RICHARD A. MANAHAN

Vice President for University Advancement President/CEO of the Foundation East Tennessee State University Johnson City, Tennessee

Mailing Address: 816 Xanadu Court Johnson City, Tennessee 37604 *Phone:* 423-282-6424 (Home) 423-439-5381 (ETSU)

EDUCATION

Illinois State University, Normal, Illinois

Ed.D., Education Administration, Higher Education Concentration, 1975 Dissertation: Perceptions of Legislative Members and University/ College Chief Administrators Concerning Levels of Support for Higher Education

M.S., Business Administration, 1971

B.S., Business Education and Economics, 1965

Bloomington, Illinois Public School System

UNIVERSITY TEACHING

Professor of Accountancy, College of Business, East Tennessee State University, 1981 - Present; Tenured 1990
Professor Educational Leadership and Policy Analysis, College of Education, East Tennessee State University, 1982 - Present
Graduate Faculty, East Tennessee State University, (Periodic Reviews 1989, 1996, 2002, 2008), 1982 - Present
Associate Professor of Business, Radford University, 1976 - 1981
Graduate Faculty, Radford University, 1976 - 1981
Instructor, College of Business, Illinois State University, 1970 - 1975

ACADEMIC EMPLOYMENT EXPERIENCE

Vice President for University Advancement/President/CEO of the Foundation, East Tennessee State University, 2005 - Present

Vice President for University Advancement/Executive Vice President of the Foundation, East Tennessee State University, 1994 - 2005

Vice President for Finance/Administration and Development/Executive Director of University Foundation, East Tennessee State University, 1985 - 1994

Vice President for Finance and Administration/Executive Assistant to the President, East Tennessee State University, 1984 - 1985

Vice President for Finance and Administration, East Tennessee State University, 1981 - 1984

Vice President for Business Affairs, Radford University, 1976 - 1981

Staff System Auditor, Illinois Board of Regents, 1975 - 1976

Office of the Vice President/Dean of Administration. Administration Services Coordinator, Director of Internal Auditing, and Assistant Auditor, Illinois State University, 1968 - 1975

OTHER EMPLOYMENT EXPERIENCE

Staff Auditor and Accountant, Alexander Grant and Company (National CPA Firm), Bloomington, Illinois, 1966 - 1968

Auditing Assistant, Springfield Marine Bank, Springfield, Illinois, 1965 - 1966

MILITARY SERVICE

U.S. Army (September 1958 to September 1960). Stationed at Fort Hood, Texas for six months, and European Ordnance Battalion in Germany for eighteen months. Honorable discharge July 31, 1963. Military awards: Certificate of Merit, Certificate of Safety and Good Conduct Medal.

CERTIFICATIONS

Certified Public Accountant (Ret.), States of Tennessee, Virginia and Illinois American Institute of Certified Public Accountants Certified Internal Auditor Teaching Certificate, State of Illinois, 1966

SELECTED EAST TENNESSEE STATE UNIVERSITY SERVICE

President's Senior Staff President's Council Information Technology Governance Committee (ITGC) Intercollegiate Athletic Committee Football Feasibility Evaluation Task Force University Planning Committee University Five-Year Strategic Planning Advisory Committee (Through 1990) Co-Chair with Academic Affairs Vice President University Governance Task Force Post Secondary and Private Sector Doctoral Program Advisory Board President's Representative to Tokyo, Japan (NCAA Daiwa Basketball Tournament) University Governance and Search Committees Human Resources Director Search and Screening Committee

CAPITAL CAMPAIGNS

ETSU Reaching Higher Capital Campaign - A Ten Year Strategic Plan, Goal \$212 million, 2004 - 2014

The Campaign for ETSU Tomorrow, began 1997 at \$40 million, completed 2002 at \$106 million

SELECTED INSTITUTIONAL ADVANCEMENT RECOGNITIONS

Awarded 2010 Special Merit Award for Audiovisual Communications Television for "Pride Week Television Promotion" by the Council for Advancement and Support of Education (CASE) Region District III, New Orleans, Louisiana, February, 2011

Awarded 2008 Grand Award for "ETSU – Why?" by the Council for Advancement and Support of Education (CASE) Regional District III Awards Competition for Films and Videotapes, Atlanta, Georgia, February, 2008

Awarded 2008 Special Merit Award for "Graduation Celebration: Real World 101" by the Council for Advancement and Support of Education (CASE) Regional District III Awards Competition for Constituency Organizations Program, Atlanta, Georgia, February, 2008

Awarded the 2008 Circle of Excellence Bronze Medal for Individual Public Relations and Community Relations Projects, presented by the Council for Advancement and Support of Education (CASE) Annual National Assembly, New York City, New York, July, 2008

SELECTED INSTITUTIONAL ADVANCEMENT RECOGNITIONS (Continued)

Awarded the 2007Award of Excellence for Public Affairs Programs "ETSU President's Classroom" by the Council for Advancement and Support of Education (CASE) Region District III, Atlanta, Georgia, February, 2008

Awarded the 2005 Award of Excellence for Institutional Relations Project "ETSU Foundation Carillon and Alumni Plaza" by the Council for Advancement and Support of Education (CASE) Region District III Awards Program, Nashville, Tennessee, February, 2005

