RDC MAJOR Grant Application Keys to Success

☐ Read and follow the instructions and guidelines on the RDC website http://www.etsu.edu/research/rdc/majorgrant/default.aspx

☐ Test online form submission to ensure your browser is compatible. To do the test, go to this link and fill out and SUBMIT the Trial Form: https://adobeformscentral.com/?f=zRC9lDTs%2A8bdB2mhWLYchw

☐ Complete drafts using the templates for text in Word and for budget in Excel from RDC website prior to starting online submission.

☐ Remember to emphasize how this project increases your development as a faculty member.

☐ Be sure to include statements about how these funds will be used to leverage additional external funds or visibility for the university.

☐ All RDC members may serve as reviewers, so ensure the application is written to be understandable by any faculty member, not necessarily in your discipline, school or college.

☐ Include supplemental charts, tables, figures, photos, audio or video as appendix material attached to the online form in Section 8.

☐ Have someone proofread the draft before submission.

☐ Deadline:
  Electronic submission by 4:30 pm on Friday, Feb. 27, 2015
  Signature page submission by 4:30 pm on Friday, Mar. 6, 2015.

☐ Ask questions by email to RDC@etsu.edu