



STAFF SENATE MEETING MINUTES September 11, 2017

Note to Senators: Please share the senate agenda, minutes, and any other enclosures with your colleagues prior to the scheduled meeting. Senate meetings are open to all staff. Agendas, minutes, and attendance rosters are available on the Staff Senate website at <http://www.etsu.edu/stsenate/default.asp>

PRESENT: Yaritza Abdelnour, Gwen Bays, Lisa Bell, Lisa Booher, Tim Dills, Kristin France, Joy Fulkerson, Cynthia Hill, John Lane, Trish Lowe, Ronald Mann, Crystal Maupin, Jennifer Mayberry, Kathleen Moore, Stefanie Murphy, Gina Osborne, Dianne Pittarese, Evelyn Roach, Debra Roberson, Carolyn Sliger, Kathy Smith, Kristi Smith, Michelle Sullivan, Rita Taylor, Libby Tipton, Gabe Tocci, Faith Vaughn, Josh Whitlock, Andrew Worley and Pat Van Zandt.

FRIENDS OF THE SENATE: Ashley Browning

EXCUSED: Jake Allen, Janet Green, Jessica Houston, Candy Massey, David Robinson, Faith Vaughn

UNEXCUSED: Ann Eargle, Christine Loveday, Jonathon Lykins and Sandra Ritchie

Resigned: Sean Hoyle

- I. **Call to Order** – President Murphy called the meeting to order at 2:31 p.m. in Meeting Room 6 of the D. P. Culp Center.
- II. **Guest** – Faculty Senate Susan Epps stopped by to welcome and congratulate our new Senate members. She also stated that she along with President Murphy & SGA President Miller are committed to a shared governance, and meet monthly. She also presented Senator Dills who is also our Parliamentarian with a special Elmo doll. This is intended to help when things go on too long... as in “enough is enough!” She stated had presented on to Faculty Senate, and will be presenting on to SGA as well! We then heard from Keyana Miller, SGA President who told us she was a Junior studying English and Political Science. She spoke briefly of her love for ETSU and extended a thank you to everyone who assist with students. Any ideas or concerns for students and SGA can be emailed to her.
- III. **Guest speaker** – Dr. Sam Mayhew, Assistant VP for Student Services / Office of Student Affairs stopped by to speak briefly regarding the upcoming Culp renovations. With the assistance of a slides, Dr. Mayhew spoke of the new concept design, and floor plan. This will be a three story building, with the front side facing the current Amphitheater. The ramp as we know it, will be gone and the building will be extended out to the current ramp area. This will be a glassed in addition. As you will see in the slides, the bookstore will be moved to the first floor by the post office, Starbucks, all retail dining and a convenience store will be located on the first floor as well. Outside ARC overhang area will also be enclosed. All the SORC will come together in the current bookstore space, Media space with radio and tv will be added, IT help, the East Tennessee room will move from the third floor to the second floor and will be bigger {theatre style will sit about 170, banquet style with tables about 100, which will overlook the Amphitheatre.} The Forum room will get an update, and the dining hall will grow tremendously. As you know, everyone will be moved out for the renovations. The Amphitheatre will come offline February 1 so that fencing can go up and utility lines will begin to move. People will start to move out of building February / March. Residency halls are full, so looking for additional open space areas. See attached slides for current relocation plans. Bookstore will operate out of the Neebo building behind McDonalds, we will lose the Credit Union, Post Office will stay in current location and should remain open. Marketplace will remain open during Fall and Spring, any renovations around the Marketplace will take place during the summer. Alumni Gallery donor wall will most likely be moved

to inside the auditorium area. All camps and conferences should remain in place. Working with Sodexo for food options for the summer, looking at food trucks and other outdoor options. For additional information or any questions, email Dr. Mayhew @ mayhew@etsu.edu or call 439-4286.