Awarded the 2005 Special Merit Award for "ETSU PRIDE Media Insider's Briefing" by the Council for Advancement and Support of Education (CASE) Region District III Awards Competition for Media Relations Projects, Nashville, Tennessee, February 2005

Awarded the 2003 Special Merit for Graphic Identity Programs for Foundation Logo, in recognition of outstanding achievement in concept and execution of programs for institutional advancement, by the Council for Advancement and Support of Education (CASE) Region District III, Atlanta, Georgia, February 2003

Awarded the 2002 Circle of Excellence in Educational Fund Raising Award, which honors outstanding fund-raising programs across the country, presented by the Council for Advancement and Support of Education (CASE) Annual National Assembly, Chicago, Illinois, July, 2002

Awarded the 2002 Grand Award for Total Educational Fund Raising Program "The Campaign for ETSU Tomorrow" by the Council for Advancement and Support of Education (CASE) Region District III Awards Competition for Fund-Raising & Alumni Relations Programs, Atlanta, Georgia, February 2002

Awarded the 2002 Grand Award for Graphic Identity Programs "The Campaign for ETSU Tomorrow" by the Council for Advancement and Support of Education (CASE) Regional District III Awards Competition for Publications Programs, Atlanta, Georgia, February 2002

Awarded the 2001 Award of Excellence for Total Educational Fund Raising Programs by the Council for Advancement and Support of Education (CASE) Region District III Awards Programs, Atlanta, Georgia, February 2001

Awarded the *1999 Grand Award for "ETSU PRIDE Program"* by the Council for Advancement and Support of Education (CASE) Region District III Awards Competition for Public Affairs Programs, Charlotte, North Carolina, February 1999

Awarded the *1998 Special Merit Award for "ETSU PRIDE Program"* by the Council for Advancement and Support of Education (CASE) Region District III Awards Competition for Public Affairs Programs, Orlando, Florida, February 1998

SELECTED INSTITUTIONAL ADVANCEMENT RECOGNITIONS (Continued)

Awarded the *1997 Circle of Excellence in Educational Fund Raising Award*, which honors outstanding fund-raising programs across the country, presented by the Council for Advancement and Support of Education (CASE) Annual National Assembly, Washington, D.C., July, 1997

Awarded the 1997 Special Merit Award for Alumni Relations Programs for "ETSU PRIDE Program" by the Council for Advancement and Support of Education (CASE) Region District III, Atlanta, Georgia, February 1997

EDITORIAL BOARDS

ETSU TODAY, Senior Editor, 1994 – Present

ETSU TODAY Honor Roll of Donors, Senior Editor, 1994 - Present

<u>National Forum</u>, The Phi Kappa Phi Journal, Editorial Advisor for Academic Administration, Auburn University, 1985 – 1994

HONORS, AWARDS AND PROFESSIONAL RECOGNITIONS

State of Tennessee Senate Proclamation, members General Assembly citizens salute, Nashville, Tennessee, March 31, 2010.

Illinois State University Distinguished Alumni Award, recognizes the exceptional achievement by the Alumni Association; recipients have demonstrated outstanding performance in their profession and have made outstanding contributions to the community, state, and nation, February 28, 2010.

Inaugural Amzi Smith Enterprise Award, Johnson City-Jonesborough-Washington County Chamber of Commerce, 95th Annual Meeting; Recognizes Commitment to Excellence, January 22, 2010.

National Wrestling Hall of Fame "Outstanding American" Award, Illinois Chapter. This award acknowledges a former wrestler during their lifetime and credits the lessons learned in the sport for helping them achieve great career success, October 25, 2009.

ETSU Alumni Association designated the <u>Challenge 2000</u> recipients The Richard A. Manahan Scholars (Manahan Scholars) highlighting his personal achievements, leadership and academic ability while lauding his steadfast stewardship of the ETSU Foundation and creating partnerships among alumni, friends of the university and the community, October, 2008.

HONORS, AWARDS AND PROFESSIONAL RECOGNITIONS (Continued)

State of Tennessee Senate Joint Resolution No. 358 to honor and commend Dr. Richard A. Manahan for meritorious service to the State and his community, by Rusty Crowe, Senator, Ron Ramsey, Speaker of the Senate, Jimmy Naifeh, Speaker of the House of Representatives, and Phil Bredesen, Governor, May, 2007.

ETSU Foundation Carillon and Clock Tower Dedicated to Dr. Richard A. Manahan by the Foundation and University for "decades of vision and leadership to the growth and mission of East Tennessee State University Foundation," August 31, 2005.

National School Board Association (NSBA) Award for Distinguished Service "in recognition of an unparalleled commitment to America's children through school board leadership and service," Fall 2003.

Tennessee School Board Association (TSBA) Level V Master School Board Member recognition for the highest level of Achievement for Excellence In Boardsmanship, (only 69 of Tennessee's more than 900 school board members have reached this level of distinction since the program's inception in 1993), Tennessee School Board Association (TSBA) 66th Annual Convention, Nashville, Tennessee, Fall 2003.

Illinois State University, College of Business Alumni Hall of Fame. Recognizes and honors significant professional accomplishments of the Illinois State University College of Business alumni. Fall 2003

East Tennessee State University, Distinguished Staff Award. Recognizes employee whose performance inspires other employees, instills positive attitude in working with others, and commitment to the university, May 2003.

East Tennessee State University National Alumni Association, George L. Carter Award. Bestowed upon graduates or friends of ETSU who have made the university a more dynamic and viable force in the world of higher education, May 2002.

