you have added will display under Courses on the Home Screen.

Sch	edule Builder	Text Only							@ Help	🕞 Sign d
						Ţ	Ξ			
		EAST	TEN	NE	SS	EE	STATE UNI	VERSITY		
Cou	rse Status	Open & Full			Ch	nange	Term	Summer 2018		Change
Sess	ions	1 of 5 Selected			CH	nange	Campuses	All Campuses Selected		Change
Inst	ructional Methods	All Instructional N Selected	lethods		Cł	nange	Levels	All Levels Selected		Change
	1 Instr	uctions: Add desir	red courses	and t	reak	s and	lick Generate Schedu l	les button!	×	
Co	ourses			+ Ad	d Co	urse	Breaks		+	Add Break
\checkmark						()	 Add times du 	uring the day you do not wish	n to take cl	asses.
~	CSCI 1100 Using Information Te	ch 🌣	Options	•	a	\otimes				
>	ENGL 1010 Crit Read/Expos Writi Prerequisites	ng 🏠	Options	1	9	8				
	HIST 2010 U.S. To 1877 Prerequisites	\$	Options	1	9	8				
	HSCI 2010 Anatomy/Physiology Prerequisites Corec		Options	1	9	8				
	HSCI 2011 Anat Phys Lab I Corequisites	\$	Options	•	7	8				
Sc	hedules									
3	Generate Schedule	s								
_		_								

Part Four: Generating Schedules

Click the Generate Schedules button. The schedules that are generated will take into account all search criteria and breaks. Within seconds, Schedule Builder will provide you with every single schedule option based off search criteria selected and breaks entered!

Sch	nedule Builder	Text Only		@ Help 🕞 Sign out
		EAST TENNESSEE S	TATE UNIVERSITY	
Cou	irse Status	Open & Full Change	Term Summer 2018	Change
Ses	sions	1 of 5 Selected Change	Campuses All Campuses Selected	d Change
Inst	tructional Methods	All Instructional Methods Change Selected	Levels All Levels Selected	Change
	1 Instr	ictions: Add desired courses and breaks and clicl	k Generate Schedules button!	×
C	ourses	+ Add Course	Breaks	+ Add Break
\checkmark		(8)	Add times during the day you do not wis	h to take classes.
~	CSCI 1100 Using Information Te	🛱 Options 🚯 🔒 🛞		
V	ENGL 1010 Crit Read/Expos Writi Prerequisites	g Options 🚺 🔒 🛞		
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>	HSCI 2010 Anatomy/Physiology Prerequisites Corec	🛟 Options 🚯 🔂 🛞		
~	HSCI 2011 Anat Phys Lab I Corequisites	🗱 Options 🚯 🔒 😸		
So	hedules			
ຸ	Generate Schedule			

Part Five: Viewing Generated Schedules

To view the generated schedules, click the View button under Schedules.



