



OFFICE *of the*
VICE PROVOST
for RESEARCH

EAST TENNESSEE STATE UNIVERSITY

Research Funding Program PI and Chair Commitment Form

As PI on this Research Funding Program proposal, I commit to the following RFP Award requirements if awarded:

- Submit progress report to ADR and VPR by January 15, 2024.
- Submit final report to ADR and VPR within 30 days of project completion.
- Submit project-related press release to be featured in ETSU marketing and communications within 30 days of project completion.
- Notify the ADR and VPR of all RFP-related outputs (e.g., publications, external grant awards) as they become available during and after the award period.
- Follow all ETSU purchasing, travel, and personnel guidelines.
- Obtain necessary approvals (animal care, biosafety, IRB) prior to receipt of funds.
- Complete all work during the funding period or send a written request for an extension to the VPR a minimum of 60 days prior to the end of the grant period.
- Include an acknowledgement of support from ETSU on any publication or presentation of work funded fully or in part by the ETSU Research Funding Program
- In collaboration with the Department Chair, fund any expenditures in excess of the total budget, unallowed charges, and expenditures made beyond the grant expiration date.
- Return all grant funds remaining to the Office of the Vice Provost for Research if the grantee leaves the University during the funding period.
- Return all grant funds remaining at the end of the grant period back to the Office of the Vice Provost for Research.

PI Signature

Date

As Chair of the PI on this Research Funding Program proposal, I attest to the following RFP Award requirements, if awarded:

- The PI on this RFP application currently has and will continue to have a minimum of 25% effort allocated to research during the project period.
- I am supportive of the PI engaging in the proposed research project if funded.

Chair Signature

Date