East Tennessee State University Foundation, Margin of Excellence Award. Recognizes individuals who have exhibited loyalty for every aspect of supporting the mission of ETSU and the ETSU Foundation, February 2002.

Illinois State University, Alumni Achievement Award. The award is presented to alumni whose achievement in their field or avocation have received favorable statewide, national or international recognition, Spring 2001.

Illinois State University, College of Education Alumni Hall of Fame. Recognized as leader in the field of education, Fall 1998.

HONORS, AWARDS AND PROFESSIONAL RECOGNITIONS (Continued)

Phi Delta Kappa (Illinois State University)
Delta Mu Delta Beta Chi Chapter (Radford University)
Kappa Delta Pi (Radford University)
Phi Kappa Phi (East Tennessee State University)
Beta Alpha Psi, The National Accounting Fraternity, Eta Omega Chapter (East Tennessee State University)
Radford University Board of Visitors Testimonial Resolution
Southern Association of Colleges and Universities Regional Accreditation Association Visitation Team
Jaycees: Spoke Award, Presidential Award of Honor and Ambassador State Award

BIOGRAPHICAL OUTLINE LISTINGS

"International Who's Who of Intellectuals" (IV Edition)
"Who's Who in American Nursing" (6th Edition)
"Personalities of America" (2nd Edition)
"Two Thousand Notable Americans" (2nd Edition)
"The Dictionary of Distinguished Americans" (1981 Edition for Service to Community)
"Men of Achievement" (8th Edition)
"Personalities of the South" (11th and 12th Editions)
"Who's Who in the South and Southwest" (17th, 18th and 19th Editions)
"Who's Who in Illinois" (1974 Edition)
"Who's Who in Finance and Industry" (24th Edition)

EXTERNAL BOARDS AND COMMITTEES

TriSummit Bank

Organizing Director, 2005 - Present Board's Corporate, Secretary, 2005 - Present Executive Committee, 2005 - Present Audit Committee Chair, 2005 - Present Investment Committee, 2007 – Present

Board of Education, Johnson City Schools, Elected 1999 - 2003; Elected 2003 - 2007; Elected 2009 – 2013
Vice Chair of Johnson City School Board of Education, May 2011 - Present Chairman of Johnson City School Board of Education, May 2002 - 2004
National School Board Association Distinguished Service Award, Fall 2003 Tennessee School Board Association Master School Board Member, Fall 2003

Gold Medal School District Winner (Top 17 percent of Districts Nationwide), Expansion Management, Education Quotient, 2002 Board of Distinction, Tennessee School Board Association (TSBA), 2002 - 2004 Certificate of Accreditation, Southern Association of Colleges and Schools, Commission on Elementary and Middle Schools, Commission on Secondary and Middle Schools and Commission of International and Trans-Regional Accreditation Bristol, Tennessee City Schools System Board of Distinction, Management Assessment, April 2003 Secretary of School Board, 2001 - 2002 Tennessee Legislature Network (TLN), 2003 - 2006 Voting Delegate Assembly, Tennessee School Board Association, TSBA Annual Convention, Nashville, Tennessee, 2002 - 2005 Member of Policy Committee, Finance Committee, and Facilities/Capital Improvement/Site Committee Tennessee School Board Association (TSBA) Boardsmanship Level I, July 2000 Boardsmanship Level II, September 2001 Boardsmanship Level III, September 2002 Boardsmanship Level IV, September 2002 Boardsmanship Level V, September 2003 Selected School Presentations Commencement Exercises, May 2003 Academic Honors Banquet, April 2003 In-Service Program, August 2002 City Commission Meeting, June 2002

Education Commission of the States (National), Governor's Appointment, 2002 - 2003

East Tennessee State University Foundation President/CEO of the Foundation. 2005 - Present

ETSU Reaching Higher Capital Campaign, Goal \$225 million, including a new College of Pharmacy, 2005 The Campaign for ETSU Tomorrow Capital Campaign, Completed at \$106 million, 1997 - 2002 Executive Committee, 1981 - Present Investment Committee, 1981 - Present Nominating Committee, 1981 - Present Assistant Treasurer, 1981 - 1994

Chamber of Commerce Board of Directors, Johnson City/Jonesborough/Washington County Council Vice President Governmental Relations, 1999 - 2002 Council Vice President Convention and Visitors, 1997-1999 Member, Governmental Relations Council 1999 - Present

<u>Chamber of Commerce Board of Directors (Continued)</u> Retail Trade Council, 1996 - 2002 Focus 2015 Steering Committee, 1991-1992 Sister City Exchange Representative to Rybinsk, Russia, Summer 1991 Chair Board of Directors, 1990 Chair-Elect Board of Directors, 1989 Regional Medical Center Commission, 1989 Treasurer, 1988 Vice President Health Service Council, 1986 Financial Task Force on Accreditation, 1984 Board Membership, 1986 – 2009 Chamber Membership, 1981 – Present

Chamber of Commerce Foundation Board of Directors, Johnson City/Jonesborough/ Washington County (Founded 2002) Chairman, Foundation Board of Directors, 2002 – 2009

Kingsport Chamber of Commerce, 1997 – 2000

Blue Ridge Medical Management Corporation Board of Directors Chairman of Board of Directors, 2003 - 2004 Vice Chair of Board of Directors, 2001 - 2003 Board Membership, 2001 - 2007