- IV. Guest speaker – Theresa Marlow – Gatlinburg recovery** – The 14th & 15th of August Theresa along with Jeff Howard took the SGA to Gatlinburg for their annual retreat at the ETSU Sevierville location; she encouraged all to stop by the center if you get a chance. She then spoke of several families they were able to assist and the work they done. The city of Gatlinburg has now issued an ultimatum stating if the residential lots are not cleaned up by a certain date in January, the city will take ownership. {They are hoping for an extension, and not sure of the specific date yet.} Needless to say these people need help. Jessica Houston, Libby Tipton and Teresa will be in touch with the Sevier office and will assist in getting volunteer dates and locations lined up. Our goal is to have a large number of individuals go to help. Watch for an email to come soon from Jessica with date options. Anyone is welcome to go assist. Senator Fulkerson stated the college chapter of the Appalachian Service Project will be going down during for Fall break {Friday – Tuesday.}
- V. Oath** - Before any official business matters took place, President Murphy took the floor and welcomed the Executive Board and read each individual their appointment description which was followed by their Oath of Office for the 2017-2018 senate year. Those in office are: President Stephanie Murphy, Vice President Kristin France, Secretary Kristi Smith, Treasurer Candy Massey, Member at Large Lisa Booher and Past President Josh Whitlock.
- VI. Approval of Minutes** - Minutes were approved for the months of July & August as made in a motion by Senators Maupin & Tipton. Everyone agreed.
- VII. President's Report** – President Murphy updated on activities since our last meeting.
- August 22, received invitation to a media event, it was Announcement for the new Athletic Director, Scott Carter; he will be taking over officially October 1. Dr. Sander will remain in residence as coordinator of the Global Sports Leadership program.
 - September 5 I attended the Executive Committee Meeting with Dr. Noland. Tony Newland is an ACE Fellow that will be with Dr. Noland. We discussed continued collaboration with Faculty & the Student Government Association. A couple of the Goals for the Staff Senate include, creating a more cohesive staff senate, more involvement on campus as a group (i.e.: participation in various events—Welcome week, Homecoming and any other opportunities). Dr. Noland asked if we were looking at closing the University for the Staff Senate Picnic again, we would need to select a date so that we can start the planning. Dr. Noland mentioned that the last student moved out of the Carnegie September 1, our Residence hall are full for the first time since 2012.
 - Faculty/Staff Meal plans are now available and can be ordered through payroll deduction. Please note, locations no longer offer the 15% discount for using ID Bucs.
 - September 6, there was an orientation for new Staff Senators, if you were unable to attend please let me know and I will provide you with the materials.
 - The Board of Trustees met Friday, September 8, we have been encouraged to attend these meetings if possible. The materials and minutes of the meetings are located on the Board of Trustees Website. We received the Gatton College of Pharmacy Overview and Scholarship Proposal, to allow the President to look at ways to level the playing as it pertains to tuition. The state-funded COP began offering a 75% tuition discount to all out of state students residing within a 200-mile radius of the main campus in Memphis or satellite campuses in Nashville or Knoxville. (for example: someone in Huntsville, AL could go to school cheaper than they could in AL.)
 - The naming of the Arts Center James C. and Mary B. Martin Center for the Arts was approved with the groundbreaking following the meeting.
 - Jennifer Clements presented the new ETSU Footprints Marketing. For more information, please visit the Board of Trustees website.
 - Senator France will give a brief report on the University Council meeting.

- VIII. **University Council update** – Vice President France reported the following:
- We had a very brief meeting in University Council this morning. In a nutshell, most reporting reiterated the topics covered at the Board of Trustees meeting on Friday, September 8th. If you missed the meeting, you can view all of the supporting documents on the ETSU Board of Trustees page. I am just going to touch on a few topics not covered that may be of interest. Mike Hoff with Institutional Research presented some updated attendance numbers: 2,050 Freshman (up 164), 1,046 Transfers (up 19), 104 had classes dropped and 181 are waiting on financial aid to straighten out. So, our new goal is another 300 for next Fall since this will continue us on our goal of 18,000 students.
 - Dr. Bach reported that two key positions will be posted within the year: Celia McIntosh, Dean of Graduate School, is going to Bio Sciences and Pat Van Zandt, Dean of Library Administration, is retiring. We will truly miss Pat here at Staff Senate.
 - Karen King said we will be receiving 75% more bandwidth, they are replacing the firewall, and 2 new printers have been posted for students located in the parking garage and Buc Ridge. She asked to be provided with any other needed locations. Also, they are no longer servicing Windows Vista and departments can purchase extended computer replacement plans.
 - Graduate & Professional Student Association may do a Halloween food drive for can goods and are attempting to set up a Thesis support group once a month.
 - Dr. Joe Sherlin presented the changes to the Minors in University Programs on Campus Policy. It was approved by UC. It will move forward for Dr. Noland's approval.
 - Lastly, Mary Cradic said she is having some difficulty with the UC website but hopes to get it rectified and up by October 1st.
- IX. **Treasurer Report** – Senator Booher gave the report as given from Senator Massey. The balance in the Main Account is \$7,900. There was no activity in the other two accounts; therefore, the balance in the CBC Account remains at \$3,881.25 and the Holiday Drive Account remains at \$681.84
- X. **Committee Reports** – Even though there were no reports, President Murphy encouraged the Picnic Committee to get together and get a date for the 2018 picnic soon.
- XI. **Old Business** – Vice President France spoke of committee appointments to two new committees.
- **Constitution & By-Laws Committee**
Kirstin France, Ann Eargle, Lisa Booher, Andrew Worley, Candy Massey and Josh Whitlock
 - **CARES Committee**
Jake Allen, Cynthia Hill, Jessica Houston, Ronald Mann, Michele Sullivan, Rita Taylor, Libby Tipton, and Faith Vaughn
- XII. **New Business** - We still are having sign-ups for all committees. Some people have stated “put me where needed” but there is room for everyone, however if you have a preference, please sign up before we have to start assigning individuals. Please let President Murphy know by Friday, September 15th how you would like to serve. You can pick as many as you feel comfortable with. Committee details are also available if needed from President Murphy. We need to get the Picnic Committee organized and Chairs for each committee identified.
- XIII. **Questions / Announcements** –
- Senator Moore ask if we could again identify the areas that the 15% Sodexo discount was cut from, and how would we go about a resolution if we wanted to pursue it. President Murphy stated none of the on campus Sodexo locations offer a discount any longer. {Such as going into BucMart and paying with ID Bucs, you will no longer receive a discount} They are stating that we are getting our “discount” if you will via the meal plan. In case you haven't noticed, the cost of individual meals have increased. Dinner is now \$9.23, if you use ID Bucs its \$7.88 if you use the meal plan it's \$5.83. With the meal plan you must buy a 60 block plan, which can be paid via payroll deduction on a two or three payment installment; so if you do three it's around \$90.00

which includes tax. The downfall is that we have lost our 15% at other locations such as Starbucks, Chic-Fil-A, etc. The block plan states we are getting a 45% discount instead of a 15%, but not everyone eats at Marketplace, Treehouse and Cafeteria. Apparently, this was in the contract, but was just enforced. All discounts stopped the first Monday of class. Senator Moore ask if we as Staff Senate would be willing to entertain a resolution to get the 15% discount reinstated. She has spoken with Mr. Tarukwasha, the General Manager for Sodexo and he has stated they are now in negotiations with the contract and she feels like this is the perfect opportunity for us to present something. President Murphy stated that we had been asking for a Faculty Staff meal plan but that she also had another point of view in which she read that stated “meal plans are about the students and food service is for the students, so some have an issue with faculty & staff getting discounts on the backs of students.” We were asked which way we wanted to look at this situation. A large discussion ensued. Not only does this effect the decline in staff using food service but also will effect ID Bucs in the lack of funds we contribute. President Murphy stated she would send this information to the Liaison Committee to get additional information.

- President Murphy reminded everyone of our appreciation dinner tonight at Shellbridge at 5:30. Dress is business casual. In addition to the dinner, the Staff Senator of the Year award will be presented.

XIV. **Adjournment** - The meeting was adjourned at 3:26 p.m. following a suggested motion by Senator Tipton and a second from Senator Bell.

Submitted by Senator Kristi Smith

Secretary