Schedule B	uilder	Text Only						@ Hel	lp 🕞 Sign o
K Back	Print	🖂 Email	🐂 Send t	o Shoppin	g Cart		Shuffle	e Sche	dule 1 of 2
(1) You are	viewing a p	potential sc	hedule only an	nd you mu	st still register.				×
3	CRN #	Subject	Course	Section	Dates		Day(s) &	Location(s)	Credit
I 🚯 🔒	51169	CSCI	1100	001	05/14/2018 - 06/	01/2018	MWF 8:15am - 9	9:10am - A010 10	4 3
Prerequisite:	51131	ENGL	1010	001	05/15/2018 - 08/	09/2018	TTh 9:45am - 11	:05am - A014 30	2 3
Prerequisite:	51154	HIST	2010	001	05/15/2018 - 05/3	31/2018	TTh 8:15am - 9:	:35am - A021 118	3 3
Prerequisite:	51170 s Corequisi	HSCI	2010	010	05/14/2018 - 06/	01/2018	MWF 10:25am - 1	1:20am - A019 2	32 4
		LICCI	2011	010	05/14/2018 - 05/2	28/2018	M 11:30am - 12	:25pm - A019 23	4 0
Corequisites	51171		(2010)						
Corequisites Week 2 (05) Week	51171 /21/2018	B - 05/27	/2018) 2 3	4	5 6 7	8	9 10	11	12 13
Corequisites	51171 /21/2018	B - 05/27	/2018) 2 3	4	5 6 7	8	9 10	11	12 13
Corequisites	51171 /21/2018	3 - 05/27/ 1	/2018) 2 3	4	5 6 7	8	9 10	11	12 13
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Corequisites Week 2 (05) Week CSCI 1100 ENGL 101 HIST 2010 HIST 2010	51171 /21/2018 0 0	3 - 05/27, 1	/2018) 2 3	4	5 6 7	8	9 10	11	12 13
Corequisites Week 2 (05) Week CSCI 1100 ENGL 101 HIST 2010 HISCI 2011	51171 /21/2018 0 0 0 0 0	3 - 05/27, 1	/2018) 2 3	4	5 6 7	8	9 10	11	12 13
Corequisites Week 2 (05) Week CSCI 1100 ENGL 1011 HIST 2010 HIST 2010 HISCI 2011	51171 /21/2018 0 0 0 0 0 1	1 2	/2018) 2 3	4	5 6 7	8	9 10	11	12 13
Corequisites Week 2 (05, Week CSCI 1100 ENGL 101 HIST 2010 HIST 2010 HISCI 2011	51171 /21/2018 0 0 0 0 0 1 0 Xonday	1 2	(2018) 2 3 Tuesday	4	5 6 7 Wednesday	8	9 10 Thursday	11	12 13 Friday
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Corequisites Week 2 (05, Week CSCI 1100 ENGL 101 HIST 2010 HIST 2010 HIST 2010 HIST 2010 Base Desjardin X15 320 Desjardin X15 320	51171 /21/2018 0 0 0 0 0 1 Monday SCI-1100 010 104 Is, Mathew	B - 05/27, 1	(2018) 2 3 Tuesday HIST-201 A021 118 Carter, Dan	4 0 a 8 y/A	5 6 7 Wednesday CSCI-1100 A010 104 Desjardins, Mathev	8 v Ryan	9 10 Thursday HIST-2010 A021 118 Carter, Daryl A ENGL-1010	11 a c Desjardin a	12 13 Friday SCI-1100 A010 104 ns, Mathew Ry
Corequisites Corequisites Week 2 (05, Week CSCI 1100 ENGL 1011 HIST 2010 HIST	51171 /21/2018 0 0 0 1 Monday SCI-1100 010 104 Is, Mathew	Ryan	2018) 3 Tuesday HIST-201 A021 118 Carter, Dan ENGL-101 A014 302	4 0 2 10 2	5 6 7 Wednesday Csci-1100 A010 104 Desjardins, Mathev	8 v Ryan	9 10 Thursday HIST-2010 A021 118 Carter, Daryl A ENGL-1010 A014 302	11 Desjardin	12 13 Friday SCI-1100 A010 104 ms, Mathew Ry

The potential schedule you selected to View, will display a week at a glance.

Part Six: Locking In Schedules

In this potential schedule view, you can "lock in" a specific course by clicking on the Unlocked 🖬 icon.

The **Locked** icon will now display on the course you have "locked in". To view different course section options use the lock and unlock feature to adjust selections in a potential schedule. NOTE: Locking a course does NOT save a seat or register you for the course, it locks in a course for a potential schedule.

	Text O	nly								@ Help	🕞 Sign out
 Your schedule re 	sults have c	hanged.									×
Prerequisites Core	quisites										
Corequisites	1 HSC	2011	010	05	/14/2018 - 05	/28/2018	3	M 11:30am - 12	:25pn	n - A019 234	0
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ENGL 1010											
HIST 2010											
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Monday	,	Tuesday			Wednesda	/		Thursday		Fri	day
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Once you have determined a potential schedule, click the **Send to Shopping Cart** button. This will send the potential schedule you have built to your Schedule Builder Registration Cart.



An automatic pop up question will display: This schedule will now be transferred to the Shopping Cart and the Schedule Builder will close. Do you want to continue? To have your potential schedule transferred to the Registration Shopping Cart, click **OK**.

CRN # Subject Course Section Dates Day(s) & Location(s) Credits Image: Still structure	You are	viewing a p	otential scho	edule only an	d you must	t still register.			
Image: Singer		CRN #	Subject	Course	Section	Dates	Day(s) & Location(s)	Credits	
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S1171 This schedule will now be transferred to the Shopping Cart and the Schedule Builder in this schedule will close. Do you want to continue? A019 234 0 ek 2 (05/21/2018 Cancel OK Cancel OK week Cancel OK Cancel OK Keek Cancel OK Friday Hist 2010 Hist 2010 Friday Friday Monday Tuesday Wednesday Thursday Friday Cscl-1100 A021 118 Ocscl-1100 Ocscl-1100 Ocscl-1100 Desjardins, Mathew Ryan Carter, Daryl A Desjardins, Mathew Ryan		51170	HSCI	2010	010	05/14/2018 - 06/01/2018	MWF 10:25am - 11:20am - A019 232	4	
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You are now at the FINAL step!