Med Tech Properties, Inc., 2002 - 2007

Economic Development Board, Johnson City/Jonesborough/Washington County Chair of Board of Directors, 2001 -2002; 2004 - 2005 Vice Chair of Board of Directors, 2000 - 2001; 2003 - 2004 Executive Committee, 1999 - 2005 Recruiting New Business, 1998 - 2005 Board Development Chair, 1998 - 2005 Serve on Board, 1990 - 1992; 1998 - 2009

Johnson City Power Board

Chairman of Board of Directors, 1999 - 2000; 2003 - 2004 Vice Chair of Board of Directors, 1998 - 1999; 2002 - 2003 Finance Committee Chairman, 1999 - 2005 Personnel Committee, 1999 - 2005 Land Use Committee, 1999 - 2003 Economic Development Board, 1998 - 2005 Service Extension Committee, 1997 - 2005 Board Member, 1997 - 2005

Johnson City Development Authority Chair of the Board of Commissioners, 1996-1998 Vice Chair of Board of Commissioners, 1994-1996 Continuing Education Center Task Force, 1996 – 1998 Cultural District Task Force, 1996 - 1998 Performing Arts Center Committee, 1996 Board of Commissioners, 1989 - 1998

Heritage Bancshares, Inc./Heritage Federal Bank, Kingsport, TN Chair Board of Directors, Bank and Holding Corporation, 1993-1994 Vice Chair Board of Directors, Bank and Holding Corporation, 1992-1993 Compensation Committee, 1990-1995 Audit Committee, 1990-1995 Stock Conversion Committee, 1990-1992 NOTE: Acquired by First American National Bank, 1995 Acquired by AmSouth Bank, 1999

Board of Trustees, Rocky Mount Museum, 2000 – 2002

Board of Trustees, Dawn of Hope Foundation, Inc., 1999 - 2001

Tri-Cities Tennessee/Virginia Economic Summit Steering Committee, 1998

Tennessee Board of Regents Chair Business Advisory Group, 1988-1989 System Athletic Committee, 1988 Management Information System Committee, 1988 Business Advisory Group, 1981-1994

Johnson City Area United Way Board of Directors, 1990-1996 Evaluation and Allocation Committee, 1987 Chair Financial Division, 1983 Financial Division, 1982

Johnson City Health, Education and Housing Facilities Board Secretary, 1986 - Present

Medical Education Assistance Corporation/University Physicians Practice Group University President Representative, 1981-1997 Treasurer, 1986 - 1997 Administrative and Budget Committee, 1981-1997

Tennessee Higher Education Commission Medical Formula Evaluation Committee, 1986

Association of American Medical Colleges Member, 1981 - Present

National Association of College and University Business Officers (NACUBO) Member, 1977 - Present National Center of Higher Education Management System, 1983-1994 Council on Governmental Relations, 1981-1994

Southern Association of Colleges and University Officers (SACUO) Member, 1977 - Present Host Committee, Asheville, North Carolina, 1993 Program Committee, Fort Worth, Texas, 1989 Membership Committee, 1988-1989 Ledger Correspondent, 1987-1993

Boy Scouts of America

Sequoyah Advisory Board, 1987 - Present Blue Ridge Mountain Council, 1977 - 1981 Executive Board, 1980-1981 Chair Finance Committee, Council 599, 1977-1978

Radford Chamber of Commerce, 1977 - 1981 President, 1981 Vice President, 1980 Industrial Development Advisory Committee, Radford City Council, 1980-1981 Economic Revitalization Committee, Radford City Council, 1978-1981

Virginia Council of Higher Education, 1976-1981 Chair Virginia Council of State Senior Business Officers, 1981 Vice-Chair Virginia Council of State Senior Business Officers, 1980

Illinois State University Alumni Association Board of Directors, 1975-1990

OTHER BOARDS, COMMITTEES, ORGANIZATIONS, MEMBERSHIPS, AND ACTIVITIES

Tennessee Court of Judiciary, Lt. Governor's Appointment. The Court investigates, hears, and determines changes regarding the discipline or removal of a Tennessee Judge, 2009-2013

OTHER BOARDS, COMMITTEES, ORGANIZATIONS, MEMBERSHIPS, AND ACTIVITIES (Continued)

