ETSU INVENTION DISCLOSURE FORM

|  |
| --- |
| **1. Descriptive Title of Invention** |
| **2. Name of Inventor** | **3. Title/Position** |
| **4. Department** | **5. % of Time Employed at University** |
| **6. Other Employment, if any** |
| **7. Abstract of the Invention to be Disclosed (approximately 100 words).** |
| **8. What Particular Features of the Invention are Novel?** |
| **9. Has the invention been, or will be, disclosed in any printed publication?** **No** \_\_\_\_\_ **Yes** \_\_\_\_\_ (If **Yes**, identify the Publication and Date) |
| 10. Date invention was conceived | **Date invention was first disclosed to others** | **To whom was invention disclosed** |
| 11. Date the first drawing or sketch was made | **Date of the first written disclosure** | **Date first construction or model was made** |
| 12. Has the invention been tested? **No** \_\_\_\_\_ **Yes** \_\_\_\_\_ (If **Yes**, state date of first test and describe the results) |
| 13. Has the invention been used? **No** \_\_\_\_\_ **Yes-Experimentally** \_\_\_\_\_ **Yes-Routinely** \_\_\_\_\_ (If **Yes**, state date and results of its use) |
| 14. Was the development of the invention aided in any way by a grant or contract? **Yes** \_\_\_\_\_ **No** \_\_\_\_\_ (If **No**, *omit* question numbers 15 and 16) |
| **15. Title of grant or contract** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Sponsor** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, **Number** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 16. Briefly describe purpose of the grant or contract and how development of the invention was aided. |
| 17. Approximately how much total time was spent by you personally in making the invention? | **How much of this work was done at the university?** |
| **18. Explain specifically the use, if any, of the following items in connection with the making of the invention.** |
| ***a) The use of the University facilities, laboratories, offices, etc.*** |
| ***b) The use of University equipment (such as instruments, tools or machinery)*** |
| c) The use of University materials (supplies, reagents, parts, or any other materials; if scrap waste, or salvage materials were used, so state; give estimated monetary value of materials consumed). |
| d) Amount of University funds, other than salaries and wages, which were actually obligated or expended for the purpose of making invention. Indicate source and account number. |
| e) Contributions of time or services of other University employees (state approximate number of hours and type of assistance). |
| **19. Statement of the background of the invention** |
| Description of the prior art |
| Summary of the invention |
| Utility of the invention |

Required Signatures:

|  |  |
| --- | --- |
| Signature of Inventor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Signature of Witness\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |