

East Tennessee State University

Staff Senate

Meeting Minutes

Date: June 8, 2026

Time: 2:30 PM

Location: Zoom

Facilitator: Cody Morelock, Staff Senate President

Scribe: William Cate, Staff Senate Secretary

Agenda Overview

1. Call to Order
2. Introduction of Guests
 - a. Drs. Levesque and Schuler
3. Approval of Previous Minutes
 - a. May Approvals
4. Information Items
 - a. President's Report
 - b. Treasurer's Report
 - c. Committee Updates
5. Old Business & Follow Ups
 - a. Staff Salary Enhancements Update
6. New Business
 - a. Upcoming Senate Elections
7. Announcements, *What is on your mind?*
8. Adjourn

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Meeting Minutes

June 8, 2026
2:30 PM – 3:22 PM

1. **Call to Order**

President Morelock called the meeting to order at 2:30 p.m. and thanked members for shifting to Zoom modality.

2. **Introduction of Guests**

Drs. Levesque and Schuler provided an overview of the Ellucian Banner SaaS system transition. Dr. Levesque referred to the project as upgrading an iPhone to a newer model and assured Senate members that the D2L platform would not be impacted by the transition.

Dr. Schuler explained that in the next few months the Discovery Phase will continue to better understand what everyone does in their roles to succeed and identify gaps for improvement. Review of reporting to leverage data for improved needs. After the Discovery Phase, the Ellucian team will begin the Solution Approach to implement best practices and solve improvement gaps noted in the Discovery Phase.

Dr. Schuler discussed communication strategies for an upcoming system change, addressing concerns about avoiding information overload while ensuring important updates are noticed. She announced that Drs. Levesque and Osborne plan to send out monthly progress updates and that a website is being developed to provide more detailed information about the SaaS transition.

Many Senate members noted the importance of hands-on system access for testing and training purposes, with Senator Cantor emphasizing the need for practical experience rather than just documentation and Senator Thomas-Joseph noting the importance of advisors being able to access the system through a student view.

There is a link included below for access to an Ellucian Student demo. ETSU email required for login.

3. **Approval of Previous Minutes**

President Morelock presented the May minutes for consideration. No corrections were needed. Senator Murphy made a motion to approve the May minutes, and the motion was seconded by Senator Finney. The motion carried, and the May minutes were approved.

4. **Information Items**

President's Report

President Morelock thanked the Senate for their work throwing a successful Staff Celebration. Approx 900 meals were served with 500 participants engaged in the activities. Overall sound/acoustics continue to be an area of improvement for the annual Staff Celebration.

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President Morelock reported there was no update from Faculty Senate, SGA, or ITS provided in University Council

Dr. Adinfoli gave an update on the mobile ID project, reporting that the process is going well and issues are being resolved as they arise. Senator Slaughter noted that currently 990 people are active on mobile ID

President Noland gave an update from the May Board of Trustees meeting where policies on tenure and promotion were approved, as was the AY27 tuition and fee increase.

- President Noland reported that the College of Public Health dean's search was successful with Dr. Pack named as the chosen candidate.
- Dr. Noland reminded the University Council that the \$750 pay increase for staff impacts June paychecks.

Dr. Sherlin announced changes to student visa rules, noting that there is now a timeline for visaed students to complete degree programs.

- Undergraduate students cannot change their program of study in year 1, and graduate students cannot change degree programs once admitted.

Treasurer's Report

Senator Canter provided an update on the Staff Senate account balances.

- Staff Senate Main Account: \$16,004.31 - Celebration invoice for The Firehouse restaurant remains unpaid
Staff Senate Awards Account: \$18,000.00 - awards to be paid in June
Staff Senate Holiday: \$632.44
CBC Account: \$681.25

Committee Updates

President Morelock announced a change in the staff awarding process for the annual Staff Celebration. In partnership with Dr. Noland, future staff award recipients will be "surprised" by Dr. Noland in person, mimicking the process for 1911 Society inductees.

Senator Thomas-Joseph provided an update from the Election Committee

- The committee met once for prelim election planning, with a second meeting already planned. Campus announcements for election nominations will be released this week (possibly Wednesday) with elections held in July.

5. Old Business

No old business was presented for discussion.

6. New Business

No new business was presented for discussion.

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7. **Announcements, What is on your mind?**

Senator Slaughter announced that all on and off campus vendors are set up with mobile ID access for payments.

8. **Adjourn**

Senator Murphy made a motion to adjourn, and it was seconded by Senator Strauss. The meeting adjourned at 3:22 p.m.

Action Items Summary

Task

Responsible Party

Due Date

Supporting Documents & Reminders

- <https://view-su2.highspot.com/viewer/d04832b06da614f9645c3051da3f7c19>
 - o Student Ellucian Banner demo