Part Seven: Registering for Classes

The potential schedule you have built will display in the Schedule Builder Registration Cart. To register for classes, click the **Register** button when your first available registration time opens.

Note: The Schedule Builder Registration Cart displays a potential schedule only. The schedule in the Registration Cart does not mean that you are registered for the courses or will be registered at the time of your first available registration time slot.

GOLDLink Self Service

Personal Information Student Faculty Services Employee WebTailor Administration Financial Aid Administrative Staff

Search Go

Schedule Builder Registration Cart

Welcome to the Schedule Builder Registration Cart.

Classes	s in th	e Reg	istrat	tion	Cart	
Select	CRN	Subj	Crse	Sec	Title	Status
\checkmark	51131	ENGL	1010	001	Crit Read/Expos Writing	-
\checkmark	51154	HIST	2010	001	U.S. To 1877	-
\checkmark	51169	CSCI	1100	001	Using Information Tech	-
\checkmark	51170	HSCI	2010	010	Anatomy/Physiology I	-
\checkmark	51171	HSCI	2011	010	Anat Phys Lab I	-
Regist	er A	Add to	Work	Shee	et Save Cart Clear	Cart

If **NO** registration add errors occur, the courses from the Schedule Builder Registration Cart will display on the Add or Drop Classes page under **Current Schedule**.

GOLDLink Self Service	
Personal Information Student Faculty Services Employee WebTailor Administration	Financial Aid Administrative Staff
Search Go	RETURN TO MENU SITE MAP HELP EXIT
Add or Drop Classes	
IF you have any Learning Support requirements they will be listed below. For additional info http://www.etsu.edu/uac/learningsupport/	rmation, please visit:
 Use Degree Works to verify all coursework and transfer credits meet graduation requirer View refund adjustment dates. (Caution: refund dates may vary by course.) Contact Financial Aid or the appropriate office before dropping any classes. Dropping cla 	nents. sses may reduce or eliminate your eligibility for Lottery Scholarships or other financial aid, housing. Graduate Assistantships, athletic eligibility, '
etc. • Dropping classes covered by scholarships or financial aid may result in a balance due to • Visit the ETSU Bookstore website for textbook information.	ETSU. Fee adjustments can take up to four weeks to reflect on your student account. Check your GoldLink student account summary.
View the Academic Calendar for additional important dates.	

You are only permitted to register for 19.000 hours due to outstanding immunization requirements. Please submit proof of MMR and/or Varicella (Chicken Pox) if full-time registration is desired.

Current Schedule

Status	Action	CRN	Subj	Crse Sec	Level	Cred	Grade Mode	Title
Registered on Feb 28, 2018	None 🗸	51169	CSCI	1100 001	Undergraduate	3.000	Standard Letter	Using Information Tech
Registered on Feb 28, 2018	None 🗸	51131	ENGL	1010 001	Undergraduate	3.000	Standard Letter	Crit Read/Expos Writing
Web Registered on Feb 28, 2018	None 🗸	51154	HIST	2010 001	Undergraduate	3.000	Standard Letter	U.S. To 1877
Web Registered on Feb 28, 2018	None 🗸	51149	HSCI	2010 001	Undergraduate	4.000	Standard Letter	Anatomy/Physiology I
Web Registered on Feb 28, 2018	None 🗸	51150	HSCI	2011 001	Undergraduate	0.000	No Grade	Anat Phys Lab I

Helpful Notes:

1. Legends on Courses

Schedule Builder will displays important course legend information required for registration.

Legend Definitions:

Prerequisites Prerequisites: The course you are trying to register for requires you to complete another course prior to registering in the course you have selected. Check the course catalog.

Co-requisites: The course you are trying to register for requires another course during the same semester. Check the course catalog.

2. Multiple Location Warning

Schedule Builder will display a A Warning message from the View Schedule Screen when a schedule includes classes that are in multiple locations-be sure there is ample travel time between classes.

