

Presidential Grant-in-Aid

Presidential Grants-in-Aid (PGIAs) are funded annually in East Tennessee State University's budget. PGIAs are administered by a committee composed of representatives from each college/school, who are nominated by the respective deans and appointed by the Provost or a designee. The Provost or a designee also appoints the committee chair. The committee issues requests for PGIA applications, reviews applications, and submits recommendations for awards to the Provost or a designee.

Policy

PGIAs support faculty development with respect to teaching, research, creative activity, and service. PGIAs may fund credit or non-credit activities in a faculty member's current specialty or discipline or in a new specialty or discipline. Support may be given for faculty to obtain a degree, certification, credentials, targeted training, or a specific skill set that enriches their professional effectiveness. Full-time, tenured, tenure-track, clinical and research faculty, and lecturers are eligible to apply for PGIAs. The maximum funding for a PGIA is \$5,000. Both individual faculty and groups of faculty, such as those in departments, colleges and schools, may apply for PGIAs. The committee gives higher priority to applications by individual faculty. Recipients of individual awards and lead applicants for awards to groups of faculty must submit a brief written report to the PGIA committee following completion of funded activity.

General Information

The sole purpose of PGIAs is to allow faculty to engage in focused, non-recurring activities designed to increase their expertise as teachers, researchers and creative artists, and providers of professional service. PGIAs do not support attending or presenting at professional meetings, but will support proposals to attend specific training workshops occurring as a part of larger professional meetings. The PGIA committee does not fund specific research projects, but it does consider funding proposals to acquire the expertise needed to conduct research (e.g., by attending workshops for that purpose). The committee does not fund activities required to renew certifications, credentials or licensure, but it does consider proposals to obtain new certifications, credentials or licensure. The committee welcomes proposals to foster a faculty member's excellence in teaching. However, it does not fund proposals to redesign courses, purchase equipment, or support instruction in specific courses; faculty should submit such proposals to the Instructional Development Committee.

The PGIA committee scores applications by evaluating their potential to enhance the applicant's ability to conduct teaching, research or creative activity, or service; it funds proposals based on these scores. There are no restrictions on the number of awards an individual or group may receive over the years. However, if funds are not available to meet all requests and all other factors are equal, the committee gives preference to applicants who have not received awards previously.

Procedure for Submitting Applications

Complete the Presidential Grant-in-Aid form, available online in Microsoft Word format, and email as noted: <http://www.etsu.edu/senate/facultyhandbook/forms.aspx>

Supporting material should be provided as a link in the document, an inserted image, or a separate scanned file. Applicant, Chair, and Dean signatures are not required at the time of submission but will be needed before funds are released. However, the applicant may solicit positive comments from the Chair or Dean prior to review by the Committee.

Grant Administration Procedures

Following are the deadline months and the activity period for the deadlines. A specific deadline date within these months will be determined by the Committee Chair and distributed as a reminder to all faculty through the e-mail system.

May, for activity period July – September
September, for activity period October – December
November, for activity period January – March
February, for activity period April – June

Funding Procedures

All awards will be made through existing ETSU processes (e.g., travel, supplies, honorarium, etc.) Awards normally must be expended or, where permitted, encumbered by the end of the fiscal year (June 30). If an activity extends into a new fiscal year, the applicant(s) must divide the proposed budget to show which expenditures will fall into each fiscal year.