Johnson City 101 Certificate of Recognition for Successful Completion of Spring 2008 Class, May, 2008 The United States District Court, Eastern District of Tennessee, Certificate of Appreciation for Jury Service, J. Ronnie Greer, United States District Judge, November, 2007 Johnson City Power Board of Directors Resolution for Outstanding and Honored Service to Citizens of Power Board Service Area, June, 2005 Tennessee Delegation, 28th Annual Meeting Southeast US/Japan/US Southeast Association, Atlanta, Georgia, 2004 Ancient Free and Accepted Masons of Illinois, Member 1960, Life Member Wade Barney Lodge No. 512, Bloomington, Illinois, 2004 Illinois State University, College of Education Fund Raising Steering Committee, 2002 Centre at Millennium Park Grand Opening Ceremony Steering Committee, Fall 1999 Johnson City Symphony, 1995 - 1998 American Red Cross, 1993 – 1995 Tennessee Board of Nursing, Governor's Appointment, 1990 - 1997 Board of Directors, Dawn of Hope Development Center, 1990 Board of Directors of the National Center for Quality (NCQ), 1990 Watauga Mental Health Services, Inc., Management Study Review Team, Mission Statement and Strategic Management Plan, 1990 J.C. Penney Golden Rule Award Panel Selection Committee, 1990 Advisory Board for Post Secondary and Private Sector Doctoral Program, Department of Supervision and Administration, 1986-1988 State of Tennessee Homecoming 1986 Steering Committee Chair, East Tennessee State University, 1985 Council for Advancement and Support of Education, 1985 - Present Industry, Government and Education Committee, Tennessee Society of Certified Public Accountants, 1984-1985 Governor's Regional Task Force on Community and Economic Development, Upper East Tennessee (Steering Committee), 1984-1986 American Association of State Colleges and Universities (Federal Relations Contact), 1983-1994 Administrative Board of Central United Methodist Church, Radford, Virginia, 1981 Basketball Coach, 9/11 year olds, Radford Recreation League, Radford, Virginia, 1978-81 Southern Association for Institutional Research, 1977-1994 Association for Institutional Research, 1977-1994 Board of Directors and Treasurer, Radford University Foundation, 1977-1981 Advisory Board of First and Merchants National Bank of Radford, Virginia, 1977-1981 Vice Chairman of Illinois Society of Certified Public Accountants, Advisory Committee for Members in Industry, Education and Government, Chicago, Illinois, 1976 Citizens Advisory Council, Bloomington Public Schools, 1976 President, Parent Teacher Organization, Centennial School, Bloomington, Illinois, 1976

President of the Congregation and Chairman of the Official Board, First Christian Church, Bloomington, Illinois, 1971-73

OTHER BOARDS, COMMITTEES, ORGANIZATIONS, MEMBERSHIPS, AND ACTIVITIES (Continued)

YMCA Fund Drive, Bloomington, Illinois, 1967
Treasurer, Springfield, Illinois Jaycees, 1966
Shrine, Mohammed Temple, Peoria, Illinois, 1965
Ancient Accepted Scottish Rite, 32 Degrees, Lodge Council Chapter Consistory Scottish Rite Bodies in the Valley of Bloomington, 1964
Wade Barney Masonic Lodge 512, Bloomington, Illinois, 1963
Fort Hood, Texas, Member, Novice Boxing Team, 1958
Captain, Bloomington High School Wrestling Team, 1958

SELECTED DISSERTATION, THESES, AND TEACHING

<u>An Analysis of Financial Planning for Employees of East Tennessee State University</u>, Dr. Steven R. Campbell, Educational Leadership & Policy Analysis, Doctoral Dissertation Committee, May, 2006.

"Review of Staffing and Operation Support of Alumni Associations at Public Universities in Southeastern United States and ETSU Peer Institutions," Mr. Robert M. Plummer, Independent Study in Accountancy, Educational Leadership & Policy Analysis, Doctoral Student, Spring, 2006.

"Employee Financial Planning Workshop," Mr. Steven Campbell, Supervision of Independent Study, Accounting, Summer, 2004.

Educational Leadership & Policy Analysis, Mr. Steven Campbell, Doctoral Advisory Committee, Fall/Spring, 2004.

Six College and University Presidents' Perception of Ethics and Values in Higher Education and <u>Their Role as Leaders</u>, Dr. Bonnie Burchett, Educational Leadership & Policy Analysis, Chair Doctoral Dissertation Committee, Spring, 1999.

<u>Factors Which Influence Student-Athlete Choice of Institution</u>, Dr. Edward G. Howat, Educational Leadership & Policy Analysis, Chair Doctoral Dissertation Committee, Spring, 1999.

Educational Leadership & Policy Analysis, Ms. Margaret Wyatt, Doctoral Advisory Committee, Fall, 1998.

External Evaluator for the graduate student team's consulting project for Northeast State Technical Community College, Spring, 1996.

"Off-Campus Budgeting," Ms. Beth L. Morris, Supervision of Independent Study, Accounting, Spring, 1996.

Educational Leadership & Policy Analysis, Administration of Higher Education, Spring, 1995. An Analysis of Reported Paid and Unpaid Time Off For Administrative Employees at Selected Public Universities In Tennessee, Dr. Ginger Jan Hawk Rutherford, Educational Leadership & Policy Analysis, Doctoral Dissertation Committee, May, 1993.

<u>Occupational Stress Among Nurse Administrators In General Hospitals In Tennessee</u>, Dr. Ruby Tweed Davis, Educational Leadership & Policy Analysis, Chair Doctoral Dissertation Committee, May, 1992.

Supervision/Administration, Reading and Research, Doctoral Student, Fall, 1991.

<u>The Relationship of Presidential Leadership Style and The Financial Health of Private, Non-Proprietary Institutions of Higher Learning</u>, Dr. Sandra Kay Eldridge Seay, Educational Leadership & Policy Analysis, Doctoral Dissertation Committee, December, 1989.

Interdisciplinary: Management (College of Business MBA Program), Supervision/ Administration (College of Education), Organizational Leadership and Politics, Spring, 1989.

Accountancy, Principles of Accounting, Fall, 1989.

Supervision/Administration, Mr. Joe Olson, Doctoral Advisory Committee, Spring, 1988.

Supervision/Administration, Mr. Douglas Eugene Arnold, Doctoral Advisory Committee, Summer, 1988.