Schedul	e Builder	Text Only					@ Help	🕞 Sign out
< Back	Print	🖂 Email	😭 Send to	Shopping	g Cart			😂 Shuffle
1 You	are viewing a	potential sche	dule only and	you mus	t still register.			×
A War A War	rning: This sch rning: The min	edule includes imum credits	s classes on m required for F	iore than full-Time	one campus - be sure there is enrollment is 12 for undergrad	ample travel time between luate and 9 for graduate stu	classes. udents.	×
Θ	CRN #	Subject	Course	Section	Dates	Day(s) & Locat	ion(s)	Credits
	51169	CSCI	1100	001	05/14/2018 - 06/01/2018	MWF 8:15am - 9:10ar	n - A010 104	3
8	51172	PSYC	1310	001	05/15/2018 - 05/31/2018	TTh 9:45am - 11:05	am - KCHE	3
Θ	Monday		Tuesday		Wednesday	Thursday	Frid	lay
Barn 8:15 3 8:30 8:45 9am Desja 9:15 9:30 9:45 10:30	CSCI-1100 A010 104 Irdins. Mathew	Ryan Lec	PSYC-1310 KCHE onard, Robin L	ouise	CSCI-1100 A010 104 Desjardins, Mathew Ryan	B PSYC-1310 C KCHE Leonard, Robin Louise	CSCI- A010 Desjardins, M	1100 🔒 104 Mathew Ryan

Additional Features:

1. Add Breaks

Schedule Builder allows you to create the time periods that you do **NOT** want to be in class, including work, extracurricular activities, sleeping in, ended classes early, etc.

To begin, click the + Add Break button from the Home Screen.

Schedule Builder	Text Only			🕉 Help	🕞 Sign out
	EAST TENN	ESSEE STATE U	NIVERSITY		
Course Status	Open & Full	Change Term	Summer 2018		Change
Sessions	All Sessions Selected	Change Campuses	All Campuses Selected		Change
Instructional Methods	All Instructional Methods Selected	Change Levels	All Levels Selected		Change
Courses	ructions: Add desired courses and	d breaks and click Generate Scl Add Course Breaks	nedules button!	× +	Add Break
 Add the courses y 	ou wish to take for the upcoming	term. (1) Add tim	es during the day you do not wish	to take cl	asses.
Schedules					

Enter the Break criteria for the times during the day you do NOT wish to take classes:

A. Break Name B. Start Time (am/pm) C. End Time (am/pm) D. Days of the Week To save the break, click the ✓ Save Break button.

 The example below sets up a break for no classes between 4:00pm-6:00pm Monday through Friday.

 Schedule Builder
 Text Only

 Text Only
 Text Only



2. Quick Add (Required Co-requisite)

Schedule Builder allows you to quick add a missing co-requisite from the Home Screen. The **Co-requisite** legend will display below the course that is missing the required co-requisite. To continue, click the **Generate Schedules** button.

For the example below, the course HSCI 2010 is added (without the required co-requisite HSCI 2011).

 Schedule Builder
 Text Only
 Text Only



For the example below, the A Warning message displayed: HSCI 2010 has a co-requisite of HSCI 2011 To add the required missing co-requisite, click the quick + Add Co-Requisite button.

Schedule Builder	Text Only			@ H	lelp	🕞 Sign out
	EAST TEN	NESSEE	STATE UN	IVERSITY		
Course Status	Open & Full	Change	Term	Summer 2018		Change
Sessions	All Sessions Selected	Change	Campuses	All Campuses Selected		Change
Instructional Method	Is All Instructional Methods	Change	Levels	All Levels Selected		Change
	Selected					
	tructions: Add desired courses	and breaks and cli	ck Generate Sched u	ules button!	×	
Courses		+ Add Course	Breaks		+	Add Break
		۲	(1) Add times o	during the day you do not wish to t	ake cl	asses.
HSCI 2010 Anatomy/Physiolog	y Options	o 🔒 🔞				
Prerequisites Cor	equisites					
A Warning: HSCI	2010 has a co-requisite of HSCI	2011		+ Ad	d Co-l	Requisite
Schedules						
🔁 Generate Schedul	es 🖂 Shuffle					



3. Quick Add: ACTIVE Degree Works Import

The Home Screen displays a click here button for students that have an **ACTIVE** Degree Works Plan. **NOTE: This option will only display with an ACTIVE Degree Works Plan.**

To begin, go to GoldLink: <u>https://goldlink.etsu.edu/</u>

Login using your ETSU Username and Password, click the Sign In button.



On the Student Page, click + to open Registration Tools



Under the Schedule section, click Schedule Builder.



Wait a few seconds to be automatically redirected to Schedule Builder.



Select the **Campus**; click the ✓ **Save and Continue** button.

Schedule Builder	Text Only	@ Help	🕞 Sign out
	EAST TENNESSEE STATE UNIVERSITY		
	Select Campus		
	Select All Campuses		
	AVL Centre at Millennium Park		
	Crispin Ultd Tri-Cities Equ C		
	Dobyns-Bennett High School		
	ETSU at Kingsport - Allandale		
	ETSU at Sevier County		
	ETSU Eastman Valleybrook Camp		
	ETSU, Main		
	Save And Continue		





To continue, click the ³ Generate Schedules button.



To view the generated schedules, click the View button under Schedules.

Schedule Build	er Text Only			T	Help	🕞 Sign out
	EAST TENN	JESSEE S	STATE UN	IVERSITY		
Course Status	Open & Full	Change	Term	Summer 2018		Change
Sessions	All Sessions Selected	Change	Campuses	All Campuses Selected		Change
Instructional Met	hods All Instructional Methods Selected	Change	Levels	All Levels Selected		Change
Courses	+	· Add Course	Breaks		+	Add Break
Y		(36)	Add times	during the day you do not wish to	take cla	asses.
DANC 1500	n Experience 🏠 Options 🤅) 🔒 🛞				
Crit Read/Expos V	Writing Options	3 🔒 🛞				
Schedule	s					
😂 Generate Sche	dules 🖂 Shuffle					
Generated 5	Schedules					×
View 1 🗨 🗆	DANC-1500-901, ENGL-1010-061					
View 2 🗨 🗆	DANC-1500-901, ENGL-1010-001					
View 3 🗨 🗆	DANC-1500-901, ENGL-1010-L01					
View 4 🗨 🗆	DANC-1500-901, ENGL-1010-002					
View 5 💽 🗆	DANC-1500-901, ENGL-1010-003					

Once you have determined a potential schedule, click the 🔚 Send to Shopping Cart button.

Schedule Builder	Text Only			/			@ Help	🕞 Sign out
< Back 📑 Print	Email	🐂 Send 🕯	to Shopping C	art			-	Shuffle
You are viewing	a potential sch	edule only ar	nd you must s	till register				×
🔥 Warning: The m	inimum credits	required for	Full-Time enr	ollment is 12 for u	ndergradu	ate and 9 for gradu	ate students.	×
CRN #	≠ Subject	Course	Section	Dates		Day(s) &	Credits	
1144	DANC	1500	901	05/14/2018 - 05/	30/2018	MW - COL	JRSE ONLINE	з
Prerequisites	ENGL	1010	061	05/14/2018 - 08/	10/2018	MWF 8:15am -	9:35am - A021 402	З
Week 2 (05/21/20 Week	18 - 05/27/2 1 2	.018) 3	4 5	6 7	8	9 10	11 12	13
ENGL 1010								
E Monday		Tuesday	1	Wednesday		Thursday	Frida	y
8:15 8:15 8:30 8:45 8: 8: 8: 8: 8: 8: 8: 8: 8: 8:	•		•	ENGL-1010 A021 402	•		B ENGL-	1010 🔒 402

The potential course schedule is saved in the Schedule Builder Registration Cart. When your first available registration time opens, click **Register**.

GOLDLink Self Service								
Personal Information Student Faculty Services Employee Financial Aid								
Schedule Builder Registration Cart								
Welcome to the Schedule Builder Registration Cart.								
Select CRN Subi Crse Sec Title Status								
✓ 51124 ENGL 1010 061 Crit Read/Expos Writing								
✓ 51144 DANC 1500 901 Dance as a Human Experience -								
Register Add to WorkSheet Save Cart Clear Cart								

If **NO** registration add errors occur, the courses from the Schedule Builder Registration Cart will display on the Add or Drop page under Current Schedule.

RETURN TO MENU SITE MAP HELP EXIT
uce or eliminate your eligibility for Lottery Scholarships or other financial aid, hous justments can take up to four weeks to reflect on your student account. Check you
ents. Please submit proof of MMR and/or Varicella (Chicken Pox) if full-ti
j

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade Mode	Title
Web Registered on Feb 28, 2018	None 🗸	51144	DANC	1500	901	Undergraduate	3.000	Standard Letter	Dance as a Human Experience
Web Registered on Feb 28, 2018	None 🗸	51124	ENGL	1010	061	Undergraduate	3.000	Standard Letter	Crit Read/Expos Writing

Important Notes:

NOTE: Schedule Builder Will Not Register For You!

Schedule Builder will save your CRN's and course information in your "Registration Cart" until your first available registration time! All you have to do is click register!

Schedule Builder will allow:

- The generation of potential schedules even if you have a hold
- The generation of potential of schedules for courses that you are missing the prerequisite or co-requisite
- The registration cart to be cleared

Schedule Builder will **NOT** allow:

- Registering for a closed class
- Registering before your first available registration time
- Registering for a class if missing the prerequisite or co-requisite
- Registering for a class that will create a time conflict