Leadership Decisions: Situational Dimensions and Leader's Responses In Labor Industries, Dr. Allen R. McMurray, Supervision/Administration, Chair Doctoral Dissertation Committee, Spring, 1987.

Supervision/Administration, Mr. Mike Browder, Doctoral Advisory Committee, Spring, 1987.

Supervision/Administration, Ms. Lois Susanne Caldwell, Doctoral Advisory Committee, Spring, 1987.

Supervision/Administration, Ms. Ruby T. Davis, Doctoral Advisory Committee, Spring, 1986.

Supervision/Administration, Ms. Sandra Kay Eldridge Seay, Doctoral Advisory Committee, Spring, 1986.

Leadership Behavior Analysis," Mr. Allen R. McMurray, Special Topics in Supervision and Administration, Supervision/Administration, Spring, 1986.

<u>Perceptions of Selected School Board Members, Principals, and Students on the School Activity</u> <u>Program of Certain Secondary Schools</u>, Dr. Clarence Berkley Clear, Jr., Supervision/ Administration, Doctoral Dissertation Committee, Summer, 1986.

Supervision/Administration, Mr. Allen R. McMurray, Doctoral Dissertation Advisory Committee, Summer, 1986.

"Review of Selected Literature," Mr. W. Bruce Ayers, Independent Study in the Administration of Higher Education, Supervision/Administration, Summer, 1986.

An Analysis of Faculty and Administrator Perception of Faculty Involvement in Decision Making In the University of Kentucky Community College System, Dr. W. Bruce Ayers, Supervision/Administration, Doctoral Dissertation Committee, Fall, 1986.

Supervision/Administration, Mr. Bruce W. Ayers, Doctoral Advisory Committee, Fall, 1986.

Interdisciplinary: Management (College of Business MBA Program) and Supervision/Administration (College of Education), Leadership Behavior, Fall, 1986.

"Evaluation of Curricular Offerings of Division of English and Humanities at the University of Kentucky Southeast Community College," Mr. Bruce W. Ayers, Independent Study in the Administration of Higher Education, Supervision/Administration, Fall, 1986.

Supervision/Administration, Mr. Clarence Berkley Clear, Jr., Doctoral Advisory Committee, Spring, 1985.

Supervision/Administration, Ms. Ginger Jan Hawk, Doctoral Advisory Committee, Spring, 1985.

"Perceptions and Development of Leadership," Mr. Allen R. McMurray, Independent Study in the Administration of Higher Education, Supervision/Administration, Spring, 1985.

Supervision/Administration, Leadership, Fall, 1985.

Graduate Assistant Supervision, Operations and Research Assistant, Office of the President, Mr. Carlton L. Purvis, Fall/Spring, 1984-85.

Graduate Assistant Supervision, Operations and Research Assistant, Office of the President, Mr. Robert M. Plummer, Fall/Spring, 1984-85.

<u>A Proposal Emergency Preparedness Plan for the East Tennessee State University Campus</u>, Mr. Richard Waldo Williams, Environmental Health Research and Thesis, Master of Science in Environmental Health, Summer, 1984.

Supervision/Administration, Administration of Higher Education, Fall, 1984.

Environmental Health, Masters Degree Advisory Committee, Mr. Richard Waldo Williams, Fall, 1983.

Supervision/Administration, Doctoral Internship in Educational Administration, Office of the Vice President for Finance and Administration, Ms. Nancy Lewis Garland, Fall, 1983.

<u>Analysis of Teaching Instruments In Use In Tennessee Public School Systems</u>, Dr. Jane L. Williams, Supervision/Administration, Doctoral Dissertation Committee, Fall, 1983.

Supervision/Administration, Ms. Jane L. Williams, Doctoral Advisory Committee, Fall, 1983.

Supervision/Administration, Ms. Drucilla A. Hite, Doctoral Advisory Committee, Fall, 1983.

Accountancy, Intermediate Accounting, Spring, 1982.

Business, Auditing, Spring, 1980.

"The Study of Typical Employment Applications in the New River Valley Area Concerning Compliance With Title VII of the Civil Rights Act of 1964," Ms. Martha H. Bolt, Business,

Directed Study, Master of Science in Business, Summer, 1980.

"The Study of Relevant Research Literature Concerning the Town-Gown Relationship and the Analysis of Management Applications," Ms. Martha H. Bolt, Business, Directed Study, Master of Science in Business, Summer, 1980.

"Financial Statement Analysis of Ford Motor Company," Mr. Gregory L. Ritter, Business, Directed Study, Master of Science in Business, Fall, 1980.

"Computer Applications on Accounting Problems," Mr. Thomas A. Gruber, Business, Directed Study, Master of Science in Business, Fall, 1980.

Doctorate Externship Supervision, Public Administration Department, Virginia Polytechnic Institute and University, Mr. Clarence Rose served as Special Assistant to the Vice President for Business Affairs, Summer, 1979.

"Foreign Corrupt Practices Act 1979 - The Hidden Impact to Business," Mr. John C. Moody, Jr., Master of Science in Business, Directed Study, Summer, 1979.

<u>A Comprehensive Energy Conservation Program</u>, Mr. Clarence Rose, Public Administration Department, Virginia Polytechnic Institute and State University, Center for Public

Administration and Policy Innovation Proposal, Doctorate Externship Supervision, Fall, 1979.

Business, Analysis Financial Statements, Fall, 1979.

"The Study of Petrochemical Investments for Iran," (Joint Venture) Mr. Hamid Hasheminejad, Business, Directed Study, Master of Science in Business, Fall, 1979.

"Analysis of a Parent Corporation and Wholly Owned Subsidiary Dividend Relationship," Mr. Richard A. Whalen, Business, Directed Study, Master of Science in Business, Fall, 1979.

"Zero-Base Budgeting: Theory, Application, and Future," Mr. John C. Moody, Jr., Business, Directed Study, Master of Science in Business, Fall, 1978.

"Financial Analysis of a Corporate Structure (Southern Railway Company and Consolidated Subsidiaries/A Financial Analysis)," Ms. Dale Wells, Business, Directed Study, Master of Science in Business, Spring, 1977.

Business, Managerial Accounting (Cost), Fall, 1977.

GRADUATE PROGRAM REPRESENTATIVE

Michelle J. Chandley, Doctor of Philosophy In Biomedical Science, July 3, 2008 Louise Dickson, Doctor of Education In Educational Leadership, April 6, 2008 Amanda H. Johnson, Doctor of Education In Educational Leadership, April 6, 2008 Kathy Ross-Sisco, Doctor of Education In Educational Leadership, April 6, 2008 Bhavya Voleti, Doctor of Philosophy In Biomedical Science, September 27, 2007

SELECTED PUBLICATIONS, PAPERS, PANELS, AND WORKSHOPS

Manahan, Richard A. (Senior Editor), Smith, Larry D. (Photographic Editor), Design Editors: Yowell, Deidre L., Barber, Jennifer H., Plummer, Robert M., <u>ETSU Generations of Pride</u> (Centennial Celebration). Book is organized into a unique 160-page format to emphasize ETSU, the beauty of the mountains, quality of life, the culture , and the strength of its people and their commitment to education. The Overmountain Press, Johnson City, Tennessee, October, 2010.

Making New Friends: Identifying, Cultivating and Soliciting Prospective Donors Outside of Your Natural Constituencies/Identifying, Cultivating and Soliciting Prospective Donors During Difficult Economic Times. (Philanthropy Presentation), Council for Advancement and Support of Education (CASE) Regional District III, Atlanta, Georgia, Manahan, Richard A., Todd, Barbara, for Ashby, Dianne, February, 2008.

Manahan, Richard A., "Put Others First to Build Relationships," <u>The Major Gifts Report</u>, December 2006/Vol. 8, No. 12.

Long-Range Growth Plans - Johnson City Schools (Share the Success Clinic), Tennessee School Board Association (TSBA) 66th Annual Convention, Nashville, Tennessee, McGriff, Toni and Richard A. Manahan, Fall, 2003.

<u>General Shale Quality President's Excellence and Achievement Awards</u>, Judging Committee, The General Shale Quality Process: "The Foundation for the American Dream," General Shale Products LLC, The Centre at Millennium Park, Johnson City, Tennessee, June 25-26, 2003.

<u>An Academic and Administrative Campus Master Plan in Higher Education</u> (Demonstration), The Association of Institutional Research (AIR), Chicago, Illinois, Manahan, Richard A., Jerry L. Gehre, James Hales, April, 1993.

Manahan, Richard A., "Outlook for Schools for 2001," Selected Guest Editorial, <u>Johnson City</u> <u>Press</u>, December, 2000.

Manahan, Richard A., and Jerry L. Gehre, "Strategic Management Planning: An Interactive Planning/Budgeting Performance Based Model," National Association of College and University Business Officers (NACUBO) <u>Business Officers</u>, (December 1989).

<u>Integration of Financial Reporting Using FBM070 and FBM075</u> (Presenter/Panelist), 1989 Financial Accounting System (FAS/Financial Reporting System (FRS) International Users Conference, Salt Lake City, October, 1989.

The Evaluation of Administrative Support Services - The Forgotten Area of Assessment

(Moderator/Panelist), The Association of Institutional Research (AIR), Theme: "Higher Education and the Future: Initiative for Institutional Research," Baltimore, Maryland, April, 1989. <u>Strategic Space Planning: The Personal Computer as a Tool in Coordinating Major Space Moves</u> (Demonstration), The Association of Institutional Research (AIR), Baltimore, Maryland, Manahan, Richard A. and Jerry L. Gehre, April, 1989.

<u>An Assessment of the Use of Computer and Information Technologies on Academic and</u> <u>Administrative Decision Making: An Appraisal</u> (Paper Presented), Southern Association of

Institutional Research/Society of University and College Planners (SAIR/SCUP); Houston, Texas, Manahan, Richard A., and Jerry L. Gehre, October, 1988.

<u>Academic and Administrative Leadership in Planning and Budgeting</u> (Presentation), Engineering Technology Leadership Institute, Purdue University, Lafayette, Indiana, Manahan, Richard A., James Hales, and Jerry L. Gehre, November, 1988.

<u>A Management Planning System - An Academic/Administrative Leadership/Budgeting Process</u> (Workshop), The Association of Institutional Research (AIR), Theme: "Promoting Quality Through Leadership," Phoenix, Arizona, Manahan, Richard A., James Hales, and Jerry L. Gehre, May, 1988.

The Impact of the Information Age on the Quality of Academics and Administrative Leadership (Moderator/Panelist), The Association for Institutional Research (AIR), Phoenix, Arizona, May, 1988.

Strategic Management Planning System: An Academic/Administrative Budgeting Process, The Association of Institutional Research (AIR), Theme: "Managing Education Better: Technology and Tomorrow," Kansas City, Missouri, Manahan, Richard A., James Hales, and Jerry L. Gehre, May, 1987.

<u>Position Control - Accounting Transaction</u> (Workshop), Information Associates International User

Conference, Payroll Personnel System/Human Resource System User Conference (PRS/HRS), Scottsdale, Arizona, Manahan, Richard A., David D. Collins, and Ginger J. Hawk, October 22, 1986.

<u>Subsystem Interfaces</u> (Panel), Information Associates International User Conference, Financial Accounting System/Financial Resource System (FAS/FRS), Scottsdale, AZ, October 21, 1986.

<u>Management Information Systems</u>, "Integrating Information and Technology for Academic Strategic Planning and Decision Making." (Workshop/Publication), The Association for Institutional Research (AIR), Portland, Oregon, Manahan, Richard A., Jerry L. Gehre, and Hubert R. Hansen, 1985.

Manahan, Richard A., Nancy Lewis Garland, Glenn E, Bettis, "Governance is Academic," Phi Kappa Phi National Forum, Summer, 1985, "Higher Education: Is It At Risk, Also."

Manahan, Richard A. and Nancy Lewis Garland, "A University Coming of Age," <u>ETSU TODAY</u> (December 1984).

<u>Humanizing Academic Information Systems in Higher Education - The Budget Process</u> (Publication/Workshop), The Association for Institutional Research (AIR), Theme: "Integrating Human Resources and Technology," Toronto, Ontario, Beller, Ronald E., Richard A. Manahan, and Jerry L. Gehre, May 23, 1983.

<u>The Computer Translator - A New Role for Institutional Research</u> (Panel/Publication), the Association for Institutional Research (AIR), Theme: "Integrating Human Resources and Technology," Toronto, Ontario, May 26, 1983.

<u>A Systematic Approach to Problem-Solving and Decision-Making In Higher Education</u> (Publication/Workshop), The Association for Institutional Research (AIR), Theme: "Responding to Qualitative and Political Issues," Denver, Colorado, Manahan, Richard A., and Jerry L. Gehre, May, 1982.

Interaction Between External and Internal Pressures in Higher Education (Panel), The Association for Institutional Research (AIR), Theme: "Responding to Qualitative and Political Issues," Denver, Colorado, May, 1982.

Manahan, Richard A., "Town and Gown: The Relationship Between City and Campus," <u>Vital</u> <u>Speeches of the Day</u>, (September, 1980).

Duncan, George D. and Richard A. Manahan, <u>A Parking System for Institutions of Higher</u> <u>Education</u>, Washington, D.C., The Institutional and Municipal Parking Congress and the International Parking Clearinghouse, 1980.

<u>Allocation of Scarce Resources in a Steady State Economy</u> (Panel), The Association for Institutional (AIR), Theme: "Meeting the Challenge of the Eighties: Redirection of Resources for Research," Atlanta, Georgia, April, 1980.

Manahan, Richard A. and Fletcher F. Carter, "Show and Tell - Your College Has Economic Value to the Community But Does Everybody Know It?" <u>Association of Governing Boards of Universities and Colleges</u>, (September-October 1979).

<u>The Budgetary Process in a Steady State Economy</u> (Panel), Southern Association for Institutional Research (SAIR), Theme: "The Future of Institutional Research," Orlando, Florida, October, 1979.

<u>Issues for the Eighties: Economic Impact Studies for Institutions of Higher Education</u> (Publication/Workshop), The Association for Institutional Research, San Diego, California, Manahan, Richard A. (Chairman), and Fletcher F. Carter, May, 1979.

<u>Economic Impact Studies for Institutions of Higher Education</u> (Publication/Workshop), Southern Association for Institutional Research, Nashville, Tennessee, Manahan, Richard A. and Fletcher F. Carter, October, 1978.

<u>The Economic Impact of Radford College on the New River Valley</u>, Radford College Economic Impact Advisory Committee, Manahan, Richard A. (Chairman), and Fletcher F. Carter (Institutional Research Director), Radford, Virginia, March, 1978.

Manahan, Richard A., "Higher Education and Governmental Leadership," <u>Planning and</u> <u>Changing</u>, 1978.

Manahan, Richard A., "The Importance of Internal Auditing in State Higher Education," <u>Journal</u> of the Institute of Internal Auditors, (October, 1976).

Manahan, Richard A., <u>Perceptions of Legislative Members and College/University Chief</u> <u>Administrators Concerning Levels of Support for Higher Education</u>. Doctoral Dissertation: Illinois State University, 1975.

Hepperly, Merlyn R. And Richard A. Manahan, "Computer Auditing in Colleges and Universities," <u>Association for College and University Auditors</u>, 1975.

Budgeting Process - Operating Budgets, Capital Budgets - Development, Format, and Implementation, Illinois State University Planning Workshop, 1973.

Scott, Keith L., <u>Feasibility Study, Hancock County, Illinois</u>, Richard A. Manahan, contributing author, Bloomington, Illinois, Bloomington Offset Press, 1971.